

**Crosslake Community School
Regular Board of Education Meeting
December 12, 2022 5 PM
Fish Bowl Area
35808 Co Rd 66
Crosslake, MN 56442**

Minutes

1. **Call Meeting to Order**

Meeting called to order at 5:01 p.m.

2. **Pledge of Allegiance**

3. **Roll Call and Establish a Quorum**

Jared Griffin, Josef Garcia, Jennifer Muller, Chris Rhinehart, Abi Swenson, Ronda Veit

Absent: Karen Teff

Jennifer Muller left at 5:55 p.m.

We have established a quorum.

Joining us today are our new directors who will be seated at the Annual Meeting of the Board of Education on January 9, 2023:

Candice Frederikson

Clare Thompson

Colin Williams

Griffin recognized Veit for her service to the school for many, many years serving on the board and thanking Muller for her service.

4. **Additional Items**

Klang, add under the Personal section of the Consent Agenda, resignation from Linda Hill, seat-based paraprofessional.

5. **Public Comment**

No public comment made at tonight's meeting

6. **Agenda**

May I have a motion to approve the December 12, 2022 Board of Education Agenda?

Motioned: Swenson

Second: Garcia

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Veit

Motion passes 6-0

A. **Consent Agenda**

All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

1. Board of Education Minutes - November 14, 2022
2. Emergency Board of Education Meeting - November 28, 2022
3. FY23 Budget Revision Meeting - November 10, 2022

4. Finance Meeting Minutes - December 1, 2022
5. EE Seat Based Committee Meeting Minutes - November 17, 2022
6. EE Online Committee Meeting Minutes - November 7, 2022
7. Academic Performance/Achievement and World's Best Workforce - November 17, 2022
8. Personnel Matters
9. Food Service Reports
10. Gifts and Donations

May I have a motion to approve the Consent Agenda?

Motioned: Veit

Second: Muller

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Veit

Motion passes 6-0

B. Academic, Environmental Education, and Performance Improvement Plan Updates

Presenter: Jenna Leadbetter, Regional Centers of Excellence Description

Discussion included what is Regional Center of Excellence, how will they assist long-term with the online program, how will this affect graduation rates, growing the skill set.

C. FY 23 Revised Budget - First Draft

Presenter: Joe Aliperto, Dieci School Finance LLC

Review of the updates to the FY23 revised budget. Working with LAKES Foundation regarding lease aid, moving expenditures, general education expenditures, seat-based and online expenditure revisions, budget presents very well.

May I have a motion to move the FY 23 budget to an action item?

make a motion for fy23 to become an action item

Motioned: Garcia

Seconded: Rhinehart

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Veit

Motion passes 6-0

Make a motion to approve it?

Motioned: Rhinehart

Seconded: Veit

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Veit

Motion passes 6-0

D. Action Items

1. Review and Approve October 2022 Financial Information

May I have a motion to approve October 2022 financial information?

Motioned: Garcia

Second: Rhinehart

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Veit

Motion passes 6-0

2. Approve Policies
534 School Meals Policy

May I have a motion to approve policy 534 Schools Meals Policy?

Motioned: Veit

Second: Swenson

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Veit
Motion passes 6-0

3. Certify Election Results

The following people have won seats on the Board of Education:

Clare Thompson, Teacher Position (Online Learning), 2-year term (1/9/2023 to 12/31/2024)

Colin Williams, Teacher Position (Seat-Based Learning), 2-year term (1/9/2023 to 12/31/2024) Candice

Frederiksen, Parent/Guardian Position (Online Learning), 2-year term (1/9/2023 to 12/31/2024)

May I have a motion to Certify the Election Results?

Motioned: Muller

Second: Garcia

Roll Call: Griffin; Garcia; Muller; Rhinehart; Swenson; Veit

Motion passes 6-0

E. **Information/Discussion Items**

1. Covid Update - Proactive vs Reactive

Presenter: Annette Klang

No update

2. District Personnel

Post behavior interventionist job this morning internally first.

3. Policy Review

410 Family and Medical Leave Policy

462 Attendance

508 Extended School Year for Certain Students with Individualized Education Programs

Any interest in motioning to move Policies 410 and 462 and 508 to an action item?

Motioned: garcia

Second: Swenson

Roll Call: Griffin; Garcia; Rhinehart; SweGson; Veit

Motion passes 5-0

May I have a motion to approve Policies 410 and 462 and 508?

Motioned: Veit

Second: Swenson

Roll Call: Griffin; Garcia; Rhinehart; Swenson; Teff; Veit

Motion passes 5-0

4. Employee Retention Credit - Agreement with MaGill Accounting and Tax, LLC.

Meeting this Thursday at Finance Meeting 1\$.2 million is amount. Waiting to hear any day. If CCS gets the money and there is not a challenge, then free to spend it; first funds will come through next fall.

5. Directors' Evaluations

1) A mid year check in (Jan) - opportunity to review goals and see how things are going in the current school year

2) April/May - Director yearly evaluations conducted; so director surveys would need to be conducted first part of April or so

3) June/July - Personal Development goals for next school year established

6. Surveys

Upcoming surveys for this school year:
HRS Level 2 (staff only) December portal should be open any moment
2022 Director Evaluations Overall Satisfaction of CCS

7. Staff Handbook Addendum
This Addendum Policy is intended to either supplement or supersede the policy as listed in CCS' Staff Handbook. If a policy in the Handbook conflicts with a policy in this Addendum, CCS' staff should follow the Addendum Policy.

Any interest in motioning to move the Staff Handbook Addendum to an action item?

Motioned: Swenson

Second: Garcia

Roll Call: Griffin; Garcia; Rhinehart; Swenson; Veit

Motion passes 5-0

May I have a motion to approve the Staff Handbook Addendum?

Motioned: Rhinehart

Second: Garcia

Roll Call: Griffin; Garcia; Rhinehart; Swenson; Veit

8. Bylaws Update
Discussion is needed regarding the reference of CCS as Crosslake Community Schools as plural and the seat-based school is referenced as Crosslake Community School. Details follow:

Section 1.1 Name

The name of Corporation shall be Crosslake Community Schools. Our PK through 8th grade is physically located in the City of Crosslake. This school will be referred to as Crosslake Community School. This is a seat-based program. The other school is a virtual school that is a K-12 Online School. This school will be referred to as Crosslake Online School.

What is the official name of Crosslake Community School?

Here is how we are referenced in other places:

Charter Contract: Crosslake Community School Articles of Incorporation

Crosslake Community School

SAM.gov (Federal registration for our organization)

Crosslake Community School

MDE: Crosslake Community Charter School

Any other changes needed to the Bylaws?

Look to next meeting to officially change the name of the school and the name of each program. review entire bylaws for revisions.

Recommendation is to have marketing company proceed with Crosslake Community School as name.

9. Professional Development - Board of Education Trainings
Joe Aliperto can do all of the required training categories - looking at February; Osprey Wilds is another training source.
10. Compensation of Technology Staff at Board of Education Meetings

Recommendation is to increase the pay of the technology staff attending Board of Education meetings to \$17.50 per hour.

Any interest in motioning to move the increase in pay of the technology staff at board meetings to \$17.50 per hour to an action item?

Motioned: Garcia

Second: Swenson

Roll Call: Griffin; Garcia; Rhinehart; Swenson; Veit

Motion passes 5-0

May I have a motion to approve the increase in pay of the technology staff at board meetings to \$17.50 per hour to an action item?

Motioned: Swenson

Second: Garcia

Roll Call: Griffin; Garcia; Rhinehart; Swenson; Veit

Motion passes 5-0

6..F. **Reports**

1. CCS' Directors

Thank you to Veit for your dedication to the Finance Committee

2. EE Seat-Based Committee

Looking into recycling milk cartons; phenology network in the state with change of season - middle school.; one book, one school that the whole school takes part in. Solarium is up and running. Doors are unlocked this year and is being used in many, many ways.

3. EE Online Committee

Global outdoor play is May 18 2023, k-5 will hold outside events, ELP approved by Osprey Wilds; MESS-E update, 34 students have submitted work so. far.

4. Finance Committee

Nothing additional

5. Academic Performance/Achievement and World's Best Workforce

Good on that front

7. **Authorizer Update**

No updates from Osprey Wilds.

8. **Thank You**

Crosslake Community Schools' Board of Education thanks Ronda Veit, seat-based teacher and Board treasurer, and Jennifer Muller, online teacher, for serving on the Board.

Continue to echo but would like to thank Veit for all her great service and Jennifer Miller for serving on the board representing the online school.

9. **January 9, 2023 Meeting Preparation**

A. Suggestion for Discussion Topics for Next Meeting

By-Laws

Director Rhinehart will be remote.

B. Policy Review

10. **Board Meeting Evaluation**

great meeting jared, everyone, mics worked out well; need to be muted when someone else is talking

11. **Adjourn the Regular Board of Education Meeting**

May I have a motion to adjourn the regular board of education meeting at 6:27 p.m.

Motioned: Rhinehart

Second: Garcia

Roll Call: Griffin; Garcia; Rhinehart; Swenson; Veit

Motion passes 5-0

Annual Meeting of the Board of Education: January 9, 2023 at 5 p.m.

Regular Meeting of the Board of Education: January 9, 2023 at 5:30 p.m.