

MINGUS UNION HIGH SCHOOL DISTRICT #4 VOUCHER

Voucher No: 1030

Voucher Date: 03/25/2025

Prepared By:

Alicia Schaeffer
Printed: 03/25/2025 11:52:48 AM

THE COUNTY SCHOOL SUPERINTENDENT OF YAVAPAI COUNTY is hereby authorized to draw warrants against MINGUS UNION HIGH SCHOOL DISTRICT #4 funds for the sum of \$43,302.81 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

[Signature]

Misty Cox

Board President

Ashley Koepnick

Board Vice President

Austin Babcock

Austin Babcock

Board Member

Taylor Bell

Taylor Bell

Board Member

Frank Nevarez

Frank Nevarez

Board Member

MINGUS UNION HIGH SCHOOL DISTRICT #4

Fund		Amount
001	Maintenance and Operation Fund	\$34,435.59
220	IDEA, Part B	\$2,876.56
510	Food Service	\$219.27
524	YAVAPAI APACHE ENRICHMENT	\$2,296.92
525	Auxiliary Operations	\$1,647.75
526	Extracurricular activities fees tax credit	\$1,465.13
530	Gifts and Donations	\$256.00
570	Indirect Costs	\$105.59
		\$43,302.81

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1030

03/25/2025

Amount

All Copy Products Inc

Check Group:

BizHUB 454E Counseling Office

BizHUB 364E SPED Office

BizHUB 754E/C4000i School Front Office

BizHUB C368 District Office (Black & color Copies)

AccurioPress 7120, AccurioPrint C3070L, Bizhub
6120PRESS Book Store Color Copies (Black & Color)

BizHUB 300I Academy

C3320i Transportation

AccurioPress 7120, AccurioPrint C3070L, Bizhub
6120PRESS Book Store Color Copies (Black & Color)

AccurioPress 7120, AccurioPrint C3070L, Bizhub
6120PRESS Book Store Color Copies (Black & Color)

BizHUB 454E Counseling Office

BizHUB 364E SPED Office

BizHUB 754E/C4000i School Front Office

AccurioPress 7120, AccurioPrint C3070L, Bizhub
6120PRESS Book Store Color Copies (Black & Color)

001.100.2120.6432.200.000
Technology Related Repairs & Maintenance

001.200.2190.6432.200.000
Technology Related Repair & Maintenance

001.100.2400.6432.200.000
Technology Related Repairs & Maintenance

001.100.2510.6432.200.000
Technology Related Repairs & Maintenance

001.100.1000.6432.200.000
Technology Related Repairs & Maintenance

001.100.1000.6432.200.000
Technology Related Repairs & Maintenance

001.410.2710.6432.200.000
Technology Related Repairs and Maintenance

001.100.1000.6432.200.000
Technology Related Repairs & Maintenance

001.100.1000.6432.200.000
Technology Related Repairs & Maintenance

001.100.2120.6432.200.000
Technology Related Repairs & Maintenance

001.200.2190.6432.200.000
Technology Related Repair & Maintenance

001.100.2400.6432.200.000
Technology Related Repairs & Maintenance

001.100.1000.6432.200.000
Technology Related Repairs & Maintenance

AR4649032
3/21/2025

AR4649032
3/21/2025

AR4649032
3/21/2025

AR4649032
3/21/2025

AR4649032
3/21/2025

AR4649032
3/21/2025

AR4649032
3/21/2025

AR4693366
3/24/2025

AR4729391
3/24/2025

AR4731049
3/24/2025

AR4731049
3/24/2025

AR4731049
3/24/2025

AR4731049
3/24/2025

1 250131

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1 250131

1 250131

1 250131

Account

Invoice
Invoice Date

Vendor #

QTY

PO No.

2024.1.37

Report: rptAPVoucherDetail

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Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1030

03/25/2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BizHUB 300l Academy		1	250131	AR4731049 3/24/2025	001.100.1000.6432.200.000 Technology Related Repairs & Maintenance	\$17.42
C3320i Transportation		1	250131	AR4731049 3/24/2025	001.410.2710.6432.200.000 Technology Related Repairs and Maintenance	\$106.22
Check #: 0						
PO/InvoiceTotal:						\$3,702.30
Vendor Total:						\$3,702.30
Anjeannette Evans						
Check Group:						
Reimbursement for R/T Miles Traveled for School Business Trips.		1	250220	V630993 3/20/2025	570.100.2570.6580.200.000 Adult Travel - District	\$105.59
Check #: 0						
PO/InvoiceTotal:						\$105.59
Vendor Total:						\$105.59
Arizona Interscholastic Association						
Check Group:						
Annual AIA Dues and Fees 24/25 FYI		1	250133	36133 3/24/2025	001.620.1000.6810.200.000 Dues and Fees	\$228.00
Service Charges for Fall, Winter and Spring Sports		1	250133	36133 3/24/2025	001.620.1000.6810.200.000 Dues and Fees	\$280.00
Mileage for Refs for Fall, Winter and Spring sprots FY24/25		1	250133	36474 3/24/2025	001.620.1000.6580.200.000 Adult Travel	\$1,511.27
Check #: 0						
PO/InvoiceTotal:						\$2,019.27
Vendor Total:						\$2,019.27
Arizona Music Educators Assn.						
Check Group:						
Student registration for All-State Choir Auditions		6	250917	46331 3/24/2025	526.610.1000.6890.200.505 Choir 505 Student Travel	\$180.00
Check #: 0						

Mingus Union High School District #4

Voucher Detail Listing

Voucher Batch Number: 1030 03/25/2025

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Vendor # QTY PO No. Invoice Date Account Amount

Arizona Public Service

Check Group:

#7069370000 - Monthly Electric Service

1 250135

March25
3/24/2025

001.100.2610.6622.200.000
Electricity

\$158.17

Check #: 0

PO/InvoiceTotal: \$158.17

Bedrock Materials

Check Group:

Supplies Needed for Grounds

1 250231

183602
3/25/2025

001.100.2630.6610.200.000
General Supplies

\$208.85

Supplies Needed for Grounds

1 250231

183695
3/25/2025

001.100.2630.6610.200.000
General Supplies

\$235.20

Check #: 0

PO/InvoiceTotal: \$444.05

Century Link *

Check Group:

Analog Lines for Fire Alarm & Elevators

1 250307

MAR25
3/20/2025

001.100.2610.6531.200.000
Telecommunications/Internet

\$587.85

Check #: 0

PO/InvoiceTotal: \$587.85

Christian Fuller

Check Group:

Vendor Total: \$587.85

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1030

03/25/2025

Amount

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

26 PAIRS OF CUSTOM MADE MUHS CROCS FROM
CROCS.COM @ 60.00/PAIR FOR YEARBOOK STAFF
TO CELEBRATE THEIR SUCCESSES AND TO SHOW
SCHOOL PRIDE

525.100.1000.6610.200.438

1 251004

V800989

\$1,647.75

Yearbook 438 Instructional Supply

3/24/2025

0

Check #: 0

PO/InvoiceTotal: \$1,647.75

Vendor Total: \$1,647.75

Cintas Corp

Check Group:

Uniform Service for Bus Mechanic

1 250241

4224434841

001.410.2730.6431.200.000

\$30.82

Non-Technology Repairs and Maintenance

Uniform Service for Grounds

1 250241

4224434841

001.100.2630.6431.200.000

\$29.32

Non Technology Repairs & Maintenance

Uniform Services For Custodial

1 250241

4224434841

001.100.2610.6431.200.000

\$19.09

Non-Technology Repairs and Maintenance

Towles for Cafeteria

1 250241

4224434841

510.100.3100.6431.200.000

\$14.42

Non-Technology Repairs and Maintenance

Uniform Services for Maintenance

1 250241

4224434841

001.100.2620.6431.200.000

\$34.00

Non-Technology Repairs and Maintenance

Uniform Service for Bus Mechanic

1 250241

4225180642

001.410.2730.6431.200.000

\$30.82

Non-Technology Repairs and Maintenance

Uniform Service for Grounds

1 250241

4225180642

001.100.2630.6431.200.000

\$29.32

Non Technology Repairs & Maintenance

Uniform Services For Custodial

1 250241

4225180642

001.100.2610.6431.200.000

\$19.09

Non-Technology Repairs and Maintenance

Towles for Cafeteria

1 250241

4225180642

510.100.3100.6431.200.000

\$14.42

Non-Technology Repairs and Maintenance

Uniform Services for Maintenance

1 250241

4225180642

001.100.2620.6431.200.000

\$34.00

Non-Technology Repairs and Maintenance

Check #: 0

PO/InvoiceTotal:

\$255.30

Mingus Union High School District #4

Voucher Detail Listing

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Vendor Remit Name
Description

Voucher Batch Number: 1030

03/25/2025

Amount

Account

Invoice
Invoice Date

PO No.

QTY

Vendor #

Vendor Total: \$255.30

Diesel Direct West

Check Group:

Diesel Delivered to School Site

1 250109

86406889
3/20/2025

001.410.2710.6627.200.000
Diesel Fuel

\$2,361.88

Unleaded Delivered to School Site

1 250109

86428429
3/20/2025

001.100.2650.6626.200.000
Unleaded Fuel

\$79.46

Check #: 0

PO/InvoiceTotal: \$2,441.34

Vendor Total: \$2,441.34

Educational Services, Inc.

1676

Check Group:

SPED - Brenda Zolman Teacher

1 250232

049100RTW.
3/21/2025

001.200.1000.6320.200.001
Educational Services Inc. Contract Teachers

\$2,622.87

IEP CASE MANAGEMENT - BRENDA ZOLMAN

1 250232

049100RTW.
3/21/2025

001.200.1000.6320.200.001
Educational Services Inc. Contract Teachers

\$155.92

Substitute Services

1 250232

049100SUB
3/21/2025

001.100.1000.6320.200.000
Professional - Educational Svc (ESI)

\$4,908.75

SPED Substitute

1 250232

049100SUB
3/21/2025

001.200.1000.6320.200.000
Professional - Educational Services

\$357.00

CTE Substitute Services

1 250232

049100SUB
3/21/2025

001.300.1000.6320.200.000
Professional - Educational Svcs ESI

\$1,428.00

Check #: 0

PO/InvoiceTotal: \$9,472.54

Check Group:

Shelley Kitchen return to work AP Coordinator Contract

1 250826

049100TRW
3/21/2025

524.100.2120.6320.200.001
Educational Services Inc. Contract Counselor

\$161.59

Shelley Kitchen return to work Native American Club

1 250826

049100TRW
3/21/2025

524.100.2120.6320.200.001
Educational Services Inc. Contract Counselor

\$2,135.33

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1030

03/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Cade Densmore return to work Teaching Contract					
1	250826	049100TRW	001.100.1000.6320.200.001	Educational Services Inc. Contract Teachers	\$3,180.13
		3/21/2025			
Check #: 0					
PO/InvoiceTotal:					\$5,477.05
Check Group:					
Dalonda Belzer, AzEds Coordinator salary from 3/3/2025 - 6/30/2025					
1	250914	049100RTW	001.100.2510.6320.200.001	Professional - Educational Services	\$1,494.05
		3/21/2025			
Check #: 0					
PO/InvoiceTotal:					\$1,494.05
Vendor Total:					\$16,443.64
Grainger					
2148					
Check Group:					
Misc. Maintenance Supplies					
1	250162	9426801982	001.100.2620.6610.200.000	General Supplies	\$69.67
		3/24/2025			
Check #: 0					
PO/InvoiceTotal:					\$69.67
Vendor Total:					\$69.67
IMAGE MARKET					
Check Group:					
Gilden ultra 100% cotton charcoal tshirts					
62	250906	497322	526.610.1000.6610.200.548	Steam 548 Instructional Supply	\$941.63
		3/20/2025			
Gildan lightweight dark heather tshirts					
10	250906	497322	526.610.1000.6610.200.548	Steam 548 Instructional Supply	\$199.50
		3/20/2025			
BACK DESIGN H GARMENT					
72	250906	497322	526.610.1000.6610.200.548	Steam 548 Instructional Supply	\$144.00
		3/20/2025			
Check #: 0					
PO/InvoiceTotal:					\$1,285.13
Vendor Total:					\$1,285.13
Jostens					
003448					

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1030

03/25/2025

Vendor # QTY PO No. Invoice Invoice Date Account Amount

Check Group:

Graduation Supplies - diploma orders and diplomas for School Year 2025 1 250536 36308896 3/20/2025 001.100.2490.6610.200.000 Graduation Supplies \$19.03

Check #: 0

PO/InvoiceTotal: \$19.03

Vendor Total: \$19.03

Medco Supply Company

1724

Check Group:

Health, Athletic Trainer Supplies for sports med/trainer 1 250915 IN98541267 3/20/2025 001.620.2130.6610.200.000 Health, Athletic Trainer Supplies \$14.68

Health, Athletic Trainer Supplies for sports med/trainer 1 250915 IN98555823 3/20/2025 001.620.2130.6610.200.000 Health, Athletic Trainer Supplies \$93.33

Health, Athletic Trainer Supplies for sports med/trainer 1 250915 IN98560686 3/24/2025 001.620.2130.6610.200.000 Health, Athletic Trainer Supplies \$362.80

Check #: 0

PO/InvoiceTotal: \$470.81

Vendor Total: \$470.81

Milano Music Centers

Check Group:

Repair band instruments 1 250616 46178 3/20/2025 001.100.2620.6431.200.000 Non-Technology Repairs and Maintenance \$1,600.00

Check #: 0

PO/InvoiceTotal: \$1,600.00

Vendor Total: \$1,600.00

MUHS - Cafeteria

003935

Check Group:

College Know & Go Catering Events for the school year 1 250912 25-022 3/24/2025 530.610.1000.6890.200.355 College Know & Go 355 Miscellaneous Expenditures \$96.00

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Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Voucher Batch Number: 1030

03/25/2025

Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
College Know & Go Catering Events for the school year					
	1	250912	25-023 3/24/2025	530.610.1000.6890.200.355 College Know & Go 355 Miscellaneous Expenditures	\$160.00
Check #: 0					
PO/InvoiceTotal:					\$256.00
Vendor Total:					\$256.00
O'Reilly Auto Parts					
Check Group:					
Auto Parts for Bus	1	250064	3492-325248 3/20/2025	001.410.2730.6610.200.000 General Supplies	\$142.78
Auto Parts for Bus	1	250064	3492-326608 3/20/2025	001.410.2730.6610.200.000 General Supplies	\$67.26
Auto Parts for Non-Student Vehicles	1	250064	3492-327640 3/20/2025	001.100.2650.6610.200.000 General Supplies	\$13.42
Auto Parts for Non-Student Vehicles	1	250064	3492-330030 3/20/2025	001.100.2650.6610.200.000 General Supplies	\$41.95
Check #: 0					
PO/InvoiceTotal:					\$265.41
Vendor Total:					\$265.41
Pitney Bowes Global					
Check Group:					
4 Quarterly Lease Payments #6922082	1	250302	3107136344 3/25/2025	001.100.2510.6442.200.000 Rental of Equipment	\$936.84
Check #: 0					
PO/InvoiceTotal:					\$936.84
Vendor Total:					\$936.84
Prescott Valley Broadcasting					
Check Group:					
Advertising Plan - Jack FM Homecoming, Theatre, Tax Credit, Graduation and enrollment	1	250142	25030100 3/24/2025	001.100.2210.6540.200.000 Advertising	\$423.30
Check #: 0					

Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Vendor Remit Name
Description

Vendor #

QTY

PO No.

Invoice
Invoice Date

Account

Amount

Voucher Batch Number: 1030 03/25/2025

RC Auto Glass

Check Group:

Glass Replacement for Bus

1 250092

375-4551988
3/25/2025

001.410.2730.6431.200.000
Non-Technology Repairs and Maintenance

Check #: 0

PO/InvoiceTotal: \$423.30

Vendor Total: \$423.30

\$300.00

RUDIS

Check Group:

Knee Pads for Wrestling program

1 250645

INV0332451
3/24/2025

001.620.1000.6610.200.000
General Supplies

Check #: 0

PO/InvoiceTotal: \$717.09

Vendor Total: \$717.09

\$717.09

Shamrock Farms

Check Group:

Dairy Products for Cafe

1 250056

102431028
3/24/2025

510.100.3100.6633.200.000
Other Food

Check #: 0

PO/InvoiceTotal: \$190.43

Vendor Total: \$190.43

\$190.43

Team Fitz Graphics

Check Group:

Sports Record signs for track program

1 250864

68098
3/24/2025

001.620.1000.6610.200.000
General Supplies

Check #: 0

PO/InvoiceTotal: \$59.14

\$59.14

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Mingus Union High School District #4

Voucher Detail Listing

Fiscal Year: 2024-2025

Voucher Batch Number: 1030

03/25/2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Uns Gas, Inc	006562					Vendor Total: \$59.14
Check Group:						
#8027260000 - Monthly Natural Gas Charges	1	250037		MAR25 3/24/2025	001.100.2610.6621.200.000 Natural Gas	\$1,129.53
#4699740000 - Monthly Natural Gas Charges	1	250037		MAR25-4699 3/24/2025	001.100.2610.6621.200.000 Natural Gas	\$4,651.90
#5217630000 - Monthly Natural Gas Charges	1	250037		MAR25. 3/24/2025	001.100.2610.6621.200.000 Natural Gas	\$66.71
				Check #: 0		
				PO/InvoiceTotal:		\$5,848.14
Verde Valley Occupational Therapy						Vendor Total: \$5,848.14
Check Group:						
Occupational Therapy Services	1	250191		V978949 3/24/2025	220.200.2160.6330.200.000 Other Professional Servi	\$2,876.56
				Check #: 0		
				PO/InvoiceTotal:		\$2,876.56
				Vendor Total:		\$2,876.56
				Grand Total:		\$43,302.81

End of Report