

**Date of Meeting:** September 17, 2020

**Location:** GoToMeetings

**Board Members in attendance:** Jeff Sampson (Chair), Karsten Anderson, Mandy Arden, Bryan Boysen, Andrea Emery, Chelsey Frawley, Evan Gough, Ruth Greenslade, Hillary Grover, Cherie Johnson, Kris Johnson, Jenny Larson, Maureen Nelson, Kerry Sanden.

**Board Members absent:**

**Staff in attendance:** Maggie Cichosz, Coordinator

Point	Subject	Action
1.	<b>Opening of the meeting</b> Meeting was called to order. Board members introduced themselves.	
2.	<b>Meeting agenda review</b> The meeting agenda was reviewed. No additions or changes were made.	
3.	<b>Review Meeting Minutes</b> Minutes from the previous meeting were reviewed.	Motion: <i>To approve the July meeting minutes.</i> Motion made by Evan and seconded by Jenny. Motion passed.
4.	<b>Budget Proposal/ Coordinator Position</b> <ul style="list-style-type: none"> <li>Maggie excused herself from the meeting during this discussion. <i>Minutes taken from Ruth's notes</i></li> <li>Kris talked about the vision for hiring a coordinator and how some of that was put on hold when COVID hit. Maggie is now part of the COVID-19 response and GCHHS will reimburse the Collaborative for her time. Sitting on a large fund balance makes it hard to ask the schools or the county to chip in money to pay for this position. We need more time and have the money to extend the position for two more years.</li> <li>Kris shared Mike Zorn's review of the LCTS cost reports. The money received has remained the same. The Collaborative has not lost income due to COVID and we don't expect to. We will not feed to use our fund balance just to maintain our grants to our grantees.</li> <li>Kris shared budget Mike prepared for previous CFC meeting in July. Highlighted: Carryover from fund balance at beginning of the year. Grant funds that pay for part of the coordinator's salary. Grant funds that we distribute to grantees. Total expenses. Mike showed our fund balance with a coordinator (Green – June 2022, \$275,912 June 2023) and without (Blue - \$433, 262 June 2023)</li> </ul>	Motion: <i>To extend the Collaborative Coordinator's contract for two years.</i> Motion made by Karsten and seconded by Bryan.

5.	<b>Revision of Collaborative Goals</b> <ul style="list-style-type: none"> <li>• Maggie reviewed the five goals of the Collaborative</li> <li>• She explained that the first three goals are the statewide priorities that the state of Minnesota has set for Collaboratives. The last two goals have been goals of the Collaborative since its founding in 1999 and have never really been revised.</li> <li>• The steering committee reviewed the goals and felt like that the fourth goal of “improve children’s success in school” was still in line with the mission of the Collaborative, but that the last goal could be revised to include our commitment to working on equity.</li> <li>• The steering committee proposes that we change the goal of “improve interventions for youth experiencing risks for negative outcomes” to “address inequities to improve outcomes for all children and families.”</li> <li>• Ruth mentioned that the new goal reminded her of some of the inequities highlighted in the Goodhue County community health improvement plan.</li> <li>• Kris mentioned she thought it was really important to have it in writing that we wanted to work on equity issues.</li> </ul>	<p>Motion: <i>To revise the fifth collaborative goal to “address inequities to improve outcomes for all children and families.”</i></p> <p>Motion made by Mandy, seconded by Bryan. Motion passed.</p>
6.	<b>SFY22 Grant Application and Guidelines</b> <ul style="list-style-type: none"> <li>• Maggie sent out the application and grant guidelines for the SFY22 LCTS Grants.</li> <li>• The application is very similar to last year. Additions include expanding on the questions about the population served to make see people included if they were serving the entire county, or a select portion. Also added was a question about equity. These two additions were also added into the scoring rubric.</li> <li>• The application will be available for organizations on Monday, November 2<sup>nd</sup>.</li> </ul>	<p>Motion: <i>To approve the SFY22 Grant Applications and Guidelines.</i></p> <p>Motion made my Kris, seconded by Jenny. Motion passed.</p>
7.	<b>Community Hub Grant</b> <ul style="list-style-type: none"> <li>• The steering committee approved for us to apply for the Community Hub Grant through DHS</li> <li>• This grant would be to start a family navigation program that would help connect families to services using the web-based tools Help Me Connect and Bridge to Benefits. This program would focus on pregnant and parenting of infant and toddlers families.</li> <li>• A small group is meeting from GCHHS to discuss the grant and decide if this is something we have the capacity to do right now. We are unsure if we will move forward with this application.</li> <li>• Kris mentioned that we see a need for this service in the community, but building a program from the ground up is hard and we have struggled to engage community partners.</li> <li>• Jenny said Three Rivers has something similar to this with their Community Outreach Workers, but there is definitely a need for more.</li> <li>• Maureen mentioned that United Way has used Bridge to Benefits and it is an easy tool to use.</li> </ul>	

	<ul style="list-style-type: none"> <li>Brooke said that they have seen a preview of Help Me Connect and it is a great tool, but having a person for families to connect to is needed for it to be successful.</li> </ul>	
8.	<b>Project Updates</b> <ul style="list-style-type: none"> <li>Community Art Project with PIIC               <ul style="list-style-type: none"> <li>Since the last Board meeting we have had two successful meetings with Tribe members and staff from PIIC, as well as staff from the City of Red Wing. We are looking at doing a community art project to increase representation and healing from historical trauma. We are meeting again in early October to discuss the project and see the direction PIIC wants to take it. Our role is to support, help facilitate and organize, and potentially look for funding.</li> </ul> </li> <li>OT Interventions for Schools               <ul style="list-style-type: none"> <li>We had wanted to seek funding for sound therapy equipment as an intervention to work with kids who have experienced trauma and/or struggle with self-regulation. Live Well Goodhue County (SHIP) has added well-being to their list of fundable priorities, and so we will be applying for funding from them to cover this cost.</li> <li>Cherie explained the program called “safe and sound protocol” and said it would be piloted in Kenyon-Wanamingo and Red Wing schools this year.</li> </ul> </li> <li>ACEs Initiative               <ul style="list-style-type: none"> <li>A draft of the new ACEs curriculum was finished and presented to the ACEs workgroup. They provided some great feedback, and revisions are currently being made. We are hoping that we will be able to offer training again in a virtual format starting in October. We are looking for a group to test run the technology and new curriculum on, so please let Maggie know if you have a group we could present to.</li> </ul> </li> <li>Mental Health Resource Guides               <ul style="list-style-type: none"> <li>There are a few minor tweaks to make to the three guides and then these will be complete. They will be made available digitally as well as printed copies. We are having to change our plans for outreach because of COVID, to make sure that teachers, caregivers, and community members are aware of these guides.</li> </ul> </li> </ul>	
9.	<b>Vice-Chair Position</b> <ul style="list-style-type: none"> <li>Now that Jeff has started his term as the chair, the vice-chair position needs to be filled. This person would be expected to fill the Chair role in July 2022.</li> <li>Jeff said that Evan mentioned he would be willing to fill this role. Evan had already left the meeting at this point. At the next meeting we will have Evan accept the nomination and then vote.</li> </ul>	
10	<b>Member Round Table</b>	

	<ul style="list-style-type: none"> <li>• Andrea: Court services is busy. Beginning to see the effects of COVID. Adjusting to a new way of delivering services.</li> <li>• Chelsey: Referrals are still coming in. Things are busy.</li> <li>• Kerry: Hired a new therapist who will primarily work kids over 5 and parents. HCMHC is still delivering services in a hybrid model.</li> <li>• Jenny: Three Rivers received CARES Act funding to help people with housing/utilities costs. They have received over 900 applications and had to hire some temp workers to help process them.</li> <li>• Cherie: Schools are just adjusting to this new way of providing education.</li> <li>• Maureen: United Way is kicking off their annual campaign. They are also doing a "Socktober" event to collect socks for those experiencing homelessness. They have their COVID-19 Relief funds, as well as CARES ACT funding from Goodhue County.</li> <li>• Karsten: Red Wing schools are off to a good start. Working out distance learning kinks.</li> <li>• Brooke: Most services are still being offered virtually, and only sending staff into homes is absolutely necessary. Very involved with the COVID-19 response and preparing for flu clinics.</li> <li>• Bryan: Finding that there are a lot of families that do not have internet access in this district, and that many families are struggling. Happy that the free food program was continued, as there is clearly a need.</li> <li>• Mandy: Red Wing Youth Outreach has partnered to create a program where students can go one day a week during their distance learning days. Instruction is still being given by the school, they are just providing a space and caring adults to assist. There will be two locations in Red Wing that will start on 9/28. Would love to see the program replicated in other areas of Goodhue County.</li> <li>• Kris: GCHHS is busy with their COVID-19 response. We are starting to see child protection reports increasing now that kids are back in school. Expects that it will be a very busy fall. Goodhue County has CARES Act Funding available, if schools/organizations have needs the applications are available.</li> <li>• Maggie: Still working on COVID-19 response, but it is becoming more routine and probably only taking about 25% of her time.</li> <li>• Jeff: Like the other schools, adjusting to the new way of education. Everyone is tired and the school year just started.</li> </ul>	
11	<b>Meeting Adjournment</b> Meeting was adjourned	