

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

July 16, 2014

The Board of Directors of District No. 48J, Yamhill County, State of Oregon, by common consent convened in Regular Session at the Sheridan School District Office in said district at 6:03 p.m. on the 16th day of July, 2014.

**1. PLEDGE OF ALLEGIANCE**

Mr. Deibel called the meeting to order at 6:03 p.m. and led the Pledge of Allegiance.

**2. ROLL CALL**

**Board:**

|                                     |                                      |
|-------------------------------------|--------------------------------------|
| <input checked="" type="checkbox"/> | Michael Griffith, Director           |
| <input checked="" type="checkbox"/> | Larry Deibel, Director               |
| <input checked="" type="checkbox"/> | Jeff Ashlock, Director               |
| <input checked="" type="checkbox"/> | Judy Breeden, Chairperson            |
| <input checked="" type="checkbox"/> | Terry Chrisman, Director, late 6:07p |

**Others Present:**

Steve Sugg, Superintendent  
DeAnn O'Neil, Fiscal Manager  
Penny Elliott, District Secretary  
Emilie Molloy  
Frank Sheridan  
Jackie Lang  
Sue Cain

**Press:**

Paul Daquilante – News Register

**3. APPROVAL OF AGENDA (CONSENT AGENDA) ..... Action Items**

**1. Meeting Minutes**

- A. Budget Hearing Minutes – June 18, 2014
- B. Regular Board Minutes – June 18, 2014

**2. New Hires:**

Jeanie McDermott, Autism/Behavioral Specialist, DO; David Neese, Ag Teacher, SHS; Sydney Zhyel, Middle School Science Teacher, FCS

**Motion to approve agenda.**

**Motion: Michael Griffith      Second: Judy Breeden      Motion passed unanimously.**

**4. PUBLIC INPUT - None**

**5. PRESENTATIONS: Frank Sheridan/Sue Cain/Jackie Lang**

Community partnership to increase recycling  
Talked about a county-wide clean-up, to do it on state highways as well as county  
How about using a youth component  
\$3700 grant awarded to SHS to do recycling and clean up  
Develop an organization that is like the Solve clean-up  
Work needs to happen before the end of 2015  
To involve the leadership class / City of Sheridan will handle the money so Dean Rech  
needs to contact Frank Sheridan.

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July 16, 2014

**6. ADMINISTRATIVE/PROGRAM REPORTS**

- A. Fiscal Report – Report Included
- B. Superintendent– Mr. Sugg reported:
  - 1. Superintendent Transition Plan (report included)
  - 2. Facilities:
    - a. Maintenance Report  
Paint Crew working at FCS
    - b. Tech Report  
We are in the process of changing student information system - eSchool
  - 3. Bond Update – report included
  - 4. Changes for next school year – report included
    - Improve student outcomes
    - Move prep into school day
    - Teacher Leadership
    - Instructional Strategies
    - Interventions
    - PD & PLC's
    - School Bond
    - Technology
    - eSchool
    - Attendance Initiative
  - 5. Attendance Initiate - report included  
25% of students overall are chronically absent
    - 1. 4 week criteria
    - 2. Attendance meeting
    - 3. Citation to parents for non-attendance
  - 6. After School Program  
Academic Focus  
Targeted Student Interventions  
Computer based curriculum  
6 licensed staff/ 3 classified staff
  - 7. Preliminary Official Statement – report included  
Information going out for the bond sale (two weeks to look it over)

**7. POLICIES.....Action Items**

- a. BBFA: Board Member Ethics and Conflicts of Interest
- b. BBFB: Board Member Ethics and Nepotism
- c. GBC: Staff Ethics
- d. GBC-AR: Staff Ethics
- e. GBN/JBA: Sexual Harassment
- f. GBNA: Hazing/Harassment/Intimidation/Bulling/Menacing – Staff
- g. GBNA-AR: Hazing/Harassment/Intimidation/Bulling/Menacing Complaint Procedures – Staff
- h. GCAB: Personal Electronic Devices and Social Media – Staff
- i. IIA: Instructional Resources/Instructional Materials
- j. IK: Academic Achievement\*\*

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
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July 16, 2014

- k. ING-AR: Animals in District Facilities
- l. JBA/GBN: Sexual Harassment
- m. JFCEB: Personal Electronic Devices and Social Media
- n. JFCEB-AR: Personal Electronic Devices and Social Media
- o. JGAB: Use of Restraint and Seclusion
- p. LBE-AR: Public Charter School

**Motion to accept policies a - p with changes**

**Motion: Terry Chrisman      Second: Mike Griffith      Motion passed unanimously**

**8. NEW/UNFINISHED BUSINESS: ..... Action Items**

A. Board Organization: Nomination of Officers & Committees..... Mr. Sugg

**Election of Chairman:**

**Michael Griffith nominated Judy Breeden**

**Motion to accept Judy Breeden as Chairperson**

**Motion: Michael Griffith      Second: Terry Chrisman      Motion passed unanimously**

**Election of Vice Chairman:**

**Larry Deibel nominated Michael Griffith**

**Motion to accept Michael Griffith as Vice Chairperson**

**Motion: Larry Deibel      Second: Terry Chrisman      Motion passed unanimously**

**SUPERINTENDENT COMMITTEE ASSIGNMENTS:**

**13/14:**

**Buildings & Grounds:** Mr. Hall & Mr Griffith  
**Staff Bargaining:** Mr. Deibel & Mr Griffith  
**Financial/Budget/Audit:** Mrs. Breeden and Mr. Deibel  
**City Council:** Mr. Deibel and Mr Chrisman  
**Policy:** Mr. Hall and Mrs. Breeden  
**Transportation:** Mr. Hall & Mr. Chrisman  
**WESD Budget Member:** Mrs. Breeden & Mr Deibel  
(alternate)

**14/15:**

**Buildings & Grounds:** Larry Deibel & Mr Griffith  
**Staff Bargaining:** Mr. Deibel & Mr Griffith  
**Financial/Budget/Audit:** Mrs. Breeden and Mr. Deibel  
**City Council:** Mr. Deibel and Mr Chrisman  
**Policy:** Jeff Ashlock and Mrs. Breeden  
**Transportation:** Jeff Ashlock & Mr. Chrisman  
**WESD Budget Member:** Mrs. Breeden & Mr Deibel  
(alternate)

**Motion to accept 2014/2015 Superintendent Committee Assignments with changes**

**Motion: Larry Deibel      Second: Mike Griffith      Motion passed unanimously**

B. Board Working Agreement with Superintendent 2014/20..... Mr. Sugg

Same as last years Working Agreement with Board

**Motion to accept Board Working Agreement with Superintendent 2014/20015**

**Motion: Mike Griffith      Second: Jeff Ashlock      Motion passed unanimously**

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
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July 16, 2014

C. 2014/2015 District Organizational Procedures..... Mr. Sugg

**Motion to accept District Organizational Procedures 2014/2015 with yearly changes  
Motion: Larry Deibel            Second: Mike Griffith            Motion passed unanimously**

D. Sheridan School Board/Superintendent Operating Agreement..... Mr. Sugg

Same as last year's agreement

**Motion to the Sheridan School Board/Superintendent Operating Agreement as  
presented  
Motion: Mike Griffith            Second: Terry Chrisman            Motion passed unanimously**

E. 2014-2015 Food Products and Non-Food Supplies Requirements RFP Award.... Mr. Sugg

**Motion to recommend the District award the 2014-2015 Food Products and Non-Food  
Supplies Requirements RFP to SYSCO Portland.**

**Motion: Terry Chrisman            Second: Jeff Ashlock            Motion passed unanimously**

F. Fresh Fruit & Vegetable Program (FFVP) Grant for 2014-2015 School Year.... Mr. Sugg

**Motion to accept Fresh Fruit & Vegetable Program (FFVP) Grant for 2014-2015 School  
Year.**

**Motion: Jeff Ashlock            Second: Terry Chrisman            Motion passed unanimously**

**Board Comments:**

**Larry Deibel: thanks board members for support over the 13/14 year**

**Judy Breeden: looking forward to Board Conf. in Bend on Friday**

**NEXT MEETING AGENDA - Wednesday, August 20, 2014**

**ADJOURNMENT**

**Motion: Larry Deibel            Second: Terry Chrisman            Motion passed unanimously.  
7:02pm**

Respectfully Submitted by:  
Penny Elliott

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Superintendent/Designee

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Board Chair/Designee