



Albany Area Schools ISD 745

A Community of Successful Learners

P.O. Box 40, 30 Forest Ave.
Albany, Minnesota 56307

www.district745.org

Phone: 320-845-2171 * Fax: 320-232-1140

This option offers full-scale technology department support to the West Central Education District. Under this arrangement, the Albany Area School District would provide support for approximately 30 staff computers, student Chromebooks, and long-term technology planning. A detailed cost breakdown is included below.

- Monthly Fee \$1,020
 - Zoho Assist - This is the remote software that the Albany Area School District will install on the West Central Education District computers, enabling technology staff to provide remote technology support.
 - The Albany Area School District will collaborate with staff at the West Central Education District to develop a comprehensive long-term technology plan, encompassing everything from computers, phone systems, to the firewall.
 - To request technology support, West Central Education District staff can call 320-845-5099 or email a support address that we will establish in the West Central Education District Google Admin system. Emails will create a ticket in the Zendesk system used by the Albany Area School District.
 - Albany Area School District technology staff will check CrowdStrike each working day. If there are any flags in CrowdStrike, technology staff will work with West Central Education District staff to clean up the flags and ensure they are secure.
 - CyberNut cybersecurity and phishing training.
 - The first 30 WCED staff members are included at no additional cost as part of the monthly fee. Any staff members beyond the initial 30 will be billed at \$12 per staff member per year. Beginning with the 2026–2027 school year, all staff members will be billed at a rate of \$12 per staff member per year.

This agreement starts on July 1, 2026 and ends on June 30, 2027.

West Central Education District

Albany Area School District

Name: Erin Hoffman

Name: Craig Waldvogel

Signature: *Erin K. Hoffman*

Signature: *Craig Waldvogel*

Date: 2026-02-25

Date: 2026-02-18

Audit trail

Details

FILE NAME IT Support 26-27 - 2/18/26, 3:20 PM

STATUS ● Signed

STATUS TIMESTAMP
2026/02/25
17:46:53 UTC

Activity



SENT

cwaldvogel@district745.org **sent** a signature request to:

- Erin K. Hoffman (ehoffman@wced6026.org)
- Craig Waldvogel (cwaldvogel@district745.org)

2026/02/18
21:21:23 UTC



SIGNED

Signed by Craig Waldvogel (cwaldvogel@district745.org)

2026/02/18
21:22:02 UTC



SIGNED

Signed by Erin K. Hoffman (ehoffman@wced6026.org)

2026/02/25
17:46:53 UTC



COMPLETED

This document has been signed by all signers and is **complete**

2026/02/25
17:46:53 UTC

The email address indicated above for each signer may be associated with a Google account, and may either be the primary email address or secondary email address associated with that account.