



**Board Action Required** ☒

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To: Coppell ISD Board of Trustees  
From: Denise Sullivan  
Date: November 14, 2007  
cc: Dr. Jeff Turner, Sid Grant, Kevin Whitsett, Louis Macias

**Re: Construction Manager At Risk RFP Recommendation**

As part of Phase Two and Phase Three bond projects, the request to use the Construction Manager At Risk process was approved by the Coppell ISD Board of Trustees in October, 2007. Proposals meeting the specifications designed by SHW Group were received from two highly qualified and reputable companies, Joe Funk Engineers, Inc. and Adolfson and Peterson Construction.

The Construction Manager will oversee the retrofitting Lee Elementary in preparation for the Academy, roof replacements, HVAC system renovations at several campuses, and other various projects totaling \$9,308,044. All projects are to be completed by December, 2009.

The Request for Proposal Method (RFP), as provided in the Texas Education Code 44.031, was used to obtain proposals. SHW Group notified 35 contractors via e-mail and follow-up phone calls regarding this proposal opening November 12, 2007, at 11:00 a.m. A pre-bid conference took place on November 8, 2007, to discuss the bond projects listed in the proposal and answer any questions the attending contractors had.

Of the two proposals submitted, Joe Funk Engineers provided the proposal with the best value for the district. Their proposal of 4.0% of the construction costs was lower than the 5% bid from Adolfson and Peterson Construction. It is the district's belief that Joe Funk Engineers will provide CISD with the best value and quality of work while meeting the demands of a tight work schedule for these projects. Joe Funk Engineers was awarded Phase One of this bond project for the same fee and provided excellent service and a strong commitment in partnership with our district.

**Recommendation:**      **That the Coppell ISD Board of Trustees approve Joe Funk Engineers, Inc. as the Construction Manager for the Phase Two and Phase Three Bond Projects as specified in the Request for Proposal for the fee of 4.0 percent of the construction services provided.**