



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: October 12, 2021 Personnel Report
DATE: October 7, 2021

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
10/5/21 – 11/23/21	Paul, Lisa	GMSS	Science	1.0
1/10/22 - 3/15/22	Martin, Sandy	WES	Grade 3	1.0
1/24/22 - 4/1/22	Miller, Janet	WES	Kindergarten	1.0
4/1/22 - 5/27/22	Miller, Janet	WES	Grade 2	1.0
12/1/21 -12/22/21	Schaefer, Rebecca	WES	Grade 3	1.0

II. FMLA

Name	School	Position	Approximate Dates	School Year
Krahulec, Katie	GMSS	Science	10/5/21 – 11/23/21	21-22
Stegenga, Alexandria	GHS	Librarian	1/10/22 – 4/12/22	21-22

III. LOA

Name	School	Position	Approximate Dates	School Year
Stegenga, Alexandria	GHS	Librarian	4/13/22 – 5/27/22	21-22

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Rollins, Christena	All	Custodian	10/11/21	21-22
Granzine, Ronae	WES	Library Assistant	10/4/21	21-22

II. Resignations

Name	School	Position	Effective Date	School Year
Lee, Kimberly	CO	Administrative Assistant	10/12/21	21-21

III. Reclassification

Name	School	Position	Effective Date	School Year
Mourek, Kathleen	GMSS	Library Assistant to Building Technician	10/18/21	21-22