

**Unadopted Minutes**  
**REGULAR SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**June 13, 2012**

**1.CALL TO ORDER**

The meeting was called to order by Chair Hansen at 8:00 p.m.

**2.ROLL CALL**

Present: Paulsen, Winkels, Tamm, Hansen, Seiler, Gersch Absent: Schiffler, Late: Dirkes 8:05pm

**3. Public Forum**

**4. APPROVALS**

**4.1 AGENDA—Additions or Deletions**

**Add 7.5 2012-13 Proposed Budget**

**Add 8.6 Garbage Quote**

**Remove 9.3 Community Education Advisory Committee Report**

**4.2** Motion by Winkels, seconded by Seiler to approve the Regular board meeting minutes of May 23, 2012 Carried Unanimously

**4.3** The following checks were issued in paying claims: Wire transfers and checks 75697-75883 and 7705-7726 for Fund 10.

School Board Meeting of June 13, 2012

01 General Fund                      \$381,562.67

02 Food Services                      \$ 22,306.27

04 Community Services              \$ 22,452.37

08 Scholarships                      \$ 8,534.45

10 Student Activity Fund              \$ 8,735.40

Motion by Seiler, seconded by Winkels, to approve payment of claims as presented

Carried Unanimously

**4.4 APRIL CASH FLOW**

Motion by Winkels, seconded by Paulsen, to approve the April cash flow as presented

Carried Unanimously

**5.CONSENT AGENDA**

Motion by Tamm, seconded by Gersch, to approve the Consent Agenda which includes the following personnel matter and donations as described below:

**AFT Contract:** Nicole Snoberger, Elementary Teacher

Samuel Kitterman, Secondary English Teacher

Judy Eibensteiner, Department Chair, Grade 5

**Long Term Substitute:** Katelyn Ewart, High Counselor

**Contract-Art Teacher:** Jon Noreen

**Summer School:** Laurie Hommerding, Rebecca Boyer, Christine Manthe, Sharon Navratil, Lori Rubin, Jan Shaver

**Extended School Year:** Nicole Haas

**AESP:** Extended School Year: Jean Kollodge

**Community Education:** Mitchell Leyk, Kaitlyn VonWahlde, Zach Meer, Samantha Koltes, Elizabeth Meer, Martha Amdahl, Isabella Plantenberg, BreAnna Ahrenholz, Landon Bauer, Sarah Christensen

**Kids Company:**Christina Fleege, Kathy Stephens,

**Leave of Absence:** one

**Request for Severance:**

Christine Meissner, per provisions of Albany Federation of Teachers 2011-2013 Master Agreement, Article VIII Section 2 and Section 3

**Letter of Resignation/Retirement:** Christine Meissner, effective end of the day June 1, 2012  
Brittany Grunig, effective end of the day June 1, 2012

**Donations:**

50.00	Anononymous, Family Outreach
120.00	Huskie Booster Club, Ken Klemmer Awards
400.00	MN-ND Grand Council United Comm Travelers, Special Olympics
500.00	MNAHPERD, snowshoes
5311.00	Avon PTA, Risers
125.00	Dennis & Boeckermann Families Memorial, Family Outreach
450.00	Albany Lions Club, Legionville
200.00	St Benedicts Catholic Aid Assn, Family Outreach
50.00	Sheila Kloeppner, Jr/Sr High in Honor of Jordan Dufner
269.00	Albany Lions Club, Physical Fitness Board
	Dean and Sheila Mitchell, Alto Saxophone (appx value \$300)

**6. Education Report**

**6.1 Immunization Discussion**

A representative of Stearns County Health presented vaccine case studies and detail around and discussion was held around immunization regulation.

**6.2 Albany Elementary Handbook**

Motion by Paulsen, seconded by Gersch, to approve the Albany Elementary Handbook as presented  
Carried Unanimously

**6.3 Avon Elementary Handbook**

Motion by Dirkes, seconded by Paulsen, to approve the Avon Elementary Handbook as presented  
Carried Unanimously

**6.4 Jr & Sr High Handbook**

Motion by Winkels, seconded by Paulsen, to approve the Jr & Sr High Handbook as presented  
Carried Unanimously

**6.5 Purple Pride**

The Board recognized the successful seasons of the spring athletic teams.

**7. Unfinished Business**

**7.1 Lunch Price Increase**

**7.2 K-6 Breakfast Program**

**7.3 After School Ala Carte Program**

Motion by Seiler, seconded by Gersch, to approve K-6 breakfast program and after school ala carte program as presented.  
Carried Unanimously

**7.4 Policy Review: Second Readings**

**7.41 Policy 521 Students with Disabilities Non-Discrimination**

Motion by Winkels, seconded by Dirkes, to approve Policy 521 Students with Disabilities Non-Discrimination as presented  
Carried Unanimously

**7.42 Policy 522 Student Sex Non-Discrimination**

Motion by Winkels, seconded by Dirkes, to approve Policy 522 Student Sex Non-Discrimination as presented  
Carried Unanimously

**7.43 Policy 531 Pledge of Allegiance**

Motion by Winkels, seconded by Dirkes, to approve Policy 531 Pledge of Allegiance as presented  
Carried Unanimously

**7.44 Policy 807 Health and Safety Policy**

Motion by Dirkes, seconded by Winkels, to approve Policy 807 Health and Safety Policy as presented  
Carried Unanimously

## **7.5 2012-13 Proposed Budget**

Motion by Paulsen, seconded by Winkels, to approve the 2012-13 Proposed Budget as presented  
Carried Unanimously

## **7.5 Strategic Action Plans For 2012-13 School Year**

Motion by Paulsen, seconded by Winkels, to approve the Strategic Action Plans for the 2012-13 School Year including the Board goals of: Improving Reading and Math Scores by 3-5%, Advancing differentiated instruction such as the “Flipped Classroom” as training is made available to staff and Encouraging the Legislature to fully fund All Day Kindergarten.

Carried Unanimously

## **8. New Business**

### **8.1 Bus Service/Repair Service**

Motion by Dirkes, seconded by Gersch, to award Bus Service/Repair Service bid from Ramler as presented

Carried Unanimously

### **8.2 Memorandum of Understanding with AFT**

Motion by Winkels, seconded by Tamm, to approve the AFT memorandum of understanding to cover “Teachers on Special Assignment as presented

Carried Unanimously

### **8.3 Policy 524—Acceptable Use Policy**

Motion by Gersch, seconded by Dirkes, to approve Policy 524 – Acceptable Use Policy as presented

Carried Unanimously

### **8.4 Policy 530—Immunizations**

This is the first reading of this policy.

### **8.5 Policy 612—Development of Parent Involvement Policy for Title One Programs**

This is the first reading of this policy.

### **8.6 Garbage Quote**

Motion by Tamm, seconded by Seiler, to award the 2 year refuse pickup bid to Waste Management for \$33,837.94 as presented

Carried Unanimously

## **9. Board Committee Reports**

### **9.1 Staff Development**

Superintendent Dooley reported on the meeting held May 24th. Discussed upcoming trainings, acknowledged parting members, reviewed scope and sequence for technology here at AAS.

### **9.2 Legislative Update**

Chair Hansen reported on the meeting held May 24<sup>th</sup>. Details of the meeting included highlights from the guest speaker, litigation committee, executive report and legislation committee. The next meeting will be held June 25<sup>th</sup>.

## **10. Superintendent Report**

**10.1** St. Benedict’s Lease – discussed increased space needs and upcoming lease renewal.

**10.2** Bus Route Reduction – route changes include one route reduction.

**10.3** Principal Negotiations – the principals expressed interest to negotiate their contracts

**10.4** Insurance Claim \$106,000 – this claim was for the storm that came through Albany. The Band Trailer was damaged and will be covered by insurance and the Albany Lions Club.

## **11. Adjournment**

Agenda completed at 10:21 pm, a motion to adjourn was made by Tamm, seconded by Winkels.

Carried Unanimously

Glen Tamm, Clerk

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Steven Dooley, Superintendent