

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 05/14/24



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 04/20/24

To: Corrina Guardipee-Hall
 Superintendent

From: Rebecca Rappold
Title: Interim Director of Special Education

Subject: **Contract Service Agreement: Occupational Therapist 2024-2025**

Description: Recommend Angela Boyd to provide Occupational Therapy Services for the 2024-2025 school year.

Financial Impact: \$ 67,320.00

Funding Source (Budget/grant, etc.): 115.76.456.2160.330.613

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: May 7, 2024

Board Approval: May 14, 2024

Contractor: Angela Boyd

Phone: 423-383-5470

Address: 103 Culbert Private Dr. Apt. 2 **City:** Elizabethton **State:** TN **Zip:** 37643

Type of Project/Service (be specific): The Occupational Therapist will conduct appropriate assessments via tele-therapy of referred students. Assesses through appropriate testing and diagnostic practices. Provides case management services for students entering the special education system. The O.T. will perform testing, identification, write evaluations and therapy reports, conduct evaluation and IEP report meetings and maintain appropriate records to meet state and district requirements. The O. T. will follow the Browning Public Schools adopted 2024-2025 school year calendar, excludes identified BPS holidays and weekends. The O.T. will provide the district with appropriate proof of current licensure, and individual liability insurance, W-9. A 30-day notice is required for termination of contract for contractor or Browning Public Schools.

Contracted Dates: 08/19/24 to 06/06/25

Rate per hour/per day: \$45.00 x up to \$45/hr x 40hrs/wk 1496 hrs or 187 days = \$67,320.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): Not to exceed total \$ amount = _____

Total Project Cost = \$67,320.00

Contract to be paid from:

115-76-456-2160-330-613

Independent Contractor:

Invoice/Payment Monthly

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Rebecca Rappold
Principal/Supervisor

N/A
Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office