

Date: January 20, 2026  
To: Dr. Robert Halverson, Superintendent of Schools  
East Aurora School District 131 Board of Education  
From: Dr. Ami Engel, Associate Superintendent of Curriculum, Instruction, & Assessment  
Subject: March Registration Event

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**The Proposal:**

Each year, the school district hosts events to encourage early registration. This year we are planning to host an event that will provide support for the registration process along with inviting providers to offer services to our families (such as immunization and dental checks). We are also planning to continue to provide a backpack containing materials to support all new kindergarten students entering the district.

- Event staffing for up to 55 support staff at \$24 per hour x 3 hours each (\$3,960)
- Kindergarten backpack supplies (not to exceed \$10,000)
- Community engagement food (not to exceed \$3,000)

**Justification:**

This event will provide an opportunity for our families to complete the needed steps for registration at one time. In addition, by providing our incoming kindergarten students with school supplies and academic resources they can begin their learning at home and be better prepared for the start of school.

**Board Policy and Past Practices:**

Past practice is for the Board of Education to support registration and approve the necessary instructional supplies that are recommended for students to be prepared for the start of school.

**Strategic Plan:**

This proposal supports Strategic Goal #1 Educational Equity: East Aurora School District 131 will meet the diverse needs of all students by ensuring a safe and inclusive learning environment and Strategic Goal #4, Student Achievement: East Aurora School District 131 will ensure the academic success of all students by closing the opportunity gap.

**Recommendation:**

It is recommended that the Board of Education approve the proposed registration event for registration not to exceed \$16,960.

**Timeline for Decision:**

February 2, 2026