Parkrose School District #3

REQUEST FOR DISPOSAL OF CAPITAL ASSET ITEMS

Name of Individual Requesting Disposition: Teresa Hooper **Building: Transportation** **Location of Items: Bus Garage**

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
							Disposal: Please Indicate Method
						Total Cost	Selling: Competitive Bid Process
	District	Date	Purchase	Replacement		of Disposition	Donation: List Organization
Description of Property including Brand & Serial #	Tag #	Acquired	Price	Price	Qty	(5) x (6)	Other: List Means and/or Place
School Bus #20	A010327	3/27/2008	110,109		1		Auction
School Bus #21	A014115	5/29/2008	97,588		1		Auction
School Bus #22	A010750	9/14/2009	100,194		1		Auction
School Bus #61	A009082	10/29/2004	49,779		1		Auction
School Bus #63	A010322	5/14/2007	55,365		1		Auction
Total Items and Cost of Disposal:					5		

Required Signatures (if applicable)

Principal:	**Date Approved:**		
Technology:	**Date Approved:**		
Request Approved? Yes_____ No_____	**Date Approved:**	**Approved By:**	5/13/21
***If denied, recommended action:**			
To Operations for Equipment Removal	**Date:**		
To District Office to Remove from Inventory	**Date:**		

Please forward white and yellow copies to District Office for Board Approval. Pink copy for your file.