

RESOLUTION 2025-2026.001
MOLALLA RIVER SCHOOL DISTRICT
2025-2026

ENABLING RESOLUTION – This is a housekeeping procedure that sets up much of the day-to-day running of the district.

At the July 10, 2025, Business Meeting, it was moved by _____ and seconded by _____ that:

1. The clerk or deputy clerk be authorized to sign district checks, pay salaries and related payment when due, signature facsimile may be used in lieu of signature;
2. 7:00 p.m., the second Thursday of each month be designated the regular meeting date of the board of education;
3. The Molalla Branch of Umpqua Bank be designated depository for all District Funds;
4. Brown and Brown Northwest be appointed as the insurance agent of record for the district;
5. Pauly, Rogers and Co., P.C. be appointed as the official auditor for the district;
6. The Superintendent be declared the Executive Officer/Clerk and Budget Officer with the authority to declare election results;
7. Andy Campbell be declared the Chief Financial Officer and per policy the Purchasing Authority;
8. The Molalla Pioneer be recognized as the official newspaper for the publication of public notices;
9. The Clerk or Deputy Clerk be authorized to pay routine and/or utility bills and to pay all bills for budgeted expenses as needed;
10. Superintendent, Anthony Mann, be authorized to offer contracts for hiring and filling positions as needed; the Superintendent may officially accept resignations for the board which will be brought before the board for affirmation;
11. The Oregon State Investment Pool be authorized to invest Molalla River School District funds as they are available;
12. The Computer Share Corporate Trust be authorized as the trustee for the limited tax pension obligation bonds of the district;

13. Anthony Mann be designated as the authorized representative in regard to all county, state and federally funded programs or consortiums and that he be approved to spend these funds for the district;
14. The Superintendent, or his/her designee, be the hearings officer for the district;
15. The Superintendent and the Chief Financial Officer be bonded/insured to meet the required;
16. The following employee positions will be designated as confidential in nature and therefore are excluded from the bargaining unit: Superintendent's Executive Administrative Assistant - Board Secretary, Executive Administrative Assistant HR, Payroll Specialist;
17. The substitute pay for teacher's is \$221.02 daily;
18. Substitutes for classified employees will be paid step 1 of the lowest pay grade for the position or an amount equal to the state minimum wage;
19. The mileage reimbursement rate for district travel is at the current IRS rate per mile;
20. The student breakfast and lunch prices be established:

Elementary Breakfast - \$1.70	Elementary Lunch - \$2.75
MRMS Breakfast - \$2.00	MRMS Lunch - \$3.35
MHS Breakfast - \$3.15	MHS Lunch - \$3.60
Adult Breakfast - \$3.25	Adult Lunch - \$5.25
Milk - .75	
21. The District adopts the offer versus serve option when serving National School Lunch Program (NSLP), breakfast or lunches to all students;
22. The Board will act as the Local Contract Review Board and has adopted the *Oregon Attorney General's Model Public Contract Rules*, OAR Chapter 137, Division 046 through 049 and portions of the Oregon Department of Administrative Service rules governing Public Contract Exemptions, OAR Chapter 125, Divisions 246-249;
23. The Hungerford Law Firm be appointed as legal counsel in matters of District Business. The Law Firm of Garrett, Hemann, Robertson be appointed as legal counsel for the district in personnel matters.

Board Chair

Date