

## **220 STUDENT SCHOOL BOARD REPRESENTATIVES**

### **I. PURPOSE**

The student school board representative shall be an advisor to, and meet and work constructively with the Worthington Public School Board and Administration. A primary responsibility is the formation and evaluation of policy and regulations in the operation of our school system. The only meetings the student school board members need to attend in his/her representative capacity are the regular monthly public school board meetings of the Worthington Public School District but may attend any special meeting of the school board. The student school board representative shall be a non-voting participant in official meetings of the Board of Directors for the Worthington Public School District. He/she shall also provide a communication link with the student body, and by participation, provide a practical governmental experience for the students selected.

### **II. ELIGIBILITY**

1. One representative will be chosen in May of the school year to serve a two-year term beginning in June and continuing through May of his/her senior year. Eligibility requirements are as follows:
2. Any student entering their junior year at the beginning of the fall and attending Worthington High School, having good moral character, a resident of the Worthington Public School District for at least one (1) year prior to the date of selection, shall be eligible as a student representative.
3. The representative must meet and maintain all eligibility requirements for extracurricular activities as detailed in the "WHS Student Handbook."
4. The representative must exhibit characteristics of good citizenship and have no history of serious disciplinary actions.
5. The representative must maintain at least 95% attendance and a minimum GPA of 2.5.
6. For the 2016-17 school year 2 representatives will be chosen. The second one shall be entering their senior year and shall meet all other requirements listed above (this line will be removed at the end of this year).

### **III. SELECTION PROCESS**

1. The high school principal will notify all students of the opening for student representative(s) on the school board and work with the high school staff to identify and encourage students to apply. An informational meeting may be scheduled for students interested in applying for the position. (An administrator(s), school board member(s) and other staff should be in attendance to discuss the position and answer questions.)

2. The representative candidates must submit an application and a written essay explaining their reason(s) for wishing to represent the student body as a member of the school board.
3. A committee consisting of the principal, assistant principal and school board member(s) will read the essays and interview the candidates.
4. The committee will recommend to the board, the student to serve as a school board representative and the board will give final approval for the individual(s) selected to serve.

#### **IV. GUIDELINES FOR STUDENT SCHOOL BOARD REPRESENTATIVES**

The Student School Board Representative shall:

1. Be aware of the great responsibility of his/her position in representing the total student community and not an individual group.
2. Be aware that the Board of Education is a policy making body rather than an administrative body.
3. Act only when the Board is in session unless authorized by the Board to perform a specific assignment.
4. Refer request for action through proper administrative channels.
5. Recognize that effective democratic procedure exists when all Board members support the implementation of policy that has been approved by majority action at an open public meeting.
6. Be willing and able to attend all regular school board meetings except sessions concerning specific personnel matters, including, but not limited to, employee performance, student discipline hearing, negotiations and grievances as well as consideration of the sale or transfer of property and/or any other matter permitted to be discussed by the Board of School Directors in closed executive session under the Public Open Meeting Law
7. Be non-voting participants of the Board of Directors.
8. Not attend special or emergency meetings unless by invitation of the Board.
9. Receive the agenda which is sent to all Board members and other related materials as deemed appropriate by the superintendent.
10. Have a board member as a mentor and meet with him/her to go over the agenda and be briefed by their mentor or superintendent on agenda items of interest to them.
11. Sit at the Board table along with other Board members and have a place to speak on the agenda.

#### **V. EXPECTATIONS FOR STUDENT REPRESENTATIVE**

1. Be prepared with the agenda at each meeting including review of any appropriate items with the superintendent.
2. Be prepared to give a report at each public monthly meeting.
3. Be courteous with Board members and public at all times.

4. Keep remarks brief and to the point; ask clear and concise questions.
5. Learn the identity of the Board members so that they can be addressed by name; make opportunities to talk with them informally.
6. Dress accordingly – appearance is important as it reflects the school you represent.
7. Have a clear understanding as to time commitment and transportation if necessary.
8. A student school board representative who neglects or refuses to attend two (2) successive regular meetings of the Board, unless detained by sickness or prevented by necessary absences from the district may be removed from his/her position by the superintendent.
9. A student school board representative may be removed from his/her position for reasonable cause by the superintendent.

## **ISD 518 Student School Board Member Application**

### **2016-2017 School Year**

**\*applications must be submitted by date\***

Name:

Present Grade:

Contact Information:

Email:

Cell Phone:

Present GPA:

List of School and Community Involvement:

1. What strengths do you bring that would support your efforts as a student member on the school board?  
(List strengths, explain, and give example(s))
  
2. Why do you want to serve as a student school board representative? How will you represent the voice of all students?  
(List reasons and explain how you will represent all students)
  
3. If you could select one issue as a representative of students, what it would it be and why?  
(List and explain an issue and why it is important to you)
  
4. If selected to be a representative, what is your goal as a member?  
(List a goal, why it is important to you and how you might reach that goal)

**ISD 518 Student School Board Candidate Interview Guide**

Candidate: \_\_\_\_\_

Introductions and overview of position

Tell us about yourself and why you are interested in this position.

What would your friends say is your best quality/strength? Why do you think they say that?

If there were no limits and you could “dream big”, what one thing would you want to accomplish while serving on the school board?

Is there anything you want to tell us about yourself and why you are qualified for this position?

Do you have any questions for us?

First Reading: 5/17/16  
Second Reading: 6/21/16  
Adopted: 6/21/16