

Dashir Management Services, Inc.

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Medford School District #763

December, 2014

Custodial/Maintenance Report

Training Conducted

The OSHA required safety training on Safety Data Sheets was conducted with all Dashir employees on November 3, 2014.

Inspections

Five inspections were conducted during the month of November. The results were shared with each individual custodian audited. Bob Tweten conducted the health and safety walk through on November 25, 2014, there were minimal findings.

Projects Progress

- Repaired the asphalt on the trail by the varsity baseball field.
- Cole's electric replaced five ballasts.
- Jim Thompson's Garage Door repaired the small roll up garage door in the kitchen.
- Received quotes on fixing or replacing our bell/intercom system.
- Worked with Floyd Security on the camera system to identify what cameras are not working.
- Changing out the pre filters on the roof top units.

Respectfully Submitted,

Sean Heaney
Facility Manager