

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

May 29, 2025

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Rebelein at 6:00 p.m. on Thursday, May 29, 2025 at the Forest Lake Area Schools District Office, followed by the Pledge of Allegiance.

Roll was called and the following members were present: Tessa Antonsen, Jill Christenson, Julie Corcoran, Luke Hagglund, Mark Kasel, Curt Rebelein, Jr., Gail Theisen and Superintendent Steve Massey, ex officio.

Member Theisen moved, 2<sup>nd</sup> by Member Corcoran to approve the meeting agenda as presented.

Member Christenson moved, 2<sup>nd</sup> by Member Theisen to amend the order of the agenda to the following: 9.1-9.3 to follow 7.5 and 8.4-8.18 to follow 8.28. All members voted aye. The motion to amend the order of the agenda carries.

Member Christenson moved, 2<sup>nd</sup> by Member Theisen to make the amendment to table 8.20 (Policy 507) from tonight's agenda. Members voting aye: Christenson, Corcoran, Theisen. Members voting nay: Antonsen, Hagglund, Kasel, Rebelein. The motion to table agenda item 8.20 fails.

Roll call vote called for approving the amended agenda with the alterations already approved. Members voting aye: Antonsen, Hagglund, Kasel, Rebelein. Members voting nay: Christenson, Corcoran, Theisen. The amended agenda was approved.

#### SCHEDULED / UNSCHEDULED VISITORS

- Listening Session: 9 people signed in, discussing various topics
- Green Cards: 12 speakers addressed agenda topics

#### STUDENT ACHIEVEMENT

- Community Education Director McKinnon and team gave an overview of the Early Childhood program. Also the Community Education catalogs were discussed.
- Positive Happenings were discussed from around the district and community.

#### REPORTS

- City of Forest Lake – Member Christenson recognized new Assistant City Administrator Jolleen Chaika, beautification of the roundabouts and various road projects.
- Community Education – Member Christenson reported on mini grants available to staff and the Summer SAC enrollment

- Superintendent Massey gave updates on Reimagine 2025 with several significant upcoming milestones, one being the consolidation of Forest Lake Elementary and Forest View Elementary resulting in the closure of Forest Lake Elementary, and the transition of the 6<sup>th</sup> graders to Forest Lake Middle School. We are celebrating the 2024-2025 5<sup>th</sup> and 6<sup>th</sup> grade students as they mark the end of their elementary careers with their movement to the middle school next year. Coming next week, we will be honoring the graduating seniors as Academic Award Night and Graduation are upon us.

## CONSENT AGENDA ITEMS

Member Christenson moved to pull item 7.4 from the Consent Agenda.

Member Hagglund moved to pull item 7.5 from the Consent Agenda.

Member Hagglund moved, 2<sup>nd</sup> by Member Kasel to approve agenda items 7.1-7.3. All members voted aye. The motion carried.

7.1 Approved the Minutes of May 1 & 15, 2025

7.2 Approved the Bills as of May 29, 2025

7.3 Approved Classified Personnel

### Authorization of Transfer

- Hendrickson, Carol - Long Hour Cook Helper, from 30 hours at Columbus Elementary to 25 hours at Forest Lake Area Middle School, effective August 19, 2025
- Mikres, Clint - School Bus Driver at the Transportation Center, from 37.5 hours per week to 35 hours per week and 184 days per year, effective May 14, 2025
- Riepe, Olivia - from Short Hour Cook Helper at Forest Lake Area High School to Long Hour Cook Helper at Forest View Elementary, 20 hours per week and 185 days per year, effective May 16, 2025
- Turcotte, Meghan - from Short Hour Cook Helper 17.5 hours per week to Long Hour Cook Helper 20 hours per week at Forest Lake Area High School, 185 days per year, effective August 19, 2025

### End of Employment/Termination

- Grimes, John - School Bus Driver Trainee at the Transportation Center, effective May 22, 2025
- Hoelzel, Brian - School Bus Driver Trainee at the Transportation Center, effective May 22, 2025
- Miller, Rachel - School Bus Driver Trainee at the Transportation Center, effective May 22, 2025

Recommendation of Employment

- Armbright, Aleshia - Special Education Paraprofessional at Lino Lakes Elementary, 30 hours per week and 177 days per year, effective September 2, 2025 (contingent upon satisfactory background check)
- Pearson, Jason - Arena Maintenance and Utility Worker at the Sports Center & Maintenance Building, 40 hours per week and 260 days per year, effective May 14, 2025
- Tong, Hannah - SAC Summer Program Aide at Wyoming Elementary, 40 hours per week and 54 days per year, effective June 6, 2025

Resignation(s)

- Beckham, Makenna - Special Education Paraprofessional at Forest Lake Area Middle School, effective May 14, 2025

Member Hagglund moved, 2<sup>nd</sup> by Member Corcoran to approve agenda items 7.4. All members voted aye. The motion carried.

- 7.4    Approved Licensed Personnel  
Change in FTE (effective 25-26 SY)
- Tan, Heather: From 1.0 to .4 FTE

Recommendation of Employment (Effective 25/26 SY)

- Bauer, Stacy: .58 FTE
- Bosshart, Alexis: 1.0 FTE - Contingent upon proper licensure
- Lindeman, Joanne: ECFE Parent Educator - 22.5 hrs/wk contingent upon proper licensure
- Spizman, Elizabeth: 1.0 FTE - Contingent upon satisfactory background check
- Thornburg, Helena: 1.0 FTE - Contingent upon satisfactory background check

Resignation(s) (Effective end of 24/25 SY)

- Furlong, Megan
- Hiltunen, Ashtin
- Klish, Brittney
- Stratton, Sara

Transfer

- Stegmeir, Emily: From FLE Principal to Asst. Principal at FLAMS effective 7/1/25
- Thein, Erin: From HS English Teacher to Q Comp Peer coach effective 7/1/25

7.5 Member Hagglund moved, 2<sup>nd</sup> by Member Corcoran to approve agenda item 7.5 Resolution for 2025-2026 Membership in the Minnesota State High School League. All members voted aye. The motion carried.

## NEW BUSINESS

9.1 First Reading – Discipline Policy 515

9.2 First Reading – Multicultural Gender-Fair Disability Sensitive Policy 529

9.3 First Reading – Equal Access to School Facilities Policy 1801

## ACTION ITEMS:

8.1 Donations – Member Christenson reviewed and thanked those providing donations totaling \$17,174.18 + goods. Member Christenson moved, 2<sup>nd</sup> by Member Hagglund to accept donations provided to FLAS. Via roll call, members voting aye to accept the donations: Antonsen, Christenson, Corcoran, Hagglund, Rebelein, Theisen. Member Kasel abstained. The motion carried.

8.2 Member Theisen moved, 2<sup>nd</sup> by Member Corcoran to approve the FLAS Staff Retirement(s). All members voted aye. The motion carried.

8.3 Member Hagglund moved, 2<sup>nd</sup> by Member Kasel to approve Elementary School Attendance Boundary Adjustments. Via roll call, all members voted aye. The motion carried.

8.19 Member Hagglund moved, 2<sup>nd</sup> by Member Kasel to approve School Activities Proposed Policy 1510.

Following Board discussion, Member Hagglund made a point of order to return to the topic of Policy 1510.

Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to amend Policy 1510 to include grandfathered pre-approval sponsorship for all groups listed on page one of the agenda attached “School-Sponsored MSHSL Athletics & Activities / Student Involvement in School Operations / Curriculum Extensions” for the 25-26 school year.

Member Theisen made a point of order: What was the question for Community Education regarding what they would sponsor? Answer was provided by Member Rebelein

Member Rebelein called the vote on the amendment to Policy 1510. Via voice vote, all members voted aye. The amendment was passed to include grandfathered pre-approval of sponsorship for all groups listed on page one.

Member Rebelein called the vote for approving Policy 1510 effective July 1, 2025 including the “grandfathered sponsorship of the clubs amendment”. Via voice vote, all members voted aye, the motion carried.

8.20 Member Kasel made motion, 2<sup>nd</sup> by Member Hagglund to Approve Discontinuing Student Organizations Policy 507 as of July 1, 2025.

Member Christenson made motion, 2<sup>nd</sup> by Member Theisen to table 8.20 until the time it could be on the same agenda as Policy 1810 is listed as an action item.

Member Hagglund called a point of order that there is already a motion on the table to approve agenda item 8.20. Member Rebelein said that the motion to table would be proceeded with. Via voice vote, members voting aye to table Policy 507: Christenson, Corcoran, Theisen. Members voting against tabling Policy 507: Antonsen, Hagglund, Kasel, Rebelein. The motion failed.

Returning to the original motion to Discontinue Student Organizations Policy 507 as if 7/01/25. Via voice vote, members voting aye to Discontinue Policy 507: Antonsen, Hagglund, Kasel, Rebelein. Members voting against Discontinuing Policy 507: Christenson, Corcoran, Theisen. The motion carried.

Member Hagglund made motion, 2<sup>nd</sup> by Member Antonsen to recess for ten minutes, beginning at 8:29 pm. Via voice vote, all members voted aye. The motion carried.

Recess was called to an end at 8:40 pm. Upon roll call, all members were present.

8.21 Member Corcoran made motion, 2<sup>nd</sup> by Member Kasel to approve Harassment and Violence Policy 425 as presented. Via voice vote, all members voted aye. The motion carried.

8.22 Member Hagglund made motion, 2<sup>nd</sup> by Member Corcoran to Approve 2025-2026 Budget. Via roll call, all members voted aye. The motion carried.

8.23 Member Hagglund made motion, 2<sup>nd</sup> by Member Antonsen to Adjust the 2024-2025 School Board Meeting Calendar. Via voice call, Members voting aye to move the June 12, 2025 School Board Meeting to June 9, 2025: Antonsen, Christenson, Hagglund, Kasel, Rebelein. Members voting nay: Corcoran, Theisen

8.24 Member Theisen moved, 2<sup>nd</sup> by Member Hagglund to Approve 2024-26 Nutrition Services Agreement. Via roll call vote, all members voted aye. The motion carried.

8.25 Member Theisen moved, 2<sup>nd</sup> by Member Christenson to Approve 2024-26 Forest Lake Association of Educational Professionals Agreement. Via roll call vote, all members voted aye. The motion carried.

8.26 Member Theisen moved, 2<sup>nd</sup> by Member Christenson to Approve 2024-26 Mechanic Agreement. Via roll call vote, all members voted aye. The motion carried.

8.27. Member Hagglund moved, 2<sup>nd</sup> by Member Kasel to Approve the Resolution Approving Long Term Facilities Maintenance Revenue Plan for Intermediate District 916. Via roll call vote, all members voted aye. The motion carried.

8.28. Member Theisen moved, 2<sup>nd</sup> by Member Antonsen to Approve the Resolution Approving Long Term Facilities Maintenance Revenue Plan for Forest Lake Area Schools ISD #831. Via roll call vote, all members voted aye. The motion carried.

8.4 – 8.18 Member Rebelein made motion, 2<sup>nd</sup> by Member Hagglund to bundle agenda items 8.4 through 8.18 for approval and simultaneously rescind all 100 series policies with the exception of Policy 103A.

Member Christenson made a point of inquiry for the motion to be repeated.

Member Hagglund made motion, 2<sup>nd</sup> by Member Kasel to limit discussion to amendments only. Members voting aye to limit discussion to amendments only: Antonsen, Hagglund, Kasel, Rebelein. Members voting nay: Christenson, Corcoran, Theisen. The motion carried.

8.4 Legal Status of the School District Proposed Policy 1101 – No amendments were suggested.

8.5. Name of the School District Proposed Policy 1101A – No amendments were suggested.

8.6. Legal Status of the School Board Proposed Policy 1201 – Member Theisen made motion, 2<sup>nd</sup> by Member Christenson to amend by striking 5.A, redline portion only: “Accordingly, school board members are designated as persons having general control and supervision of the school property.”

Member Christenson made a point of inquiry asking Director Friedmann that if the redline portion is in statute, is the statute referenced here and what is the statute number. Director Friedmann answered that she was not able to find the referenced statute.

Member Hagglund made a point of order that when he was recognized he was cut off, can the Board be more conscious of letting others finish their statements.

Superintendent Massey makes the administrative recommendation that administration would be willing to take on the task of providing deeper color coding to signify if a change came from statute or from the prerogative of the Board.

Members voting aye to strike redline portion as stated: None. Members voting nay to strike redline portion as stated: Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen. The amendment failed.

8.7. School Board Members and Officers Proposed Policy 1202 – Member Christenson made motion, 2<sup>nd</sup> by Member Theisen to amend Policy 1202 to strike section 5.A.3 in whole. Member Theisen asked that it be noted that this is not in MSBA Policy and should be stricken from Policy 1202. Members voting aye to strike 5.A.3: Christenson, Corcoran, Theisen. Members voting nay to strike 5.A.3: Antonsen, Hagglund, Kasel, Rebelein. The amendment failed.

Member Christenson made motion, 2<sup>nd</sup> by Member Theisen to make an amendment striking 5.B.2 in whole. Clarification was made that Member Christenson meant this as a point of information not a motion. Member Rebelein gave clarification of Policy 1202 5.B.2.

Member Christenson made a point of information requesting clarification on 5.B.2 on the first portion of what constitutes the term “in case of emergency, the Superintendent shall”. Member Rebelein stated that in cases of emergency the Board may potentially be forced to make a decision without all of the information and this wording clarifies this.

8.8. Member Theisen made motion to amend School Board Procedures; Rules of Order Proposed Policy 1203 3.C.2 by rejecting the verbiage that limits discussions to two comments per board member. Due to no 2<sup>nd</sup>, the amendment fails.

8.9. School Board Meeting Minutes Proposed Policy 1204 – No amendments were suggested.

8.10. School Board Meetings Proposed Policy 1205 – No amendments were suggested.

8.11. Public Hearings Proposed Policy 1207 – No amendments were suggested.

8.12. Development, Adoption, and Implementation of Policies Proposed Policy 1208 – No amendments were suggested.

8.13. School Board Member Code of Ethics Proposed Policy 1209 - Member Hagglund made motion, 2<sup>nd</sup> by Member Rebelein to amend Policy 1209 to strike 2.C.4 in its entirety.

Member Hagglund asked for a point of clarification asking if all board policies pertain to board members same as employees, including Policy 406. Member Rebelein replied affirmative that board members are covered under Policy 406 pertaining to district employees.

Superintendent Massey asked Director Friedmann for clarification if School Board members are considered district employees under policy. It was answered that board members are not considered employees of the school district as they are elected officials.

Member Hagglund asked for a point of clarification asking if per policy 1202 stated earlier that for the purpose of these policies, board members are considered employees of the district. Member Rebelein stated that Policy 1209 has a section that states the Board will agree to abide by all policies.

Via voice vote, members voting aye to strike Policy 1209 2.C.4: Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen. Members voting nay to strike 2.C.4: none. The amendment carries to strike 2.C.4 from Policy 1209.

Member Christenson moved, 2<sup>nd</sup> by Member Corcoran to amend to strike 2.B.5 redline portion "when deemed appropriate" from Policy 1209. Members voting aye to strike redline portion of 2.B.5: Christenson, Corcoran, Theisen. Members voting nay to strike: Antonsen, Hagglund, Kasel, Rebelein. The amendment failed.

Member Christenson moved, 2<sup>nd</sup> by Member Corcoran to amend to strike from Policy 1209 2.F.6 to revert back to original language including stricken language of "Take no" and removing "when possible" as shown here: "Avoid any ~~Take no~~ private action that will compromise the school board or administration when possible.". Members voting aye to revert back to verbiage of "Take no" and leave off "when possible" as per model policy: Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen. Members voting nay: none. Motion to amend 2.F.6 to original version of "Take no private action that will compromise the school board or administration." carries.

8.14. Conflict of Interest - School Board Members Proposed Policy 1210 - Member Christenson moved, 2<sup>nd</sup> by Member Corcoran to amend Policy 1210 3.B by striking the proposed phrase "of the entire board" and reverting it to the original verbiage of: "In the following circumstances, however, the school board may as an exception, by unanimous vote, contract for goods or services with a school board member of the school district:"

Member Christenson made a point of inquiry asking if a member recuses themselves from a vote, how does that effect the meaning of the entire board. Member Rebelein answers that an entire board needs to be present and have a unanimous decision because an abstention goes toward the majority vote.

Member Rebelein calls the vote. By voice vote, all members voting aye for the amendment to remove the proposed verbiage of "of the entire board" in Policy 1210 3.B: none. Members voting nay to this amendment: Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen. The motion to amend fails.



8.15. Criminal or Civil Action Against School District, School Board Member, Employee, or Student Proposed Policy 1211 - Member Christenson moved, 2<sup>nd</sup> by Member Rebelein to amend Policy 1211 by moving proposed section 4.A from under Section 4: Criminal Charges and moving it into Section 3: Civil Actions. Upon voice vote, all members voted aye. The amendment carried.

8.16. School Board Member Development Proposed Policy 1212 - Member Theisen moved, 2<sup>nd</sup> by Member Corcoran to remove proposed section 2.A.2 "Training in school finance and management consistent with Minnesota Statute 127A.19 within 180 days of taking office." and revert to the model policy language: "New school board members will receive training in school finance and management developed in consultation with MSBA."

Member Christenson made a point of inquiry if groups beyond MSBA are able to offer trainings, how would it be determined if it is accredited and how would vendor payment be handled.

Member Rebelein moved to amend the amendment, 2<sup>nd</sup> by Member Hagglund so that 2.A.2 reads "Training in school finance and management consistent with Minnesota Statute 127A.19 shall be provided within 180 days of taking office."

Superintendent Massey asks for clarification if it should say "shall be provided" or "shall receive"? Per Member Rebelein "shall be provided" is accurate.

Member Hagglund made a point of inquiry asking what is the governing body, MSBA or State Statute? It was clarified that State Statute is governing.

Upon voice vote, all members voted aye to the amended amendment of 2.A.2 "Training in school finance and management consistent with Minnesota Statute 127A.19 shall be provided within 180 days of taking office." The amendment to the amendment carried.

Upon voice vote, all members voted aye to the amendment to 2.A.2 "Training in school finance and management consistent with Minnesota Statute 127A.19 shall be provided within 180 days of taking office." The amendment carried.

8.17. School Board Committees Proposed Policy 1213 – No amendments were suggested.

8.18. Out-of-State Travel by School Board Members Proposed Policy 1214 – No amendments were suggested.

Motion to approve 8.4 through 8.18 and simultaneously rescind all 100 series policies, with the exception of 103A. By voice vote, Members voting aye: Antonsen, Hagglund, Kasel, Rebelein. Members voting nay: Christenson, Corcoran, Theisen. The motion

carried.

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## REVIEW OF UPCOMING CALENADAR DATES

### CLOSED SESSION TO DISCUSS SUPERINTENDENT GOALS AND PERFORMANCE EVALUATION

At 10:23 p.m. Member Hagglund moved, 2nd by Member Theisen to recess the regular meeting to go into closed session to discuss Superintendent Goals and Performance Evaluation. All members voted aye and the meeting recessed. The closed meeting convened at 10:30 p.m. Roll call was taken and members present were Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen.

At 11:35 p.m. Member Theisen moved, 2nd by Member Antonsen to go into open session. All members voted aye.

At 11:35 p.m. the regular meeting was reconvened. Roll call was taken and members present were Antonsen, Christenson, Corcoran, Hagglund, Kasel, Rebelein, Theisen.

As there was no further business, Member Hagglund moved, 2<sup>nd</sup> by Member Corcoran to adjourn. All members voted aye and the meeting adjourned at 11:36 pm.

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Curt Rebelein, Jr.                      President

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Tessa Antonsen                      Clerk

Date: 06/26/2025