

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
May 7, 2018**

President Johnson convened the meeting at 7:01 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present

Bradford, Burton, Centers, Frank, Jarvis, Johnson

Members Absent

Bonifield

LPS Education Foundation Update

Members of the LPS Foundation Board of Directors (Diane Policelli, President; Ernie Natalini, Treasurer; and Board member Lorna Durand) provided updates on the activities of the LPS Foundation. Mrs. Policelli thanked LPS staff and the many other donors who support the Foundation, and recognized two donors -- DFCU Financial and the Kiwanis Club of Livonia Early Risers.

Golden Apple Award – Ron Caperton, Bldg. Supv., Frost Middle School

Board trustee Karen Bradford thanked Mr. Ron Caperton, Custodial Supervisor at Frost Middle School, for always going above and beyond, and presented him with a Golden Apple Award plaque and pin.

LPS Points of Pride – Hoover Eco-Action Efforts

Mrs. Julie Linn, principal of Hoover Elementary, shared a presentation regarding Hoover's eco-action efforts. Staff, students, and parent volunteers from Hoover provided some highlights from Hoover's Eco-Action Team and their efforts to be 'green' and create a sustainable environment.

Recognition of Board Members – MASB Awards

Mrs. Jenkins, administrator of communications, recognized the Board for receiving Honor Board status, as every Board member has achieved Level One Certification from the Michigan Association of School Boards. She congratulated Board members and presented each of them with a certificate. In addition, Board trustees Karen Bradford and Crystal Frank achieved MASB Level One Certification, and Board trustee Liz Jarvis achieved the MASB Award of Merit. Superintendent Oquist thanked Board members for their continued commitment and service to Livonia Public Schools.

Nomination of Parents to Wayne RESA Parent Advisory Committee (PAC)

It was moved by Mr. Centers and supported by Mrs. Jarvis that the Board of Education nominate Mrs. Eileen Brandt and Mrs. Kara Clarke for a three year term, July 1, 2018 through June 30, 2021, on the Wayne RESA Parent Advisory Committee (PAC).

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson

Nays: None

District Update from the Superintendent

Superintendent Oquist extended congratulations:

- Franklin High School student Caitlin Jodway was selected by Prudential Spirit of Community Awards, a national program, as a 2018 Top Youth Volunteer Distinguished Finalist in Michigan. Caitlin organized a swim-a-thon that raised \$24,000 to help a student with muscular dystrophy buy a wheelchair-accessible van.
 - Allison McConnell and Kaitlyn Rogosch, from Churchill High School, were named finalists for Athlete of the Year in girls' tennis.
 - Churchill High School freshman Yajvan Ravan, finished in the top 20 among 1,000 students, nationwide, on the National Chemistry Olympiad Exam.
 - Over 30 vocal music students from Stevenson High School qualified to participate in 14 events at the Michigan School Vocal Music Association's State Solo and Ensemble; 13 events earned a Division 1 rating and one event earned a Division II rating.
 - David Mitchell, Holmes Middle School teacher and Stevenson High School hockey coach, was selected as MHSAA Division 2 Coach of the Year and was one of four coaches inducted into the MSHCA's Hall of Fame.
 - Kennedy Elementary School was recognized for their work on the Blue Cross Blue Shield Healthy Schools grant, as well as their involvement in the Fuel Up to Play 60 effort.
 - Churchill Chargers girls' track and field were team champs at the invitational track and field meet. Churchill boys track and field team took the city championship for the season.
 - Robotics students qualified for World Championships.
- Superintendent Oquist shared the following:
- Elementary schools are in full swing with art fairs, concerts, ice cream socials, and other activities.
 - Parent Information Night will be held May 9, 6:30-8:00 p.m. at Stevenson. The evening will focus on safe schools, healthy students, and a caring community.
 - Honors nights, proms, and commencement ceremonies are taking place throughout the District -- wonderful celebrations for students, staff, and families.

- During Staff Appreciation Week, we will celebrate almost 1,900 LPS staff who make LPS an exceptional place to learn, a rewarding place to work, and a true point of pride for our entire community!

**Audience
Communication**

None

The Board recessed for approximately ten minutes to visit with guests.

**Written
Communication**

None

**Response to
Prior Audience
Communication**

None

**Consent
Agenda**

It was moved by Mrs. Frank and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items, as recommended by the superintendent:

- V.A. Minutes of the Regular Meeting of April 16, 2018.
- VII.A. Approval of Cooperative Agreements for LTP for the 2018-19 school year with Crestwood Public Schools, Garden City Public Schools, Northville Public Schools, Redford Union Public Schools, and South Redford Public Schools for special education services in the Livonia Transition Program (LTP).
- VII.B. Approval of Cooperative Agreements for LCTC for the 2018-19 school year with Northville Public Schools; Plymouth-Canton Community Schools; Crestwood Public Schools; Redford Union Schools; Canton Preparatory High School; and Wayne Westland Community Schools. Note: The cooperative agreement with Wayne Westland Community Schools also allows LPS students to attend the William D. Ford Career Technical Center in that school district.
- VII.C. Approval to Purchase Copy Paper for 2018-19. White and color copy paper from Contract Paper Group, Uniontown, Ohio, in the amount of \$120,461.70.

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval to Purchase World Language Textbooks

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District purchase the following World Language textbooks, for a total cost of \$161,846.32.

- The textbook *T'es branche', 2019* for French 1 courses from EMC School at a cost of \$59,718.96
- The textbook *Portfolio Deutsch, 2015* for German 1 courses from Klett-Langenscheidt at a cost of \$35,675.75
- The textbook *Autentico A, 2018* for Spanish 1 courses from Pearson Education, Inc. at a cost of \$66,451.61

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Bid Results for Frost Boiler Project

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of a boiler replacement at Frost Middle School from Contrast Mechanical in Macomb Township, Michigan, for a total cost of \$76,000.

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Bid Results for Franklin and Stevenson Pool Boilers

It was moved by Mrs. Frank and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District approve the purchase and installation of pool boilers for replacement projects at Franklin High School and Stevenson High School to Goyette Mechanical in Flint, Michigan, for a total cost of \$109,900.

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval to Purchase Flexible Furniture for Emerson

It was moved by Mrs. Bradford and supported by Mrs. Jarvis that the Board of Education of the Livonia Public Schools School District approve the purchase of flexible furniture for Emerson Middle School from Interior Environments, in the amount for \$39,996.15.

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Purchase of Flexible Furniture for LCTC – 2013 Bond

It was moved by Mr. Centers and supported by Mrs. Burton that the Board of Education of the Livonia Public Schools School District approve the purchase of flexible furniture for Livonia Career Technical Center from Interior Environments, in the amount for \$14,912.

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson
Nays: None

Approval of Wayne RESA Budget for 2018-19

It was moved by Mrs. Burton and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District adopt the resolution supporting the General Fund Operating Budget for the 2018-2019 school year for the Wayne County Regional Educational Service Agency (“RESA”).

RESOLUTION

A regular meeting of the Board of Education of the Livonia Public Schools School District was held at the administration building on May 7, 2018, at 7:00 p.m.

Members present were: _____

The following preamble and resolution were offered by Member _____ and seconded by Member _____.

WHEREAS:

This Board received the Wayne RESA General Fund Operating Budget on or before May 1, 2018; and

WHEREAS:

In accordance with Section 380.624 of the Revised School Code, this Board must now adopt a resolution expressing its support or disapproval of the proposed Wayne RESA budget, and must submit to the Wayne RESA Board any specific objections and/or proposed changes the Board may have to the budget prior to June 1, 2018.

THEREFORE, BE IT RESOLVED THAT:

Please check one of the following options:

The Wayne RESA General Fund Operating budget for the 2018-2019 school year be supported, and that the Secretary of the Board is hereby directed to submit a copy of this resolution to the Secretary of the Wayne RESA Board of Education, along with comments.

OR

The Wayne RESA General Fund Operating budget for the 2018-2019 school year be disapproved (for reasons attached hereto), and that the Secretary of the Board is hereby directed to submit a copy of this resolution to the Secretary of the Wayne RESA Board of Education, along with any specific objections or proposed changes to the budget.

The undersigned duly qualified and acting Secretary of the Board of Education of the Livonia Public Schools School District, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting

held on May 7, 2017, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

 Tammy Bonifield
 Secretary, Board of Education

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson
 Nays: None

Leaves of Absence

It was moved by Mrs. Jarvis and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and approve the request for a leave of absence as listed below:

<u>Name</u>	<u>Date Effective</u>
Kay Campbell	August 13, 2018
Michelle Chaffin	2018-19 school year
Charisse Howell	2018-19 school year
Lindsay Obenour	2018-19 school year
Beth Yuhasz	2018-19 school year

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson
 Nays: None

Resignation

The Board was informed that, as authorized in the Board of Education motion of June 26, 2017, a resignation was accepted by the superintendent for the person listed below:

<u>Name</u>	<u>Date Effective</u>
Jessica Mathison	April 25, 2018

Retirements

It was moved Mrs. Frank and supported by Mr. Centers that the Board of Education of the Livonia Public Schools School District adopt the attached resolutions of appreciation for the services rendered by:

Mary Bubar, who will retire from the district on June 17, 2018, and will have devoted 20 years of dedicated, loyal, and outstanding service to the students of Nankin Mills Elementary and Cooper Upper Elementary as a teacher.

Mary Beth Conger, who will retire from the district on June 20, 2018, and will have devoted 28 years of dedicated, loyal, and outstanding service to the students and staff of Jackson Early Childhood Center as an Assistant Supervisor of School Aged Childcare.

Laurel Coston, who will retire from the district on June 15, 2018, and will have devoted 20 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Randolph Elementary, McKinley Elementary, Taylor Elementary, Holmes Middle School, Rosedale Elementary, Buchanan Elementary, Frost Middle School, and Churchill High School.

Karen DePerro, who will retire from the district on July 1, 2018, and will have devoted 32 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a secretary in Student Services.

Debra Hunt, who will retire from the district on June 15, 2018, and will have devoted 22 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Webster and Western Wayne Skill Center.

Cheryl Hunter, who retired from the district on April 27, 2018, and devoted 19 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Buchanan Elementary, Cooper Elementary, Riley Upper Elementary, Emerson Middle School, Franklin High School, Churchill High School, Frost Middle School, Stevenson High School, Johnson Upper Elementary, and Western Wayne Skill Center.

Susan Jendrusik, who retired from the district on April 27, 2018, and devoted 23.5 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a driver in transportation.

Eileen Mayer, who will retire from the district on June 30, 2018, and will have devoted 14.9 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Western Wayne Skill Center, Franklin Transition Program, Churchill High School, and Webster Elementary.

Rochelle Ranta, who will retire from the district on June 18, 2018, and will have devoted 20 years of dedicated, loyal, and outstanding service to the students of Perrinville Early Childhood Center and Roosevelt Elementary as a teacher.

Michael Stewart, who will retire from the district on June 18, 2018, and will have devoted 27 years of dedicated, loyal, and outstanding service to the students of Stevenson High School as a teacher.

Barbara Stoner, who will retire from the district on July 23, 2018, and will have devoted 17 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a secretary in Operations.

Ioanna Tolios, who will retire from the district on June 18, 2018, and will have devoted 19 years of dedicated, loyal, and outstanding service to the students of Holmes Middle School, Emerson Middle School and Frost Middle School as a teacher.

Kathy Zielinski, who will retire from the district on June 15, 2018, and will have devoted 22 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a special education paraprofessional at Western Wayne Skill Center.

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson

Nays: None

**First Reading of
Board Policy
JGCB -
Immunizations**

The Policy Committee has reviewed the following policy and recommends that it be on the agenda of the next regular Board meeting for a second reading and potential approval:

**BOARD POLICY
STUDENTS**

**JGCB
JUNE 20, 1988**

IMMUNIZATIONS INOCULATIONS

~~Inoculations and immunizations~~ **Immunization** of students shall be required and reported in accordance with state law.

**Second
Reading of
Board Policy
BHA – Code of
Ethics**

It was moved by Mrs. Burton and supported by Mrs. Bradford that the Board of Education of the Livonia Public Schools School District accept the recommendation of the Policy Committee and adopt Board Policy language for:

**BYLAWS OF THE BOARD
BOARD OPERATIONS
CODE OF ETHICS**

As members of the Livonia Public Schools Board of Education, we shall promote the best interests of the school district as a whole, and will make decisions that place student learning and the success of all students first by adhering to the following educational and ethical standards:

As a Board member,

- I will make decisions in terms of the educational welfare of children, and will seek to develop and maintain schools that meet the individual needs of all children regardless of their race, color, religion, sex, national origin, age, height, weight, marital status, handicap or disability.
- I will be a personal advocate for the good work of the District.
- I will focus Board action on policy making, strategic planning, and designating and evaluating the Superintendent.
- I will recognize that the role of the Board is to govern and oversee the management of the District. I will delegate authority to the Superintendent for the day-to-day operations of the District and will not seek to participate in the day-to-day operations.
- I will review and evaluate all policies, bylaws, procedures, and processes of the Board, and will work to make desired changes so they will be current and relevant.
- I will follow established Board Operating Procedures.
- I will come to Board meetings prepared to discuss and take action on all agenda items. I will study the material in the Board packet seeking clarification, if needed, prior to each Board meeting.
- I will give the Superintendent or Board President notification of my concerns prior to the Board meetings, so that the concerns can be properly addressed.
- I will understand that I have not only the right, but the duty, to express my views and opinions and ask questions at the Board table, and will make a good faith effort to understand the views of others.
- I will recognize that the Board must make decisions as a whole in public. I will base all decisions on the available facts and my independent judgment, and I will refuse to surrender my independent judgment to individuals or special interest groups.
- I will avoid being placed in a position of conflict of interest, and, if such a conflict is unavoidable, I will disclose such interest and abstain from voting on such matters.
- I will respect the consensus, and support the decisions of the Board and their implementation.
- I will recognize that while I am free to express my personal views, the Board President is the spokesperson for the Board and the Superintendent is the spokesperson for the District.

- I will be respectful and listen to all ideas presented to the Board, be it from parents, staff, students, community members, other Board members, or other stakeholders. I will listen and then refer any person to appropriate personnel.
- I will communicate to other Board members and the Superintendent expression of public reaction to Board policies and school programs.
- I will exercise caution when communicating between and among Board members via electronic communication, and will abide by the Open Meetings Act.
- I will hold confidential all matters that, if disclosed, would needlessly injure individuals, schools, or the district. I will keep confidential all information that is privileged under applicable law, including closed session discussions.
- I will stay informed about current educational issues by individual study and through participation in programs providing needed information; for example, those sponsored by my state and national school board associations.
- I will take no private action that will compromise the Board, the Administration, or the District.
- I will refrain from using my Board position for personal or partisan gain.
- I will support the employment of those persons best qualified to serve as District staff.
- I will support and protect District personnel in the proper performance of their duties.
- I will, along with my fellow Board members, review, revise and sign this Code of Ethics annually at the beginning of each year.

As Board President,

- I will ensure that persons addressing the Board follow established guidelines as outlined in Board policy.
- I will advise persons addressing the Board to do so in a respectful manner and not allow rude and indecent behavior, profane or indecent discourse, to be directed to the Board, Superintendent, or others during Board meetings.
- I will ensure that all Board members are given an opportunity to express their views. I will work toward building consensus among all Board members.
- I will follow parliamentary procedure, to the extent that it does not conflict with Board policy or state law.

Ayes: Bradford, Burton, Centers, Frank, Jarvis, Johnson

Nays: None

Adjournment

President Johnson adjourned the meeting at 9:05 p.m.

Off/Supt/jw