

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 15, 2017



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: August 11, 2017

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Assistant Football Coach/BHS 2017-2018 Sports Season:

Description: Tony Wagner, Activities Director, recommends the following hires for the 2017-2018 Sport Season:

🚩 Journey Herbeck, Assistant Volleyball Coach, High School, Exp: 0, \$2,064.00

Financial Impact: Per Extra-Curricular Contract

Attachment(s): Hiring Selection Reports

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:



Browning Public Schools Hiring Selection Report

Position Assistant Volleyball Coach		Applicant Recommended Journey Herbeck	
Department/Location High School		Supervisor Tony Wagner	
Type of Position Extra-Curricular	Starting Date August 11, 2017	Term 2017-2018 Fall Season	

Recruiting	Date Posted:	Closing Date: Open Until Filled
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Herbeck, Journey		Yes	8/4/2017
	Bryant, Carson		Yes	
	Hiebert, Leah		yes	

Interview Committee			
Name	Title	Name	Title
Tony Wagner	Director of Student Activities		
William Huebsch	BHS Head Volleyball Coach		
Dixie Guardipee	Facilities Secretary		

Recommendation: Journey Herbeck is being recommended based upon his previous coaching experience in athletics. He will bring high expectations for BHS athletics. Journey has good communication and leadership skills.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Pending	No	
Criminal background check	Pending	No	
TB documentation	Pending	No	

Salary: \$2,064.00	Placement: Exp: 0	Contract Days: TBD
Prepared by: Sherie Blue	Date 08/15/2017	Approved by: _____ Date: _____