

Spring Branch Independent School District

Agenda Item Information

Date of Board Meeting: September 29, 2025

Subject: Request for Approval of the Report of Cooperative Management Fees as Required
by Tex. Educ. Code 44.0331

Administrator Responsible:

Name: Christine A. Porter

Position: Associate Superintendent for Finance

Purpose of Agenda Item: Consent

ADDITIONAL INFORMATION AND/OR BACK-UP:

Chapter 791, Interlocal Cooperation Act, and Chapter 271 of the Texas Local Government Code allow local governments the ability to efficiently and effectively contract with other local governments and agencies of the state to perform governmental functions and services, including procurement functions.

Texas Education Code Sec. 44.0331 MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS states, "(a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document a contract-related fee, including a management fee, paid by or to the district and the purpose of each fee under the contract. (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item. (c) The commissioner may audit the written report described by Subsection (b)."

This is an informational report of costs for management fees for participation in purchasing cooperative programs for the 2025- 2026 school year, as required by TEC Section 44.0331; no Board action is required. Documentation attached.