

Facilities Management & Capital Project Status Report January 2025

Facilities Management – Maintenance and Operations - General

In the past month, the Facilities maintenance crews have completed 207 work orders and are currently working on 261 open work orders.

Capital / Construction

- Myers Wilkins repairs are completed. Gym occupancy should be available for the week of Jan 6th
- Working on Chiller replacement approval, for purchase and to schedule for spring installation.
- Boiler inspections required repairs with Liberty Mutual have been completed.
- Rockridge Mech room ceiling access is installed and is in the process of final painting and fixture installations.
- Homecroft cafeteria soffit rebuild completed and waiting on final painting. Exterior window resealing will be scheduled for the spring.

Discussion with Legal Representation

No issues.

Building Operations

Operations have filled two new positions, Craig Podemski, a Float Custodian and Landon Werner Custodian at Lowell. Welcome aboard Craig and Landon.

The recent period has presented challenges to the operations staff due to an unusually high number of employee illnesses. This has undoubtedly placed a significant burden on the team. Their flexibility and unwavering commitment to maintaining operational standards despite these difficult circumstances are deeply appreciated.

On a much brighter note, the operations team's exceptional work during the recent holiday break deserves the highest praise. The team successfully completed critical equipment maintenance and thorough deep cleanings across all school locations. This dedicated effort ensured facilities were in excellent condition and well-prepared to welcome back students and staff. The team's commitment to this vital work is invaluable. The operations team's dedication and hard work are commendable. The organization is fortunate to have such a reliable and diligent team.

Lastly, it is with deep sadness and heavy hearts that the District announces the passing of our esteemed colleague and friend, Mike Murray, on Monday Dec 30th. Mike was more than just a colleague, he was a valued member of the team and cherished friend to many. His infectious laughter and unwavering willingness to lend a helping hand will be deeply missed. Mike dedicated 22 years of service to the organization, most recently serving as the Building Engineer at Piedmont. We extend our sincerest condolences to Mike's family and loved ones during this incredibly difficult time.

Health, Safety, and Environmental Management

• Audits & Inspections

- Lincoln Park fire code inspections completed - Finished and approved
- Lester Park and Rockridge fire inspections complete - Corrections finished, need to schedule final walkthrough.
- Congdon Park state fire inspection for HeadStart complete - Corrections completed. Waiting on confirmation of closure.

• Regulatory Reporting

- Nothing needed in December

• Systems & Technology Updates

- Beginning radio repeater needs assessments at Lincoln Park Middle School and East High School.

• Training

- Lexie completed OSHA 511 - Occupational Safety and Health Standards for General Industry
- Lexie was awarded National Safety Council Safety Leadership Certificate - Management Track

• Chemical and Hazardous Waste Disposal

- Battery pickup from DSC
- Hand sanitizer pickup from Laura MacArthur - to be done in Feb
- Paint pickup from Denfeld - to be done in Feb

• Document Updates

- Goal to complete a thorough review of all HSE procedure documents and policies in FY25.
 - Progress: 6/47

Injury and Incident Statistics

2024 Data being finalized - Year end data will be ready for Feb. board report.