



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

December 17, 2015

AGENDA ITEM: 4.1

TOPIC: Superintendent's Future Contract

BACKGROUND: The current superintendent's contract ends June 30, 2016. The contract specifies that the superintendent contact the School Board members, after July 1, 2015, regarding a subsequent contract.

ARTICLE III. DURATION, EXPIRATION, TERMINATION AND MUTUAL CONSENT:

Section 1. Duration:

This Contract is for a term of one (1) year commencing on July 1, 2015 and ending on June 30, 2016. The Contract shall remain in full force and effect unless modified by mutual consent of the School Board and the Superintendent, or unless terminated as provided in this Contract.

Section 2. Subsequent Contract:

Subd. 1. Notice by Superintendent: After July 1, 2015, the Superintendent shall provide written notice to each member of the School Board calling to his/her attention the notice requirements as contained in this section and indicating the desire to have the School Board consider a subsequent contract for the Superintendent.

Subd. 2. Preliminary Notice – School Board: In the event the School Board is contemplating not offering the Superintendent a subsequent Contract, the School Board shall give the Superintendent preliminary, written notice of such intent not to offer a subsequent Contract within sixty (60) days of receipt of the Superintendent's written notice regarding a subsequent contract.

Subd. 3. Request for Meeting: Within ten (10) calendar days after receipt of an intent not to offer a subsequent Contract as provided in Subd. 1. above, the Superintendent may request, in writing, a meeting with the School Board to discuss its intentions, the reasons therefor, and ways in which concerns of the School Board might be addressed.

Subd. 4. Meeting Between the Parties: Upon receipt of the request noted in Subd. 3. above, the School Board shall, within fifteen (15) calendar days, hold a meeting with the Superintendent.

Subd. 5. Final Action – School Board: The School Board shall delay taking final action on a subsequent Contract for at least seven (7) calendar days after the meeting between the parties. The School Board shall take final action on a subsequent Contract and shall notify the Superintendent of such action in writing.

PROCESS: Written notification has been received from the superintendent requesting whether or not the School Board intends to offer a subsequent contract.

RECOMMENDATION: Discussion and action by the School Board.