

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS**

September 29, 2020
1:00 p.m.

The Alpena County Board of Commissioners met and was called to order by Chairman Robert Adrian on Tuesday, September 29, 2020 at 1:00 p.m. via Zoom Conference Call.

Prayer

Prayer was offered by Pastor Warren Hoffman of Huron Shores Fellowship Church of Alpena.

Pledge of Allegiance

Board Chairman Robert Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

Roll was called, the following Commissioners were present: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, and Kozlowski.

Agenda

Moved by Commissioner Bill Peterson and supported by Commissioner Marty Thomson to approve the agenda with the following addition: 1) Hazard Pay. Motion carried.

Public Comment

Bobby Powell shared his concern of the COVID-19 pandemic.

Consent Calendar

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – August 25, 2020
Special Meeting – September 16, 2020

- B) **Personnel Committee - September 1, 2020**

ACTION ITEM #PM-1: The Committee recommends that Jerry Plohockey be appointed to the Veterans Board effective immediately through 12/31/23.

ACTION ITEM #PM-2: The Committee recommends that the Prosecutor be authorized to fill the Crime Victim's Rights Coordinator position and the Crime Victim's Rights Compensation Fund Navigator if necessary.

- C-1) **Pool Adhoc Committee – September 1, 2020**
- C-2) **Pool Adhoc Committee – September 24, 2020**

ACTION ITEM #PC-1: The Committee recommends to approve the Alpena County Plaza Pool reduced schedule for summer hours starting in 2021 as presented.

D) Northern Lights Arena Adhoc Committee – September 3, 2020

E) Airport Committee – September 10, 2020

ACTION ITEM #AC-1: The Committee recommends the Interim Expeditionary Airfield Lighting System Project move forward.

ACTION ITEM #AC-2: The Committee recommends the 4th Quarter Invoice from AGS in the amount of \$85,515.00 be paid from Line 295-536-801 Alpena Ground Services Contract.

F) Court Committee – September 15, 2020

ACTION ITEM #CC-1: The Committee recommends we approve the MAC Administrator Agreement (October 1, 2020 through September 30, 2021) with MAC Administrator Attorney Bill Pfeifer in the amount of \$40,000 with twelve equal installments of \$3,333.33 with monies coming out of line item #260-282-803 each month on the first day of each month. This amount is reduced to \$1,000 per month or another amount when the Public Defender Model is implemented fully by the County and approved by the State of Michigan Indigent Defense Commission. This has had attorney review.

G) Ambulance Committee – September 17, 2020

H) IT Committee – September 23, 2020

I) Fairgrounds Adhoc Committee – September 22, 2020

ACTION ITEM # FG-1: The Committee recommends to approve the fairgrounds close on October 15 and reopen on May 15 for camping season.

J) Finance/Building Maintenance and Recreation Committee – September 16, 2020

ACTION ITEM #FM-1: The Committee recommends we approve the FY2021 Child Care Fund Budget in the amount of \$893,715.00 for the Juvenile Division as presented.

ACTION ITEM #FM-2: The Committee recommends we approve the Central Square Technologies Invoice #289325 in the amount of \$15,948.89 with monies coming from line item #211-325-955.008 for annual maintenance (September 1, 2020 to August 31, 2021).

ACTION ITEM #FM-3: The Committee recommends we approve the 2020 Emergency Management Performance Grant Renewal Agreement (October 1, 2019 to September 30, 2020) in the amount of \$12,416.00 With a \$6,208.00 in-kind County match, Revenue for 2021 line item #101-426-544. This has been reviewed by the grant review committee.

ACTION ITEM #FM-4: The Committee recommends we approve the DNR Off-Road Vehicle Law Enforcement Grant Renewal Application in the amount of \$9,578 with no County match (October 1, 2020 to September 30, 2021) with Revenue line item #101-306-

546 and Expenditure line item #101-306-702. This has been reviewed by the Grant Review Committee.

ACTION ITEM #FM-5: The Committee recommends we approve the DNR Snowmobile Law Enforcement Grant Renewal Application in the amount of \$10,178.00 with a County match of \$1,526.70 (October 1, 2020 to April 30, 2021) with Revenue line item #101-306-551 and Expenditure line item #101-306-703. This has been reviewed by the Grant Review Committee.

ACTION ITEM #FM-6: The Committee recommends we approve the First Federal Foundation Legacy Grant Application in the amount of \$2,000 with no County match for a sand bag machine for the Emergency Management Office with the Revenue line item #402-234-674.002 and Expenditure line item #402-235-971.007. The Emergency Services Coordinator is seeking grants to fund the balance. This has been reviewed by the Grant Review Committee.

ACTION ITEM #FM-7: The Committee recommends we approve the MDOT Invoice #591-10517109 in the amount of \$14,021.00 for the new Runway Sweeper at the Airport with monies coming out of line item #295-536-625 (PFC Equity Fund).

ACTION ITEM #FM-8: The Committee recommends we approve the Montmorency, Oscoda, Alpena Landfill Chief Financial Officer Letter and all pertaining documents and authorize the Chairman of the Board to sign all pertaining documents. This has had attorney review.

ACTION ITEM #FM-9: The Committee recommends we approve the Veteran's Office request to permanently increase additional 5 hours (35 hours to 40 hours) per week for the Assistant Veterans Counselor Position. This estimate includes wages, Employer FICA and fringe benefits.

ACTION ITEM #FM-10: The Committee recommends we authorize the Treasurer to redistribute within the Crime Victim Right's Coordinator Grant funding from non-payroll line items into the payroll line item. Page 3 of 3

ACTION ITEM #FM-11: The Committee recommends we approve the revised pay scale for the Crime Victim Rights Navigator position (non-union, grant funded hourly employee) as follows:

**Start: \$14.50 Step 1: \$14.86 Step 2: \$15.22
Step 3: \$15.58 Step 4: \$15.94 Step 5: \$16.30**

ACTION ITEM #FM-12: The Committee recommends we approve the revised pay scale for the Crime Victim Rights Coordinator position (non-union, salaried, exempt grant funded employee) as follows:

**Start: \$35,568.00 Step 1: \$36,065.95 Step 2: \$36,570.87
Step 3: \$37,082.86 Step 4: \$37,602.02 Step 5: \$38,128.45**

ACTION ITEM #FM-13: The Committee recommends we approve the BKV Group Invoice #55056 in the amount of \$3,000 for the Water Service Connection for the new Jail with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

ACTION ITEM #FM-14: The Committee recommends we approve the Huron Engineering Invoice #3872 in the amount of \$922.50 for the new Jail with monies coming out of line item #466-301-975 (Jail Construction Costs) for concrete testing as presented.

Moved by Commissioner Brad McRoberts and supported by Commissioner Dave Karschnick to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

POLL #1 – Purchase Water Heaters for Plaza Pool

Chairman Adrian presented the following POLL Action Item for approval.

POLL Action Item #1: Recommendation to approve the purchase of two water heaters for Plaza Pool from R.A. Townsend in the amount of \$3,986.95 each with a total of \$7,973.90 with monies coming out of line item #631-266-975.082 (Building & Grounds Activities - Plaza Pool Water Heaters).

Moved by Commissioner Marty Thomson and supported by Commissioner Kevin Osbourne to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

POLL #2 – CARES Act Grant for Alpena Airport

Chairman Adrian presented the following POLL Action Item for approval.

POLL Action Item #2: Recommendation to approve the following projects: Rehabilitate Runway 1-19 Design; Rehabilitate Runway 1-19 Lighting Design; Rehabilitate Taxiway C, D, E F, G Lighting Design; Rehabilitate Airfield Markings Design and Construction; Rehabilitate Two Vehicle Access Gates Design and Construction for the Alpena Airport Improvement Program in the amount of \$563,000.00 with no County match due to the CARES Act with a deadline submission to the FAA of September 10, 2020. This has Grant Review Committee approval.

Moved by Commissioner Dave Karschnick and supported by Commissioner Brad McRoberts to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

POLL #3 – Reroofing Plaza Pool & Fairgrounds Merchants Building

Chairman Adrian presented the following POLL Action Item for approval.

POLL Action Item #3: Recommendation to approve TRC Roofing of Alpena completing the re-roofing projects of the lower roof of the Plaza Pool and the entire Fairgrounds Merchant's Building. Money has been budgeted for the bid \$26,678.00 with monies out of 631-266-975.080 and the bid of \$66,691.00 with monies out of 631-266-975.134.

Moved by Commissioner Brenda Fournier and supported by Commissioner Kevin Osbourne to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

POLL #4 – Coronavirus Relief Local Governmental Grant

Chairman Adrian presented the following POLL Action Item for approval.

POLL Action Item #4: Recommendation to approve the 2020 Coronavirus Relief Local Governmental Grant in the amount of \$279,000 and authorize the Chairman of the Board to sign the Grant Acceptance Form and submit to the State of Michigan before the deadline of September 23, 2020 as presented.

Moved by Commissioner Bill Peterson and supported by Commissioner Marty Thomson to approve the above Poll Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Commissioner Peterson informed the board that he is working with Emergency Operations Coordinator Mark Hall, Chair Robert Adrian, Commissioner Marty Thomson, Executive Manager Tammy Sumerix-Bates, Board Assistant Lynn Bunting and Board Administrative Assistant Kim Elkie and going through the line items for the Grant and will allocate the funds before the deadline of December 31, 2020.

NEMCSA Annual Report

Frances Whitney, NEMCSA Representative, presented the 2019 NEMCSA Annual Report.

Beaver Lake Dam Reconstruction/Repair Transfer Request

Drain Commissioner Gerald Fournier presented the request to transfer monies to pay for bills for the Beaver Lake Dam Reconstruction/Repairs. Gerald informed that board that on March 30, 2020 a Resolution was passed by the Full Board to enter into a Letter of Agreement with Spicer Group Engineering for an assessment of Beaver Lake Dam. He reported that monies need to be transferred to pay for the bills associated with the assessment for reconstruction/repair of Beaver Lake Dam and that there are monies available to pay for these bills in the contingency line item. Gerald informed the board that Alpena County will be reimbursed by the assessment/bond.

ACTION ITEM #5: Recommendation to authorize the Treasurer to increase line item #101-275-804.000 by \$15,000 from the Contingency line item #101-941-998 and approve the Drain Commissioner to pay bills.

Moved by Commissioner Bill Peterson and supported by Commissioner Brad McRoberts to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Huron Engineering Invoice for New Jail

Finance Chair Bill Peterson presented the Huron Engineering Invoice for concrete testing for the new Jail for payment.

ACTION ITEM #6: Recommendation to approve the Huron Engineering Invoice #3905 in the amount of \$642.50 for the new Jail with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

Moved by Commissioner Bill Peterson and supported by Commissioner Marty Thomson to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

First Responder Hazard Pay Premiums Program

Chair Bob Adrian informed the board that monies were received from the First Responder Hazard Pay Premiums Program and Alpena County submitted eligible employees for the grant program. Chair Adrian reported that Emergency Services Coordinator Mark Hall and Animal Control Officer/Sheriff's Office Deputy Michelle Reid are also eligible for this Hazard Pay Program and is requesting board action approval to send to the Clerk's Office for payment before the deadline of September 30, 2020.

Moved by Commissioner Dave Karschnick and supported by Commissioner Brad McRoberts to approve Hazard Pay Bonus to Emergency Services Coordinator Mark Hall and Animal Control Officer/Sheriff's Office Deputy Michelle Reid in the amount of \$1,000 each and to be paid by September 30, 2020 as part of the First Responder Hazard Pay Premiums Program. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Corrections Officer Position

Finance Chair Bill Peterson presented the request to hire an additional Corrections Officer for the Sheriff's Office and he invited Sgt. Scott Gagnon, Jail Administrator, to the board meeting to answer any questions the board may have. Sgt. Scott Gagnon informed the board of the need for an additional Corrections Officer to fill in for the rest of 2020 and to stay on in 2021 and to be part of the new Jail facility. He reported the new position will not have an impact on the current overtime for the 2020. Sgt. Gagnon reported that no staffing study for the corrections department has been able to be completed due to COVID and that he was informed will not be done until the pandemic changes. Discussion on staffing study and the budget for 2021.

Moved by Commissioner Bill Peterson and supported by Commissioner Marty Thomson to approve the Sheriff's Office request to hire a Correctional Officer for the Jail. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Osbourne, Thomson, and Adrian. NAYS: Commissioners Brenda Fournier and John Kozlowski. Motion carried.

Committee Appointments

Chair Robert Adrian presented the Committee Reappointments for 2020 and is being updated due to a new commissioner on board. Chair Adrian welcomed Commissioner Kevin Osbourne of District 6 to the Board of Commissioners.

ACTION ITEM #7: Recommendation to concur with the Chairman's Committee appointments.

Moved by Commissioner Bill Peterson and supported by Commissioner Brad McRoberts to approve the above Action Item as presented. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Osbourne, Thomson, Kozlowski and Adrian. NAYS: Commissioner Brenda Fournier. Motion carried.

FOIA Appeals

Chair Robert Adrian presented the FOIA Appeals received to the Full Board for recommendation.

Moved by Commissioner Brenda Fournier to table the recommendation for the FOIA Appeals to give more time to review. Commissioner Brenda Fournier withdrew her motion.

Moved by Commissioner John Kozlowski and supported by Commissioner Brenda Fournier to extend more time to review the documents for the FOIA Appeals and to request that a special full board meeting be set up to make a recommendation. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: Commissioner Bill Peterson. Motion carried.

Special Full Board Meeting

Chairman Robert Adrian set a Special Full Board Meeting for next Tuesday, October 6, 2020 at 4:00 p.m. via Zoom Conference Call for Board recommendation on FOIA Appeals.


Public Comment

Commissioner Brenda Fournier received an email from Bobby Powell and to extend his thanks.


Adjournment

Moved by Commissioner Brenda Fournier and supported by Commissioner Kevin Osbourne to adjourn. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, Osbourne, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

The meeting adjourned at 2:44 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk