

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, August 17, 2009 at 6:30 p.m. in the Board Room at the Unit Office at 14 East Main Street, Pana.

MEETING CALLED TO ORDER/ROLL CALL

President Allen called the meeting to order at 6:31p.m. The following board members were present: Allen, Beyers, Foor, Koontz, Metzger, Mizeur. Absent: Schafer.

Executive Session

A motion was made by Mizeur and seconded by Foor to adjourn to executive session at for the purpose of Employment/Resignations/Compensation Recommendations, Employee Discipline and Multi-Year Lake Land College Lease discussion.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried.

Executive Session ended at 7:45pm.

The purpose of Executive Session was for discussing Employment/Resignations/Compensation Recommendations, Employee Discipline and Multi-Year Lake Land Lease discussion. No action was taken.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur. Absent: Schafer.

A motion was made by Beyers and seconded by Koontz to approve the minutes as read in executive session.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried.

ADDITIONS TO THE AGENDA -

A motion was made by Metzger and seconded by Mizeur to approve the following addition to the agenda: Item 8, D, 4. HS Student Early Graduation request.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Allen. All aye, motion carried.

CONSENT AGENDA

A motion was made by Foor and seconded by Koontz to approve the consent agenda inclusive of items 3, 4, and 5 with payables totaling \$1,243,549.08 and payroll totaling \$695,205.46 for a total of \$1,938,754.54.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Allen, Beyers. All aye, motion carried.

VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS

Honeywell Representatives Laura Weber and Tim Martin gave an update on the close out of the projects included in their performance contract and answered questions that the board had.

Technology Administrative Assistant Judy Scherzer presented to the board the new district website.

COMMITTEE REPORTS

Facilities

The facilities committee did not meet. The next meeting is scheduled for Thursday, September 10th.

Finance

The finance committee did meet on August 17th. They reviewed the tentative budget. They also discussed adding a 6th Kindergarten teacher due to the number of students.

Dr. Lett then took this time to review the budget figures with the full board.

A motion was made by Metzger and seconded by Koontz to add the additional Kindergarten teacher.

ROLL CALL: Koontz, Metzger, Mizeur, Allen, Beyers, Foor. All aye, motion carried.

Curriculum Committee

The curriculum committee did not meet.

Policy Committee

The second reading of the following policies:

4:55 Use of Credit and Procurement Cards, 4:120 Food Services, 4:130 Free and Reduced-Price Food Services, 4:170 Safety, 5:35 Compliance with Fair Labor Standards Act, 5:120 Ethics, 5:185 Family and Medical Leave Act – agreed to change wording to reflect a rolling 12-month FMLA period rather than a Sept. 1st to Aug. 31st, 5:310 Compensatory Time-off, 7:60 Residence, 7:170 Vandalism, 7:190 Student Discipline.

A motion was made by Foor and seconded by Mizeur to approve the 2nd reading of policy updates as reviewed by the committee.

ROLL CALL: Metzger, Mizeur, Allen, Beyers, Foor, Koontz. All aye, motion carried.

Pana Educational Foundation

Dr. Lett gave an update on the foundation and the courtyard committee.

Technology Committee

The technology committee met on August 5th. Mr. Dively reviewed the Technology Budget with the committee. Mr. Savage gave an update on the E-Rate application process and the various projects that he has been working on. This year is the last year of the current Technology Plan. The new plan will have to be written this year. The next meeting is Wednesday, November 4th.

Strategic Planning Committee

The strategic plan committee did not meet and a tentative date for October 27th has been set for the semi-annual review of our District Strategic Plan.

ADMINISTRATIVE REPORTS

Principals -

Richard Nicolas, Washington/Lincoln Elementary School

First Grade meet the teacher night went well and the Lincoln School Open house is Tuesday night. Both buildings are in excellent shape and he commended all the janitors. Mr. Nicolas also thanked the board for the addition of a kindergarten teacher.

Deb Zueck, Jefferson Middle School

Jefferson Middle School has 11 new students and enrollment is up to 210. Parent orientation meeting went well. Ms. Zueck also thanked the janitorial and maintenance staff. The fundraiser kick off is coming up and the limo ride is discontinued this year and they will have an all school inflatable party.

Paul Lauff, Jr. High

Mr. Lauff is very pleased with all the improvements to his building and commended all that were involved in getting it done by the start of school. Registration again this year seems to be the best way to do it in a centralized location.

Gayle McRoberts, High School

Ms. McRoberts agreed with Mr. Lauff on the registration and she had several positive comments. Freshman orientation went well. All athletic teams are underway. Football 100 years so many activities are planned. Homecoming is early this year. Commends her custodial staff for keeping the High School looking new.

Building and Transportation-Mr. Ron McMillen

Mr. McMillen commended all staff for completing many projects over the summer and keeping our buildings and grounds looking great. The two new buses are here. He then gave an update on the remodel press box and new football bleachers.

Assistant Superintendent-Mr. Dave Dively

Mr. Dively gave an update on the Lake Land Western Center. He also commended the summer staff for helping in this project along with all the other work that has already been mentioned. The Lake land project is substantially complete just a few punch list items. He then gave an update on the Reading Improvement Block Grant, the NCLB Grant and the ARRA Grant. The Adult Center is excited about having 3 CNA classes full with people waiting.

SUPERINTENDENT

Personnel Recommendations

A motion was made by Mizeur and seconded by Beyers to accept Kent Stauder - 5th grade reading teacher at Jefferson and Jennifer Brummer - 6th science teacher at Jefferson resignations.

ROLL CALL: Mizeur, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried.

Roll Call

A motion was made by Metzger and seconded by Koontz to employ Dara Berner as 5th grade reading teacher at Jefferson, Shauna Galvin as 5h grade science teacher at Jefferson and Lori Pieper as Lincoln School STEPS Coordinator.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried.

Roll Call

A motion was made by Koontz and seconded by Foor to employ Audrie Kirkbride as bus driver, Debra Lazenby as part-time CNA Instructor at the Adult Center, and Katie Weber as part-time library aide at the High School.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Allen. All aye, motion carried.

Roll Call

A motion was made by Foor and seconded by Mizeur to authorize Dr. Lett to enter into negotiations for a multi-year lease agreement with Lake Land College with parameters discussed in executive session.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Allen, Beyers. All aye, motion carried.

Roll Call

09-10 Administrator(s) Contracts

A motion was made by Koontz and seconded by Foor to approve the 2009-2010 1-year standard Administrative Contracts for the district.

ROLL CALL: Koontz, Metzger, Mizeur, Allen, Beyers, Foor. All aye, motion carried.

Roll Call

FY 10 Tentative Budget

A motion was made by Beyers and seconded by Foor to approve the FY 10 tentative budget.

ROLL CALL: Metzger, Mizeur, Allen, Beyers, Foor, Koontz. All aye, motion carried.

Roll Call

Student Early Graduation

A motion was made by Koontz and seconded by Foor to approve the early graduation for Julie Cyrus.

ROLL CALL: Mizeur, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried

Roll Call

Communications

Dr. Lett discussed the letter to Mr. Rybolt about furthering the sports offering to our students.

Board Member Considerations

Mr. Don Allen updated the board on the City TIF Committee.

Adjournment

A motion was made by Koontz and seconded by Foor to adjourn the regular meeting of August 17, 2009 at 9:27pm. All aye, motion carried.

Secretary

President