

**EDEN PRAIRIE SCHOOL BOARD**  
**2023-2024 ANNUAL WORK PLAN**

<b>Board Meetings</b>
<b>Board Workshops</b>
<b>Other Meetings</b>

**February 26, 2024**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			

<p align="center"><b>****2024****</b></p> <p align="center"><b>Annual Organizational Meeting</b>  <b>Mon, Jan 8, 2024</b>  <b>6:00 PM</b></p>			<ul style="list-style-type: none"> <li>• 2024 Annual Organizational Mtg.               <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• School Board Meeting Calendar: January 1, 2024, through June 30, 2024</li> <li>• Resolution for Combining Polling Places for the General Elections for 2025</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2024 Annual School District Organizational Items:               <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> </ul> </li> </ul>		
<p><b>Board Workshop</b>  <b>Mon, Jan 8, 2024</b>  <b>6:30 PM</b>            Convene following the Annual Organizational Meeting</p>						<ul style="list-style-type: none"> <li>• BDC Speaker</li> <li>• 2024 Committees &amp; Outside Organization Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> </ul>	

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							<ul style="list-style-type: none"> <li>Legislative Impacts to Financial and Program Stability</li> <li>Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting</b> <b>Mon, Jan 22, 2024</b> <b>6:00 PM</b>		<ul style="list-style-type: none"> <li>FY 2024-25 Final School Calendar <i>(Draft)</i></li> <li>FY 2025-26 Preliminary School Calendar <i>(Draft)</i></li> <li>FY 2024-25 Budget Timelines – <i>First Reading</i></li> <li>FY 2024-25 Budget Assumptions – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>FY 2023-24 Mid-Year Budget Approval</li> <li><del>Approval FY 2023-24 Mid-Year School Board Budget</del> <i>(duplicate, see 12/11/23)</i></li> <li>Record of Board Self-Evaluation</li> <li>Closed Session – Purchase or Sale of Property (Minnesota Statue 13D.05, Subdivision 3(c))</li> </ul>	2024 School Board Committee & Outside Organization Assignments	<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>FY 2024-25 Bus Purchase</li> </ul>	Ends 1.2 Update	
<b>Post Meeting</b> <b>Board Workshop</b> <b>Mon, Jan 22, 2024</b>							School Board Meeting Self-Assessment
<b>Board Workshop</b> <b>Mon, Feb 12, 2024</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>Finance Overview</li> <li>Artificial Intelligence Working Group Report</li> <li>Agenda Items: Walk-through School Board Agenda</li> </ul>

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							<ul style="list-style-type: none"> <li>• Sample Agenda &amp; Discussion of Agenda Elements</li> <li>• Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline</li> <li>• Community Linkage: Discuss Goals &amp; Format for Community Engagement</li> <li>• Discuss Measuring What Matters (MWM)</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Feb 26, 2024 6:00 PM</b>			Record of Board Self-Evaluation		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2024-25 School Calendar</li> <li>• Approval of Preliminary FY 2025-26 School Calendar</li> <li>• American Indian Education Report</li> </ul>	<ul style="list-style-type: none"> <li>• Achievement &amp; Integration Budget</li> <li>• Ends 1.3 Update</li> </ul>	
<b>Post Meeting Board Workshop Mon, Feb 26, 2024</b>							School Board Meeting Self-Assessment

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Board Workshop Mon, Mar 11, 2024 6:00 PM							<ul style="list-style-type: none"> <li>•Mechanics of Monitoring</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Mar 25, 2024 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2024-25 Capital Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>•Final FY 2024-25 Budget Assumptions</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Identify Topic for June Inspiring News Article</li> </ul>	<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•Resolution to Release Probationary Teachers</li> </ul>	Ends 1.5 Update	
Post Meeting Board Workshop Mon, Mar 25, 2024							School Board Meeting Self-Assessment
Board Workshop Mon, Apr 8, 2024 6:00 PM							<ul style="list-style-type: none"> <li>•Academic Vision Process &amp; Planning</li> <li>•FY 2024-2025 Annual Work Plan Calendar Discussion</li> <li>•Discussion/Review all items in Placeholder area on “Work Plan Changes Document.”</li> <li>•FY 2024-2025 School Board Meeting Calendar Discussion</li> <li>•FY 2024-2025 School Board Budget Discussion</li> </ul>

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							<ul style="list-style-type: none"> <li>Discuss Policy Change Process (Timelines and Process for Monitoring and Changes in Policy)</li> <li>New Policy Introductions</li> <li>Inspiring News/MWM Discussion</li> <li>Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Apr 22, 2024 6:00 PM</b>		<ul style="list-style-type: none"> <li>FY 2024-25 School Board Work Plan – <i>First Reading</i></li> <li>FY 2024-25 School Board Budget – <i>First Reading</i></li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY 2024-25 Capital Budget</li> <li>Approval of FY 2024-25 School Board Meeting Calendar</li> <li><u>Closed Session:</u> Negotiation Strategy (MN Statue 13D.03, Subd. 1)</li> <li>Record of Board Self-Evaluation</li> </ul>	Approval of Inspiring News Article for June	<ul style="list-style-type: none"> <li>Monthly Reports</li> </ul>	<ul style="list-style-type: none"> <li>Crisis Management: Legislation Impacts</li> <li><u>Closed Session:</u> Safety &amp; Security (MN Statue 13D.05, Subd. 3(d))</li> </ul>	
<b>Post Meeting Board Workshop Mon, Apr 22, 2024</b>							School Board Meeting Self-Assessment

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Board Workshop <i>Training/Retreat</i> Date/Time/Location TBD							Retreat/Training Workshop
Board Workshop Mon, May 13, 2024 6:00 PM							Confirm agenda for next Board Workshop
Board Meeting Tues, May 28, 2024* 6:00 PM  *Due to Memorial Day on Monday May 27, 2024		<ul style="list-style-type: none"> <li>•FY 2024-25 Budget – <i>First Reading</i></li> <li>•FY 2024-25 School Meal Prices - <i>DRAFT</i></li> </ul>	<ul style="list-style-type: none"> <li>• Approval of FY 2024-25 School Board Work Plan</li> <li>•Approval of FY 2024-25 School Board Budget</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>		
Post Meeting Board Workshop Tues, May 28, 2024							<ul style="list-style-type: none"> <li>•School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, June 10, 2024 6:00 PM							<ul style="list-style-type: none"> <li>•General Fund Budget Q&amp;A</li> <li>•All Ends 1.1 – 1.6 OI's</li> <li>•CLC: Inspiring News Top Discussion – <i>1<sup>st</sup> Draft (2023-2024)</i></li> <li>•Confirm agenda for next Board Workshop</li> </ul>

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<b>Board Meeting Mon, June 24, 2024 6:00 PM</b>	OI's for FY 2024-25 all Ends 1.1 through 1.6		<ul style="list-style-type: none"> <li>•Approval of FY 2024-25 Adopted Budget</li> <li>•ISD 287 10-Year Facilities Maintenance Resolution</li> <li>•Approval of FY 2024-25 School Meal Prices</li> <li>•Record of Board Self-Evaluation</li> </ul>	Identify Topic for Inspiring News for September 2024	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• EPS 10-Year Facilities Maintenance Plan</li> <li>• Q-Comp Annual Report</li> <li>• Summary Update of General District Policies</li> <li>• Annual Review of District Mandated Policies</li> <li>• MSHSL Resolution for Membership</li> </ul>		
<b>Post Meeting Board Workshop Mon, Jun 24, 2024</b>							•School Board Meeting Self-Assessment