

**School Board Meeting/Workshop:**

**November 12, 2018**

**Subject:**

BHS Course Proposals

**Presenters:**

**Pam Miller, Director  
Teaching & Learning  
Mark Mischke, BHS Principal**

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**SUGGESTED SCHOOL BOARD ACTION:**

No recommended action at this time. Action will be taken at the November 26, 2018 school board meeting.

**DESCRIPTION:**

New course proposals and course modifications have been solicited and developed for next school year. The district's course proposal process begins in October and ends with school board approval in November. Once approval for course changes are given, the course information is included in the registration and scheduling process for the Buffalo High School.

**Overview of the Course Proposal Process**

The course proposal process includes a series of steps to ensure that all perspectives of possible implications of the addition or modification of each proposed course have been considered. The following information is communicated to teachers as they consider submitting a proposal.

- A course outline will be required for all proposals by October 25, 2018.
- Course outlines shall be written under the guidance of the Department of Teaching & Learning.
- The Director of Teaching & Learning may reject or recommend redesign of a course proposal at any time in the process.
- Incomplete proposals will not be processed.
- Course proposal support is required from the following groups prior to School Board approval:
  - Department Chairperson
  - Site Principal
  - District Teaching and Learning Council
  - Community Teaching and Learning Council

- Course approval does not guarantee implementation. Implementation is dependent on resources and scheduling considerations. Courses that do not receive sufficient student requests will not be offered next year, but may remain in the registration book as an option for the following school year. Feasibility of implementation is determined by the site principal.

The course proposals review process timeline for this year is as follows:

BHS Department Chairs on October 30, 2018  
 District Teaching & Learning Council on November 1, 2018  
 Community Teaching & Learning Council on November 2, 2018  
 School Board Meeting – Course Proposal Review on November 12, 2018  
 School Board Meeting – Course Proposal Approval on November 26, 2018

All course proposals recommended to move forward will be presented to the School Board for approval. Each individual or group was asked to use the following criteria in formulating a recommendation for each course.

**Criteria to Consider**

- *Evidence of student need or parent/community demand*
- *Graduation requirement impact*
- *District goals match*
- *Program rationale match*
- *Program standards alignment*
- *Post-secondary impact*
- *Cost and/or resource availability*
- *Overlap with other courses*
- *Match of content and course length*
- *Efficiency in utilization of space and personnel*

**BHS Course Proposals**

Each of the proposals received were reviewed by Mark Mischke, BHS Principal, and Pam Miller, Director of Teaching & Learning.

Of the course proposals received, 20 of those are being presented for your consideration; 5 new courses are proposed as course additions at BHS; 12 courses are proposed as course modifications of existing courses at BHS; and 3 courses are

proposed for deletion at BHS. The course names are listed below, and detailed course proposal information for each proposal is included as an additional attachment.

<b>Department</b>	<b>Course Addition</b>
Social Studies	History Through Film
Science	Sports Physics
Science	Food Science
Dance	Musical Theatre Dance
English	Short Texts ( <i>alternate name requested</i> )

<b>Department</b>	<b>Course Modification</b>
<u>Course Content Modification</u>	
Reading	REACH
<u>Eligibility Criteria</u>	
FCS	Culinary Foods 2
<u>Name Change</u>	
Math	Intermediate Algebra
English	Acting II - Integration of Voice & Body
Business	Apps for Web Design
Business	CIS Business Computer Systems
Business	Apps for the Future
Business	Computer Graphics II (Photoshop or Illustrator)
Business	Apps for College - Excel & Data Analysis
<u>Delivery Method</u>	
Business	CIS Accounting II (hybrid)
Business	CIS Personal Financial Planning (hybrid)
Business	CIS Business (hybrid)

<b>Department</b>	<b>Course Deletion</b>
Business	STEEP
Business	STEM: Game It Programming
Business	Web 2 - Multimedia

At the November 26 board meeting, I will recommend approval for each course proposal presented, and for all approved new course proposals to be added to Buffalo High School courses as additional opportunities for students.

Each new course approved for implementation in 2019-2020 will be allotted curriculum development hours. These hours are under the direction of the Department of Teaching & Learning, and are completed mainly during the summer months.

**ATTACHMENTS:**

- BHS Course Proposals