

AZTEC MUNICIPAL SCHOOL DISTRICT NO 2
SPECIAL MEETING
MINUTES **Draft – Not Official**
January 27, 2025

BOARD MEMBERS PRESENT: Fran Dobey, President
Katie Buchholz, Member - Virtual
Laci Newland, Secretary
Amanda Sutherland, Member
Jimmy Dusenbery, Vice President

SCHOOL PERSONNEL PRESENT: Lauren Laws, Interim Superintendent
Evelyn Garcia, Associate Superintendent of Finance
Duwana Valdez, Business Manager
Paula Albers, Accounting Specialist
Kyla Cordell, Business Specialist
Melissa Judd, Payroll
Phylliss Cox, Associate Superintendent of Federal Programs
Jason Miller, Director of Technology

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Board President Mrs. Fran Dobey in the Board Room at Central Office. This meeting is streaming live on Aztec Schools Website via Zoom. The Aztec Board of Education welcomes you to this meeting.

VERIFICATION OF QUORUM/ROLL CALL

Roll call:	Fran Dobey, President	HERE
	Jimmy Dusenbery, Vice President	HERE
	Laci Newland, Secretary	HERE
	Katie Buchholz, Member	HERE - Virtual
	Amanda Sutherland, Member	HERE

APPROVAL OF AGENDA*

Board President Mrs. Fran Dobey presented and recommended to approve the agenda as presented. Board Secretary Mrs. Laci Newland made a motion to approve the agenda as presented; second Board Vice President Mr. Jimmy Dusenbery; vote unanimous. Discussion was held.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Laci Newland, Secretary	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

Training From Finance On Travel Requirements and Use Of The District Credit Card

Mrs. Evelyn Garcia, Associate Superintendent of Finance, and the Finance Department presented The District Travel and Reimbursement Process and Purchase Card Training. Discussion was held.

Discuss Options Of The Locally Required Two Units For Graduation As Required By NMSA 1978, 22-13-1.2 Subsection 0

Discussion was held.

ADJOURNMENT

Board Secretary Mrs. Laci Newland made a motion to adjourn the meeting; second Board Member Ms. Amanda Sutherland; Vote 5-0. The meeting was adjourned at 7:37 p.m.

Roll call:	Fran Dobey, President	AYE
	Jimmy Dusenbery, Vice President	AYE
	Laci Newland, Secretary	AYE
	Katie Buchholz, Member	AYE
	Amanda Sutherland, Member	AYE

Motion carried.

Fran Dobey, President

ATTEST TO: _____
Laci Newland, Secretary