

P.O. Box 1330
675 Second Street
Cordova, AK 99574



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SANDIE PONTE
Director of Food Services Board Report
09/05/2025

2025-2026 GOALS FOR THE FOOD SERVICE DEPARTMENT

Retain Food Service Employees
Maintain audit standards
Set up new software for Child Nutrition.
Work out any kinks mentoring other districts.

MEAL SERVICE

2025-2026	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
	B	L	B	L	B	L	B	L	B	L	B	L
STUDENTS	1	3144	2103	2535								
ADULTS	0	270	5	60								
TOTAL	5,537	3,012	2108	2595								
B-BREAKFAST L-LUNCH												

STAFF

We have a new staff member, Erik Hamada. He will make a good addition to the food services team.

SPECIAL FOOD SERVICE

I am working on setting up the new software for our district program, it's getting close.

We have a grant for local foods. We have some produce from a farm in Bethel coming in Fri Sept 5, 2025.

Things are starting to smooth out with Unalaska food service support. It's only been a few weeks, but they have seen an improvement already.

OTHER

Administrative Review pending for SY25-26, see below.

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Department of Education & Early Development

FINANCE & SUPPORT SERVICES

Child Nutrition Programs

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THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

8/1/2025

Superintendent Alex Russin
Cordova City School District
675 Second Street
Cordova, AK 99574

Dear Superintendent Alex Russin:

The School Meals Program at Cordova City School District is scheduled for an Administrative Review in SY2025-2026 per regulation 7 CFR 210.18. This will occur between September 1, 2025, and March 28, 2026.

The Administrative Review is a federal requirement; the purpose is to monitor compliance of the federal meal programs administered by your district. Part of this review includes an Off-Site Assessment Tool and Menu Analysis which must be completed with supporting documentation prior to scheduling the on-site review.

A site selection letter, along with a list of required documentation that needs to be submitted to our office prior to the on-site review, will be released shortly.

School Districts scheduled for Administrative Reviews are required to have appropriate staff receive compliant training hours relevant to their job position. The recording of the Child Nutrition Programs (CNP) School Meals Program annual training is available upon request, in addition to modules found on education.alaska.gov/Elearning. The purpose of the training is to deliver the keys to successful program compliance, gain practical operational skills, and ideas to improve school meal programs, which will lead to a more successful Administrative Review for your district.

If you have any questions, please contact me at eed.cnp.schoolmeals@alaska.gov or 907-269-6578.

Sincerely,

Rachel Spencer

School Meals Program Coordinator

CC: Ann Linville, Business Manager
Sandra Ponte, Food Service Director
Gavin Northey, State Program Manager