

PACE PURCHASING COOPERATIVE

INTERLOCAL AGREEMENT

Member Name: West Orange Cove CISD County District Number: 181-906

Education Service Center, Region 20 (Coop) and the above named agency (member) enter into the following cooperative service arrangement.

This agreement is effective February 25, 2016 (date) and shall automatically renew unless either party gives ninety (90) days prior notice of non-renewal. This agreement may be terminated with or without cause by either party upon thirty (30) days written notice.

The Coop will:

- Handle bidding procedures
- Abide by all bid laws in the State of Texas
- Enter proposals for tabulation and evaluation
- Arrange for an Award Committee to test, evaluate and award proposals
- Develop award information forms for member use
- Send award information to vendors
- Develop system for gathering evaluation information from members on vendor performance and product quality
- Provide comparison information with previous awards to evaluate effectiveness of proposals

The Member will:

- Designate a member employee to serve as a liaison with Coop
- Provide release time for meetings, proposal openings, and testing assistance as needed
- Identify delivery location within Member on purchase orders
- Prepare purchase orders for items awarded on proposals
- Ensure timely payments to vendors who receive proposal awards
- Provide Coop with evaluation forms regarding vendor and product concerns
- Ensure a Resolution is properly executed if required

Authorization:

Education Service Center, Region 20 and the PACE Purchasing Cooperative executed a contract to provide cooperative purchasing services to government entities.

PACE PURCHASING COOPERATIVE

INTERLOCAL AGREEMENT

Member Name: West Orange Cove CISD County District Number: 181-906

Please send a signed Interlocal Agreement to (or fax to 210-370-5776 or e-mail to jim.metzger@esc20.net):

Education Service Center, Region 20
Attn: PACE Coop
1314 Hines Ave
San Antonio, TX 78208.

Public Entity

BY: 

Authorized Signature

Executive Director of Finance

Title

February 25, 2016

Date

Meagan Hand

Contact Person

Purchasing Specialist

Title of Contact Person

PO Box 1107

Street Address

Orange Tx 77631

City, State, Zip

409-882-5468/409-882-5452

Phone/Fax Number

memi@woccisd.net

E-mail Address

Education Service Center, Region 20

BY: _____

Authorized Signature

Purchasing Coordinator

Title

February 25, 2016

Date

Jim Metzger

Contact Person

Purchasing Coordinator

Title of Contact Person

210-370-5204

Phone Number

210-370-5776

Fax Number

jim.metzger@esc20.net

E-mail Address

RESOLUTION

WHEREAS, it is the intent of West Orange Cove - CISD
(Name of Entity)
to join and participate in the PACE Purchasing Cooperative, being organized and administered by the
Education Service Center, Region 20.

WHEREAS, authority for this commitment is authorized by Article 791.011 Interlocal
Cooperation Act as amended and would allow for substantial savings to be realized by volume purchasing
of specific commodity items.

BE IT RESOLVED, that West Orange Cove - CISD
(Name of Entity)
Board of Trustees hereby joins in and elects to participate in the PACE Purchasing Cooperative being
organized and administered by the Education Service Center, Region 20 and recognizes that there will be
no fee for participation.

BE IT FURTHER RESOLVED, that West Orange Cove - CISD
(Name of Entity)
Board of Trustees hereby authorizes its Superintendent/CEO to execute such documents as are appropriate
and necessary to implement the Entity's participation in said PACE Purchasing Cooperative.

We certify the foregoing is a true and correct copy of the resolution duly adopted by
West Orange Cove - CISD, of Orange, Texas. In
(Name of Entity) (City)
witness thereof, I/we have hereunto set my/our hand(s) this 25th day of
February, 2016.

AUTHORIZED SIGNATURE: _____

NAME and TITLE: _____

AUTHORIZED SIGNATURE: _____

NAME and TITLE: _____

Frequently Asked Questions

Who awards PACE contracts? New proposals are awarded by the Board of Directors of Education Service Center, Region 20.

Who can join PACE? PACE is for local government agencies, school districts, cities, counties, Colleges, Universities and non-profits throughout the United States.

When can an agency join? Right now. Interlocal agreements are listed on the PACE web site under membership.

Where are coop prices listed? For vendors that have pricing and contract information on the PACE site, a member needs to login to see those listed prices and information. Other non-listed prices are on awarded vendors web site (please follow links on the PACE vendor page).

Where is PACE located? PACE is based in San Antonio, Texas and operates as a service of Education Service Center, Region 20 (a Texas local government Education agency, a political subdivision). Members include ISD's, Cities, Counties, Universities, Non-profits and local governments.

Are PACE contracts bid? All PACE Contracts are competitively bid.

Are PACE Contracts advertised? PACE Contracts are advertised nationally in USA Today for 2 consecutive weeks followed by a 2 week response time.

Is there any membership cost or fee to join PACE? There is no agency cost or member fee.

Why should my agency join? To save money by utilizing the PACE competitively bid contract. This can you your agency time and money.



Purchasing Association of Cooperative Entities

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Cooperative Purchasing Agreement for Texas

This PACE Cooperative Purchasing Membership Agreement will allow a Member Agency to purchase commodities and/or services, from any and all PACE vendors, under the same terms, conditions and price as stated in each awarded contract. It is hereby agreed to by PACE and the Member Agency that:

1. PACE will Provide organizational and administrative structure of PACE. Provide Administrative and Support Staff necessary for efficient operation of PACE. Provide marketing of the PACE to expand membership, awarded contracts and commodity categories. Initiate and implement activities required for competitive bidding and vendor award process including posting, advertising, collecting proposals, scoring proposals, and awarding of vendor contracts. Provide members with current awarded vendor contracts, instructions for obtaining quotes and ordering procedures. Maintain filing system for all competitive bidding procedure requirements. Provide Reports as requested.
2. PACE member agency will Commit to participate in PACE. Designate a Primary Contact for the entity to be responsible for promoting PACE within the organization. Commit to purchase products and services from PACE Vendor Awarded Contracts when in the best interest of the entity. Accept shipments of products ordered from Awarded Vendors in accordance with standard purchasing procedures. Pay Awarded Vendors in a timely manner for all goods and services received. Report any vendor issues that may arise to the PACE Cooperative Contact.
3. PACE member agency agrees to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.
4. This Agreement shall be governed by the laws of the State of Texas and venue shall be in the county in which the administrative offices of Education Service Center, Region 20 are located which is Bexar County, Texas.
5. It is the responsibility of the Entity purchasing from PACE Purchasing Cooperative awarded vendors to insure that the respective State purchasing laws are being followed.
6. This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms and it may not be modified in any manner without the express written consent of the Parties.
7. If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.
8. Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to the nonbinding mediation.
9. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

Interlocal Agreement

Please send a signed Interlocal Agreement to: Education Service Center, Region 20, Attention: PACE Coop/Jim Metzger, 1314 Hines Avenue, San Antonio, TX 78208 or e-mail to jim.metzger@esc20.net

[Interlocal Agreement](#)

Resolution

Please send a signed Resolution to: Education Service Center, Region 20, Attention: PACE Coop/Jim Metzger, 1314 Hines Avenue, San Antonio, TX 78208 or e-mail to jim.metzger@esc20.net

[Resolution - City](#)[Resolution - County](#)[Resolution - School District](#)



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About Us

The Purchasing Association of Cooperative Entities (PACE) is designed to give its members additional awarded contract tools to assist their entities in meeting bidding requirements, saving valuable staff resources. PACE finds vendors to assist members in meeting their operation goals and save funds when obtaining best value supplies.

PACE was created by Education Service Center, Region 13 in Austin, Texas and Education Service Center, Region 20 in San Antonio, Texas. PACE is administered by Education Service Center, Region 20. Education Service Center, Region 20 was established by the Texas Legislature in 1967 to assist school districts and charter schools in improving efficiencies and student performance. Region education service centers are non-regulatory, intermediate education units. Texas Education Code, Chapter 8, gives each school district the opportunity to voluntarily be served by and participate with a regional educational service center.



PACE welcomes public and government entities, including cities, counties, independent school districts, higher education institutions, non-profit agencies, political subdivisions, and others.

Why Should I Join?

PACE

- Provides government agencies opportunities for greater efficiency and economy in acquiring goods and services
- Takes advantage of state-of-the-art purchasing procedures to insure the most competitive contracts
- Provides competitive price solicitation and bulk purchasing for multiple government agencies that yield economic benefits unobtainable by the individual entity
- Provides quick and efficient delivery of goods and services by contracting with high performance vendors
- Equalizes purchasing power for smaller agencies that are unable to command the best contracts due to size limitations
- Maintains credibility and confidence in business procedures by maintaining open competition for purchases and by complying with purchasing laws and ethical business practices

PACE FAQs

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