Browning Public Schools Board Agenda Request Meeting to Be Held: 5/29/2024



Recognition: 🗌 Students	Staff	Parents
Information: Duilding Report	Old Business	Superintendent's Report
Action: Resignation	Hiring	Contract Service Agreements
Travel Out-of-State	Travel In State	Approvals
Termination	Legal Matters	Other:
This action request pertains to Elementary (only)		High School/District Wide
Date: 5/21/24		

To:	Browning School Board of Trustees	From:	Rebecca Rappold
		Title:	Director of Curriculum, Instruction, and Assessment

Subject: Grant Writing for Teacher Quality Partnership Grant Program

Description: Request to contract Lea Whitford to coordinate and write the Teacher Quality Partnership to recruit, train, and retain hard to fill teacher positions EK-12. Funding up to \$2,000,000 across 60-months, (up to \$400,000/year if awarded).

Financial Impact: \$3,060.00 (\$51.00/hour x up to 60-hours)

Funding Source (Budget/grant, etc.): 126 / 226.90.161.2134.320

Attachment(s): Grant Writing Proposal

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial)

Comments: _____

Board Action :	N/A (Info)	Approved	Denied	Tabled to:
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To; Rebecca Rappold, Curriculum Director From: Lea Whitford

Re: Grant Proposal

Please find enclosed my outline for submitting a grant proposal on behalf of Browning Public Schools

Project / Service:

- Prepare a grant proposal for the Teacher Quality Partnership Grant Program through the Office of Elementary and Secondary Education, Department of Education -
- ALN: 84.336S
- To be submitted on behalf of Browning Public Schools
- Complete the proposal and submit the grant by the due date of June 3, 2024
- Available for meetings in person or zoom upon request
- Submit timesheet for hours worked

Contract Dates: May 21, 2024 to June 3, 2024

(Retroactive hours from 5/21/24 if accepted by the Board of Trustees to cover hours put in working on the grant)

Rate per hour: \$51 per hour X 60 hours = \$3,060.00

Thank you,

Lea Whitford

Lea Whittoro 221 Ed Williams, Cut Bank MT 59417 Phone: 406-450-4057 Email: Jea.whitford@gmail.com

4/20/24

Browning Public Schools CONTRACT SERVICE AGREEMENT (406) 338-2715 • (406) 338-2708

Date: 5/21/24		Board Approval: <u>5/29/24</u>	
Contracto	r: <u>Lea Whitford</u>		Phone:
Address:			
	P.O. Box or Street Address	City, State, Zip	

Type of Project/Service (be specific) <u>Contractor will coordinate and write Teacher Quality Partnership grant to</u> recruit, train, and retain hard to fill teacher positions EK-12

Contracted Dates: 6/1/24 - 6/15/24		
Rate per hour/per day: <u>60 hrs</u> x <u>\$51</u> # of Days		= \$3,060.00
Per Diem/per day: x # of Days		=
Mileage: miles @ per mile		=
Other costs (explain): Not to exceed 60 hours		=
	Total Project Cost	= <u>\$3,060.00</u>
Contract to be paid from:	Independent Cont	tractor:
<u>126.90.161.2134.320</u>	📃 Submit invo	ice on completion
<u>226.90.161.2134.320</u>	Other	_
	Employee:	
	🔀 Submit time	sheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

	Rebecca Rappold	
Contractor's Signature	Principal/Supervisor	
Federal ID Number/EIN	Superintendent	

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White-Contractor Yellow-Business Office