

**Technology Committee Minutes**  
**10-14-20**

Meeting was called to order at 5:30pm at the Pana Unit Office by Anderson, Seconded by Kirkbride.

Members present: Doug Kirkbride, Kyle Anderson, Craig Deere

Members absent: Dr. Beyers

Superintendent Present: Yes

Visitors: Scott Savage, Jason Bauer, Kim Hahnenkamp, Amanda Skinner

Mr. Anderson left the meeting at 5:45pm.

The committee discussed the following:

1. *Approval of the Minutes from 3-10-20-* Motion by Anderson seconded by Skinner

4. Technology Updates

Mr. Savage reported the tech budget numbers looked off because

4.A. Remote Learning

4.A.1. New Software Purchases - Kami, Equatio

Ms. Skinner reported on various programs like Kami and Equatio and how these programs are assisting the teachers in speeding up grading and annotating.

4.A.2. Platform Performance - Google Enterprise

Mr. Savage reported on holding off on domain controller upgrades to pay for a year of google enterprise. GE will bring enhanced google meet capability, originality checking on english homework, access to enhanced tech support among other features.

4.A.3. Surveys on Additional Equipment

Mrs. Skinner said she and Mrs. Hahnenkamp have been working on rolling out other programs like nearpod and other curriculum aligned learning programs that assist teachers with building lesson plans and activities.

Ms. Skinner and Mrs. Hahnenkamp will be conducting surveys to see what else teachers may need in the classrooms to assist with hybrid learning.

The state trooper came to visit Ryan Lipe's classroom. They met outside and used nearpod.

The students followed along on their chromebooks while the Trooper controlled the pace of the lesson.

4.B. Trenches Purchase Orders & Outstanding Items

Bridget Heinrich compiled a list, 27 out of 36 teachers have all their equipment. 9 teachers are still looking for particular items.

4.C. 1:1 Chromebook Program Update

All the chromebooks have finally been delivered, inventoried, deployed, and are in use.

4.C.1. Chromebook Insurance

The expanded/mandatory TRA has been fantastic towards controlling the time spent repairing devices and keeping the fleet of equipment sent home in good working order.

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### 4.C.2. Chromebook Repairs

See above

### 4.D. Illinois Education & Technology Conference (IETC)

Mrs. Hahnenkamp is presenting this year at the virtual IETC on presenting remote lesson plans. That will be coming up November 16th (on or about)

### 4.E. Digital Citizenship Week - Oct 19 - Oct 23, 2020

Mrs. Hahnenkamp and Ms. Skinner have been using common sense materials and routinely following up in rounds on training digital citizenship. Ms. Skinner spoke about using the "Be Internet Awesome" materials provided by google. Parents who aren't sure where to start are suggested to use these materials since they are all freely available.

### 4.F. District Technology Integration Specialist Update

#### 4.F.1. Google Meets and Remote Support via Zoho

Mrs. Skinner reported on the zoho remote support program used by the tech staff to assist parents at home, students, etc, outside of the regular district network.

#### 4.F.2. Remote Training Sessions on Wednesdays

Mrs. Skinner mentioned the google meets they have conducted with staff. They have assisted with many things including crafting grants, lesson plans, etc. Wednesdays have been 1 on 1 training days with staff. Mrs. Hahneknmap has been holding grade level specific training.

#### 4.F.3. STEM Lab/MakerSpace Updates

Lincoln and HS have received in the trenches monies to build up the makerspaces in those buildings. Today Lincoln had a makerspace planning meeting with teachers. They are planning teaching materials first, furniture second.

### 6.A. Public Open House - Tentative Date of November 12, 2020

Mrs. Hahnenkamp has been regularly going into classrooms to assist the teachers in classrooms with tech integration lesson plans.

### 7. 3 year tech plan

Ms. Skinner reported we are on track with the plan, Mrs. Hahnekamp has been hired according to the plan. The oculus headsets have been acquired and updated. High School the 5 dremel printers have been installed. Cares act has provided for additional technology to speed this process along. We now have 8 3d printers at the high school. Ipads are being used in a limited degree within the stem labs. 20-21 tech goals have been met. 21-22 budget goals that included the z-space stations for the Jr. High have been purchased ahead of schedule. Goals have been exceeded and will likely be re-evaluated in the spring.

### 8. Miscellaneous

Currently the district has 30 sprint hotspots and 45 additional cradlepoints purchased via cares act. Their usage is being monitored and devices requested returned that are not being used.

The cradlepoints have large external antennas and work great in rural areas. The parking lot wifi equipment has not been utilized much at all. Mr. Savage is reviewing the portable wifi equipment usage once a month in order to find equipment not being utilized and request it be returned. Teachers have been provided all the equipment they have requested. Tech staff will be polling staff to find out if any tech needs remain.

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**13. Next Meeting Date** – The tentative date for the next full tech committee meeting will be 3-9-20 at 5:30pm at the Pana Unit Office.

Meeting was adjourned on 3-10-20 at 6:26pm, motion by Deere, Seconded by Kirkbride.

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Member

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Member