

# Minutes of Operations Committee

## The Board of Trustees

## Red Wing Public Schools - ISD 256

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An Operations Committee of the Board of Trustees of Red Wing Public Schools - ISD 256 was held Monday, June 1, 2020, beginning at 4:45 PM via Google Hangouts.

### 1. Introduction

#### 1. 1. Call to Order and Roll Call

*Arlen Diercks, Jim Bryant, and Holly Tauer were the board members present. Jackie Paradis, Kevin Johnson, Dawn Wettern, Brent Lexvold, and Karsten Anderson were the district officials present*

#### 1. 2. Meeting Agenda

*The meeting agenda was available for review.*

### 2. Business Items

#### 2. 1. Leases

*Three Rivers Community Action's lease for Colvill Family Center is up for renewal on July 1<sup>st</sup>. Jackie recommended a 3% increase.*

#### 2. 2. Use of School Facilities this Summer

*Committee members discussed the use of school facilities this summer. The recommendation for tonight's board meeting is to use the same guidelines developed by the City for use of fields this summer. Committee members suggested that we consider indoor facilities and outdoor fields separately. There would be additional cleaning costs if indoor facilities are used. The committee recommends use of outdoor fields.*

#### 2. 3. Long-Term Facilities Maintenance Plan for Red Wing

*Each year, the district must approve a Long-Term Facilities Maintenance (LTFM) Plan. The committee reviewed a rough draft of plan that will be presented to the school board for approval in June or July. The district will incorporate the plan into an updated template required by the state.*

#### 2. 4. Long-Term Facilities Maintenance Plan for GCED

*Each year, GCED must approve a Long-Term Facilities Maintenance (LTFM) Plan. This report will be shared with the Red Wing School Board when it is issued to all districts. Costs are similar as previous years except for additional work for Guernsey roadwork. The report will be presented to the school board for approval in June or July.*

#### **2. 5. Concessions Stand**

*Jackie and Brent provided information about the concessions stand this past year. Costs include payments to the Concessions Stand Manager, payments to groups, product costs, and equipment. Overall, the district will spend about \$5500 more than we receive in fiscal year 2020, but efficiencies and experience will help improve future estimates. Brent also shared information about a handbook developed for use of concessions stands.*

#### **2. 6. Other Issues**

- *Committee members discussed the timeline for the sale of Jefferson School. Jim Patterson and Superintendent Anderson will meet this week to discuss, and the issue will be added to the June 15<sup>th</sup> school board meeting for discussion.*
- *Superintendent Anderson will check with potential users of the RWHS land to see if they are still interested in renting.*
- *Special meeting(s) of the committee will be scheduled in June and/or July, if needed.*

#### **3. Adjournment**

*The meeting adjourned at 5:40 pm*