

**Unadopted Minutes**  
**SPECIAL SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**May 22, 2013**

**1. CALL TO ORDER**

The meeting was called to order by Chair Hansen at 8:00 p.m.

**2. ROLL CALL**

Present: Paulsen, Winkels, Hansen, Seiler, Gersch, Kreuzer, Kunstleben

Late: Absent: Dirkes

**3. Public Forum**

Matt Adelman presented his Eagle Scout proposed project to make repairs to the theater. Preliminary cost estimate: \$1,200. Project timeline is estimated from July and possibly into August. General discussion occurred surrounding working closely with the building supervisor, principal, and health and safety to ensure the project is conducted in a prudent and safe manner. Motion by Paulsen, seconded by Gersch to approve the project after creating a detailed plan and gaining approval from the principal and building supervisor while being appropriately supervised.

Supported by all present

**4.0 Approvals**

**4.1 AGENDA—Additions or Deletions**

**4.2 Previous Meeting Minutes** Motion by Winkels, seconded by Paulsen to approve the prior minutes from May 8, 2013 regular board meeting.

Supported by all present

**4.3 April Cash Flow**

Motion by Winkels, seconded by Kruezer to approve the April cash flow.

Supported by all present

**5. Consent Agenda**

**AFT:** Michael Rien, Industrial Arts Teacher 13-14

**Leave of Absence: one**

**Donations:**

- \$ 60.00 Huskie Booster Club, Plaque for Ken Klemmer Award
- 50.00 Anonymous, Family Outreach Program
- 145.00 Albany Jaycee, Speech Program
- 50.00 Avon Montessori School Inc., Tech Ed Program
- 1,099.42 Church of St Benedict, Family Outreach Program
- 100.00 Church of St Benedict, Family Outreach Program (parishioner donation)
- 70.00 United Way-Albany Elementary
- 5,000.00 Albany Jaycee, Weight Room remodeling

Motion by Gersch, second by Paulsen to approve the consent agenda.

Carried Unanimously

**6. Education Report**

**6.1 Student Representative Report**

Belle Kunstleben gave her last report, as graduation is approaching. Belle thanked the Board for their welcoming spirit and state this experience motivated her to become more involved. The Board extended their gratitude for her service.

**6.2 Thesis Report**

Amanda George, elementary music teacher, presented about her last semester in grad school: Music & Literacy. Her thesis encompassed writing music lesson plans for second graders while

incorporating language arts. She drew similarities as to how music parallels language. Some of her research paper was about language learning and how music can enhance learning. Superintendent Dooley shared his gratitude for her excitement and complemented her for her creative teaching methods.

### **6.3 Band Trip Request**

Craig Vogl, Band Director presented itinerary for trip to Chicago.

Motion by Winkels, second by Paulsen to approve the band trip to Chicago.

Supported by all present

## **7. Unfinished Business**

### **7.1 Bond and Levy Referendum Discussion**

#### **7.1.1 Follow Discussion to Rego Report**

Superintendent Dooley began the discussion with some construction aspects: there are more benefits to placing the shop on the North side of the building. The current design cuts the hallway through classrooms, and the space in these rooms is needed.

#### **7.2.1 Legislative Buy Down**

As the legislation session is wrapped up, there is more clarity with the political outlook. Board would like to reach a decision by June. Superintendent Dooley discussed bridging the gap between when our operating levy expires and our bond expires two years after. (2015 request & payable in 2016 would be the years when the bond expires) The Legislature will help with this bridge with \$300/pupil. This will lessen the blow. The OPEB dollars could help further reduce this (\$203K). This will leave us pretty close to even operating with the OPEB & \$300 levy.

Risk stems from interest rate uncertainty, construction cost, and economic uncertainty.

Discussion surrounded various scenarios and their costs and benefits.

### **7.2 C-CSP Contract**

This group is going to a salary schedule now. The salary matrix and contract language were presented.

Motion by Winkels, second by Paulsen to accept the Master Agreement for CCSP for 2012-2014

Supported by all present

## **8. New Business**

### **8.1 MOU with AESP**

Motion by Paulsen, seconded by Gersch to accept the MOU regarding corrections to the 403b contribution schedule in Master Agreement 2012-2014.

Supported by all present

### **8.2 Bus Repair Work Contract Bid**

Motion by Paulsen, seconded by Seiler to accept the bid presented from Ramler Trucking (the only bid received).

Supported by all present

## **9. Board Committee Reports**

### **9.1 AFT Negotiations Report**

Last meeting held on May 13, 2013 with progress on language items. Next meeting is scheduled for May 30, 2013.

### **9.2 Staff Development Committee Report**

Member Gersch attended the May 16, 2013 meeting the last of 12-13 school year. All the scholarships were given to teachers to attend seminars or conferences. This year there were 12 and will be reduced to 8 in the future with the extra monies to be appropriated to the BLT's. Staff Development goals and plans for next year were discussed. Discussed faculty workshops used for Snow Days Make-up: Schoology training will be in ½ day sessions with additional training available. Mini-Tech sessions were held this year, and went very well. Discussed using this format in the future. Next meeting will be held in September.

### **9.3 Health and Safety Committee Meeting Report**

Member Gersch attended meeting held on May 13, 2013. Risk management training and OSHA log were discussed. The District's work comp experience mod went down and will reduce the amount paid out in premium dollars. The salt buckets by the doors were a great help and used frequently this year. Also reviewed the traffic issues on Hwy 238 because of increased traffic due to construction on main street. There are additional crossing guards at this location. Next meeting: August 19, 2013 at 8:30.

### **9.4 WCED Report**

Member Winkels presented information regarding new hires, approval of the 13-14 Calendar, a revised budget for FY 13 and the preliminary budget for FY 14. Also reviewed the handbook and took a tour of the potential location of the Beacon Program. Next meeting July 15, 2013.

### **9.5 Legislative Update**

Chair Hansen presented the following information: Increase in the basic formula 1.5% per year, with new special education funding (approx \$10 per pupil and \$40 per pupil for the following year), funding of all-day-every-day kindergarten, beginning 14-15, \$40million allocated to PK. Districts that have less than \$300 in operating levies, the board can approve the \$300 levy and do not need to seek voter approval. Districts are prohibited to seek levy money if they do not have a resolution by June 30th or previously were defeated in 2012.

## **10. Superintendent Report**

### **10.1 2012-2013 Evaluation**

Superintendent evaluation: a copy of goals & some details of the progress were provided and 2013-14 Goal Proposals: A hand-out was provided and discussed as it relates to past goals, and the strategic plan.

### **10.2 Goal Proposal**

The board goals were provided: supporting the development of BLT's and PLC's.

Buildings maintenance supervisor position is posted with an updated job description. Member Paulsen will participate in the interview process.

Next Board meeting is June 12, 2013.

## **11. Adjournment**

Agenda completed at 9:58 pm, a motion to adjourn was made by Gersch, seconded by Paulsen.

Supported by all present

Matthew Kreuzer, Acting Clerk

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Steven Dooley, Superintendent