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January 20, 2026

Dr. Andrew Barrett, Superintendent
Geneva Community Unit School District, No. 304
227 N. Fourth Street
Geneva, Illinois 60134
abarrett@geneva304.org

via Email

PROPOSAL

Dear Dr. Barrett:

As you requested, please accept this Proposal for Hearing Officer services to be provided to Geneva Community Unit School District No. 304 by Robert Rammer Consulting.

BACKGROUND

You requested that Robert Rammer Consulting provide Hearing Officer services for the District dealing primarily with student disciplinary matters. Additional services would be available upon request.

SCOPE OF WORK

I would conduct any disciplinary hearings requested in coordination with the District's Administration. I would assure that all requirements defined by *Illinois School Code* and District Policies were met. Following the hearing, a written report would be submitted to the Superintendent and the Board of Education, in a timely fashion, for review and action. That report would include: a determination of compliance related to the investigation, the suspension, and hearing as defined by *School Code* and Board Policies; summary of all testimony; all exhibits and artifacts submitted at the hearing; a finding of facts; the Administrative recommendation; and a recommendation of the Hearing Officer.

FEE

Two hundred twenty dollars (\$220.00) per hour (not to include travel time) for document review, conducting the hearing, and completing the written report, plus IRS mileage to and from your site.

Geneva Community Unit School District Proposal 2

If these terms are acceptable to you, please sign and return one copy to me. If you have any questions or concerns, please contact me at your convenience.

I agree and accept the conditions of service as described above:

_____ Date: _____
Dr. Andrew Barrett, Superintendent,
Geneva Community Unit School District No. 304

Regards,

Robert A. Rammer Ph.D.,
Robert Rammer Consulting

Att: Rammer CV