

**INDEPENDENT SCHOOL DISTRICT NO. 831**  
**Forest Lake, Minnesota**  
**SCHOOL BOARD MEETING**  
**June 18, 2015**

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 6:00 pm on Thursday, June 18, 2015 at the School District Offices. At roll call the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Rob Rapheal, and Superintendent Linda Madsen ex officio. Member Gail Theisen was absent.

**3.0 CONSENT AGENDA ITEMS:**

Member Kieger moved to approve Consent Agenda items 3.1- 3.4. The motion was 2<sup>nd</sup> by Member Corcoran, all members present voted aye and the motion carried.

3.1 Approve the bills as of June 18, 2015

3.2 Approve Classified Personnel:

**Resignation:**

- Bracht, Diana – School Age Care Assistant Site Manager at Linwood Elementary, effective June 5, 2015.
- Napoli, Beth – Noon Duty Supervisor I at Scandia Elementary, effective June 5, 2015.
- Parker, Dina – Special Education Paraprofessional II at the Central Learning Center ECSE, effective June 4, 2015.
- Peterson-Smoczyk, Cheryl – Early Childhood Support Manager at the Central Learning Center, effective June 30, 2015.
- Wedger, Shannon – Special Education Paraprofessional II at Forest View Elementary, effective July 24, 2015.

**Recommendation of Employment:**

- ◆ Fitzsimons, Steven – Custodian, B shift at the Central Learning Center, effective June 8, 2015. (Open position)
- Meyer, Kelly – School Age Care Program Aide at the Central Learning Center Steps Ahead, 4.5 hours per day from June 8, 2015 through August 8, 2015 only. (Pending approval of additional position)
- ◆ Plaster, Angela – Substitute School Bus Driver, effective May 29, 2015.

**Authorization of Transfer:**

- ◆ Davis, Mary – from Cook Helper/Long Hour at Century Jr. High, 4 hours per day and 178 days per year to Cook Helper/Long Hour at Linwood Elementary, 6 hours per day and 180 days per year, effective August 27, 2015. (Open position)

- ◆ Omodt, Penney – Cook Manager at the Central Learning Center, from level VI (B23) to level V (B22), effective July 1, 2015. This change is due to no longer having the Meals on Wheels program at the Central Learning Center.
- Smith, Christine – Health Office Assistant IV from Linwood Elementary to Scandia Elementary, 6 hours per day and 37 weeks per year, effective September 8, 2015. (Open position)

**Authorization of Transfer (continued):**

- Taylor, Angelle – from Special Education Health Care Specialist IV at Forest Lake Sr. High, 6 hours per day and 37 weeks per year to Health Office Assistant IV at the Area Learning Center/Central Montessori Elementary, 8 hours per day and 37 weeks per year, effective September 8, 2015. (Open position)

**Leave of Absence:**

- Schulz, Michele – Special Education Paraprofessional II at Forest View Elementary, leave of absence from May 29, 2015 through June 5, 2015.

**Additional Position:**

- School Age Care Program Aide at the Central Learning Center Steps Ahead program, 4.5 hours per day from June 8, 2015 through August 28, 2015 only.

3.3 Approve Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE (LOA):

1. Potthoff, Kathryn: 415 LOA for 2015-16
2. Tanke, Leah: 415 LOA for 2015-16
3. Vetter, Barbara: Unpaid LOA for approximate dates: 11/13/15-11/25/15 & then .5 unpaid LOA for approximate dates: 11/30/15-12/23/15

B. NON-CURRICULAR ASSIGNMENT(S):

1. Biljan, Crystal: Gen Music Elem (CME)
2. Kaslow-Briggs, Alexandra : Gen Music Elem (WY/COL)
3. Scholl, Jan: Gen Music Elem (FL)

C. EMPLOYMENT:

1. Graff, Kimberly: 1.0 FTE, effective 15-16 school year
2. Matel, John: 1.0 FTE, effective 15-16 school year
3. McCoy, Karen: 1.0 FTE, effective 15-16 school year

D. RESIGNATION(S)/RETIREMENT(S):

1. Solberg, Sydney: Resign effective end of 2014-15 school year
2. Stark, Kyle: Resign effective end of 2014-15 school year

3.4 Review of MSHSL “Why We Play” training video

The video can be viewed at:

<https://www.youtube.com/watch?v=ukJS8H8JIVo&feature=youtu.be>

4.0 OLD BUSINESS:

- 4.1 There was a report from Staff Welfare Committee. Based on the school board members’ evaluation and feedback of the superintendent, Member Corcoran recommended that the superintendent receive 100% pay for performance for the 2014-2015 school year. The motion was 2<sup>nd</sup> by Member Morehead, by roll call vote all members present voted aye.

5.0 NEW BUSINESS:

- 5.1 First Reading: Health and Safety Policy #308 - This will be placed on a future agenda for school board action.
- 5.2 First Review: Health and Safety Budget - This will be placed on a future agenda for school board action.
- 5.3 First Review: NEMISD 916 Health and Safety Budget Resolution – This will be placed on a future agenda for school board action.

As there was no further business, Member Corcoran moved to adjourn. The motion was 2<sup>nd</sup> by Member Olson. All members present voted aye and the meeting adjourned at 6:21 pm.

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Rob Rapheal

President

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Gail Theisen

Clerk