

VENUS ISD MAINTENANCE REPORT

Ronnie Lisby, Director of Maintenance

March 9, 2022

The skilled professionals of the Venus Independent School District Maintenance TEAM take PRIDE in providing safe and functional learning environments. We work hands-on, every day to SUPPORT the needs of our students, staff, and visitors.

ITEMS COMPLETED IN LAST 30 DAYS

Primary

Repaired HVAC unit (504)
Installed new soap dispenser (1st grade hall)
Removed broken toilet paper holder (123)
Investigated smell (504/506)
Relocated 5 chairs from campus storage to 114
Repaired roof drain & replaced damaged ceiling tiles (117)
Repainted "100 day" wooden cut outs
Delivered 2 pallets of copy paper
Delivered storage cabinet to nurse
Unpackaged storage cabinet and positioned in room (nurse)
Removed old soap dispenser and installed new one (123)
Relocated box of supplies to VMS Whitworth's portable
Relocated washer & dryer to 3rd St. storage (nurse)
Repaired toilet (kitchen)
Repaired door lock (500)
Repaired electric pump for sanitizer (cafeteria)
Relocated 3 shredders to 3rd St. storage
Relocated desk to 3rd St. storage (conference room)
Relocated white board from conference room to principal's office
Removed tv and mount and relocated to Technology (principal's office)
Moved bookcase (principal's office)
Repaired paper cutter (front office)
Replaced HVAC fuse (asst. principal's office)
Repaired HVAC unit (105)
Troubleshoot HVAC unit (117)
Repaired HVAC unit (505)
Replaced 2 damaged ceiling tiles (408)
Repaired ceiling grid (purple hallway entry)
Repaired light cover (223)
Replaced burnt out bulbs (217)
Replaced 4 burnt out bulbs (cafeteria hallway)
Replaced 2 burnt out bulbs (orange hallway)
Replaced 3 ceiling tiles (purple hallway)
Replaced 2 ceiling tiles (blue hallway)
Troubleshoot HVAC (front office)
Repaired water injector on floor machine

Primary continued

Repaired HVAC unit (504)
Power washed (front entryway)
Repaired light fixture (gym to cafeteria hallway emergency light)
Repaired HVAC unit (front office)
Repaired 2 compartment sink & hand washing sink (kitchen)
Replaced broken soap dispenser with a new one (500)
Tightened washer and nut on toilet (506)
Replaced broken paper towel dispenser (front office bathroom)
Troubleshoot steamer (kitchen)

Elementary

Replaced broken disinfecting sprayer (505)
Delivered 2 pallets of copy paper
Relocated 16 STEM boxes to Primary
Replaced water fountain filters (cafeteria, 3rd grade & 5th grade)
Repaired HVAC unit (506)
Remounted soap dispenser (2nd grade)
Replaced burnt out light bulbs (502)
Reset HVAC unit switch (502)
Repaired staff restroom lock (2nd/3rd grade side)
Replaced door closer (602)
Replaced door closer (305)
Removed broken paper towel holder (2nd grade)
Removed door closer (Mrs. Martinez 2nd grade)
Installed paper towel dispenser (2nd grade hall)
Replaced paper towel dispenser (603)
Reset breaker (AP office)
Changed out disinfecting barrel and replaced pump
Repaired toilet (staff restroom between 4/5 grade hallway)
Replaced ceiling tiles (boys 5th grade)
Flushed pea traps (2 staff restrooms in new part)
Repaired HVAC (409)

Middle School

Relocated misc items from front office to teacher workroom
Relocated 2 boxes from front office to VHS mail room
Cut down magazine rack and relocated to Primary library (library)
Repaired elevator

Middle School continued

Delivered 2 pallets of copy paper
Relocated black file cabinet and a few boxes from Administration to front office
Removed graffiti (boys & girls 7th grade restroom)
Repaired broken chair (library)
Installed rod and hooks (7th grade custodial closet)
Installed rack and hooks (7th grade custodial closet)
Moved file drawer to another area of attached desk (PEIMS)
Removed more graffiti (7th grade girls restroom)
Replaced door closer (303)
Replaced HVAC unit (201)
Hung floating shelves (library)
Repaired door handle (exterior door 19)
Replaced burnt out light bulbs (303)
Repaired HVAC unit (502)
Repaired HVAC unit (503)
Repaired HVAC unit (404)
Replaced 2 burnt out light bulbs (603)
Disposed of paper towel dispenser and installed a new one (603)
Repaired cabinet drawer (art room)
Replaced stall lock (girls 8th grade)
Troubleshoot and repaired HVAC unit (504)
Plunged cold well in serving line (kitchen)
Replaced HVAC unit gas valve (201)
Delivered package of large zip ties (Ms. Box)
Replaced burnt out light bulbs (girls 6th grade restroom)
Assembled office chair (Mrs. Buck)
Put out tarp for 3/1 event & put up when finished (A Gym)
Repaired exterior doors (13 & 16)
Converted 2 light fixtures to LED (303)
Raised height of table legs (P4)
Cut wooden pieces for TSA projects (Science Lab 2)
Delivered ladder and hung wire (girls locker room)
Repaired door hardware (South end B Gym door)
Relocate 3 file cabinets from 302 to 203
Collected pallets

High School

Repaired disinfectant sprayer (B1)
Relocated 8 boxes to Primary campus (cafeteria annex)
Repaired toilet (kitchen)

High School continued

Unclogged toilet (boys A hall)
Troubleshoot HVAC unit (C6)
Repaired HVAC unit (A10)
Disposed of 6 broken desks (C18)
Relocated 5 desks from 3rd St. storage to C18
Repaired urinal (boys B hall)
Tightened both restrooms sink faucets (front office)
Delivered 2 pallets of copy paper
Repaired (2) toilets at girls baseball restrooms
Replaced door closer (main front door)
Adjusted toilet water pressure (PE locker room)
Disposed of broken desk and chain (C hall)
Repaired panic bar (cafeteria B hall)
Relocate 2 boxes to VMS John Wherry (mail room/work room)
Repaired toilet (boys C hall – across from C18)
Replaced door closer (C16)
Adjusted door closers (N. side of A Hall cafeteria doors)
Delivered sand paper (ISS)
Removed 2 broken soap dispensers (boys C hall)
Installed new soap dispenser (boys C hall)
Removed broken paper towel dispenser (girls C hall)
Installed new paper towel dispenser (girls C hall)
Replaced HVAC unit (P4)
Troubleshoot HVAC unit (A3)
Troubleshoot HVAC unit (library)
Relocated 30 desks from Primary to B gym
Hung batting station net up at the batting cage
Reset breaker (mailroom)
Repaired toilet (girls B hall)
Repaired urinal (boys B hall)
Repaired 2 urinals (boys C hall)
Replaced HVAC unit (A6)
Repaired air compressor (welding)
Screwed clip boards to each cubicle (DAEP)
Relocated box of table top easels, 1 standing easel, 1 small box and a bag of art materials to VMS Art room
Unlocked door (men's restroom front office)
Unclogged toilet (girls B hall)
Repaired HVAC unit (C15)
Repaired HVAC unit (C6)
Replaced 3 damaged ceiling tiles (girls A hall restroom)

High School continued

Repaired stall door latch (boys cafeteria)
Rekeyed door lock (girls basketball storage)
Rekeyed door lock (volleyball storage)
Repaired HVAC unit (B2)
Removed graffiti (boys B hall)
Removed graffiti (girls C hall)
Removed graffiti (girls A hall)
Repaired door (cafeteria and B gym)
Relocated Big Drum Major Podium to stadium seating and chained up
Disposed of broken desk & replaced with another from storage (C13)
Disposed of broken chairs (B6)
Rebuilt locking mechanism (interior door of C hall entry)
Repaired stall support (boys C hall)
Repaired urinal (boys C hall)
Re-hung bulletin board on wall (copy room)
Repaired stall door latch (boys C hall)
Troubleshoot HVAC (first office through main doors)
Relocated white table, 4 chairs & small blue desk to 3rd Street
Replaced hand soap dispenser (girls B hall)
Replaced 2 broken toilet paper dispensers (boys C hall)
Removed paper towel dispenser (girls C hall)
Replaced broken paper towel dispenser (boys A hall)
Replaced 2 broken toilet paper dispensers (boys A hall)
Replaced burnt out bulbs (DAEP)

Administration

Delivered boxes to various campuses daily
Deactivated/reactivated key cards as needed
Key card access adjustments as needed
Provided keys as needed
Delivered 10 cases copy paper to DAEP
Accepted 4 pallet delivery and divided up boxes between 2 campuses
Relocated 2 pallets to Primary
Relocated 2 pallets to Elementary
Hung wooden flag & mirror
Delivered 6 cases of copy paper to office
Relocated 2 boxes to VMS – Gibson
Removed sticker from glass on front door
Brought VES, VMS, VHS & the records retention shred bins to admin, then return to campus
Raised new Texas flag

Boys Fieldhouse

- Repaired toilet (coach's office restroom)
- Repaired door hardware (locker room to athletic training room)
- Repaired door hardware (front door to training room)

Daycare

- Replaced exit sign (main hallway)
- Replaced batteries in door bell
- Repaired sanitizing filler tube
- Replaced burnt out bulbs (hallway & infant room)

Maintenance

- Caulked and sealed kitchen countertop

Soccer Field

- Delivered package of zip ties to hang Senior Night banners

Softball Field

- Relocated a shelf from maintenance shop to softball concessions
- Re-secured toilet paper holder
- Got bathrooms, field, and press box game ready

Stadium

- Repaired fence and put a lock/chain on gate

Technology

- Relocated white cabinet to High School library
- Caulked window in office
- Caulked holes around plumbing under bathroom sink
- Installed tv mount and hung tv

Transportation/Food Services

- Troubleshoot outside freezer

Grounds/Other

Picked up trash around district

Replaced all HVAC filters district-wide

Applied salt/ice melt to sidewalks and ramps

Tilled jumping pits for track meets

FUTURE ITEMS

Pending

Repair parking lot pole lights at VPS & VES — contractor waiting on parts
Install restroom locks — waiting for hardware
Replace exterior door of VES 4th grade hall — order placed with vendor
Replace HVAC unit at Primary 205 — waiting on contractor for installation
Boys Fieldhouse — Replace 9 shower faucets — scheduled for Spring Break
Seal decking/ramps at VMS portables 603, 604, 605, 607 — planned for Spring Break
Repair VMS B Gym wall — planned for Spring Break
Build sand box for Primary playground — planned for Spring Break
Install washing machine for Faulk (3rd Street portables) — planned for Spring Break

Summer Items

Middle School — Paint classrooms, paint marquee post
Middle School — Repair all plywood flooring in boys and girls restroom (Portable 603)
High School — Paint classrooms, paint marquee post
Baseball Stadium — Paint dugout
Softball Field — Paint dugout
Daycare — paint fire lanes, paint awning post
Boys Fieldhouse — paint interior walls
CTE — paint awning post

Items for Consideration

Primary — Replace marquee
Primary — Recurring/moving roof leak (green hall) Numerous patches have been done and the leak continues to move to other locations after each repair
Elementary Portables — Replace 2 older wall pack HVAC units (currently working)
Middle School — Tech building slab leak (rain water seeping through wall)
Middle School Portables — Replace 1 older wall pack HVAC unit (currently working)
High School Portables — Replace 1 older wall pack HVAC unit (currently working)
Daycare — Replace 1 HVAC unit in unused room (Currently on hold)
Fitness Center — Replace 1 HVAC unit (not an urgent need as the other HVAC units are keeping up with the usage)
Football Stadium — Paint ticket booth
Football Stadium — Replace press box door