

# Minutes of Regular Meeting

## The Board of Education Mahtomedi Public Schools

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A **Regular Meeting** of the Board of Education of Mahtomedi Public Schools was held **Thursday, March 28, 2019**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

### 1. PUBLIC COMMENT

None.

### 2. CALL TO ORDER

Meeting called to order at 7:04 p.m. by Chair Lucy Payne.

### 3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier (arrived 7:14 p.m.); Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Barbara Duffrin, ex-officio; and Luke Wisniewski, school board student representative.

### 4. APPROVAL OF THE AGENDA

Schwartz moved, Stout seconded, approval of agenda. Carried 5-0.

### 5. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Director Judy Schwartz noted the \$280.00 in donations and expressed the school district's formal thank you. Donovan moved, Schwartz seconded, approval of the actions recommended on the consent agenda. Carried 5-0.

#### A. Approval of Donations/Grants Totaling \$280.00

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Wells Fargo Community Support to O.H. Anderson Elementary Student Needs - \$140.00
2. From Wells Fargo Foundation Educational Matching Gifts to O.H. Anderson Elementary Student Needs - \$140.00

## 6. PRESENTATIONS/RECOGNITION

### A. Student/Staff/Community Recognition

The following employees and students were recognized by the school board and administration:

Girl Scout Silver Award - Mahtomedi Middle School Mental Health Awareness Project: Grace Newman and Teri Schifsky

## 7. REPORT FROM STUDENT REPRESENTATIVE

### A. Luke Wisniewski, Student Representative

Luke Wisniewski, Student Representative, reported on the following events at Mahtomedi Schools: Wildwood and O.H. Anderson Elementary Scholastic Book Fair; O.H. Anderson Elementary Copper Street Band Performance and Zoo Mobile in house field trip; Mahtomedi Middle School upcoming 8<sup>th</sup> Grade Trip to Washington D.C.; Mahtomedi High School (MHS) Winter Sports, Band and Choir Concerts, the Rocket Team and Robotic Team competitions, Mental Health Week, MHS Night at the Theatre Talent Show and fundraiser, the MHS Spring Play - *The 25<sup>th</sup> Annual Putnam County Spelling Bee* (April 25-28) and March Parent/Teacher Conferences for Grades 1-12.

## 8. APPROVAL OF MINUTES

### A. February 28, 2019 - Regular Meeting

Schwartz moved, McGraw seconded, approval of the minutes from the February 28, 2019, regular school board meeting. Carried 6-0.

## 9. DISCUSSION/INFORMATION ITEMS

### A. Calendar of Events

The Calendar of Events was reviewed.

### B. 2019-2020 Preliminary Budget Options and Scenarios

Bill Menozzi, Director of Business Services, updated school board members on the 2019-2020 Preliminary Budget which included: the budget process, current year revised budget, budget assumptions, student enrollment and budget efficiencies. Menozzi stated the district's priority is to get the general fund budget back on a strong financial path in accordance with District Policy 714–Fund Balance by

working with the legislature to reverse continued under funding, increase State Aid and making 1% expenditure reductions for 2019-2020 school year. General Fund budget recommendations will be presented at the April 25 school board meeting and the 2019-2020 Preliminary Budget will be brought to the school board for approval on June 27.

#### C. First Reading of Policies

Superintendent Barbara Duffrin discussed with school board members the following policies with MSBA recommended changes: Policy 530 - Immunization Requirements, Policy 534 - Unpaid Meal Charges, Policy 602 - Organization of School Calendar and School Day, Policy 611 - Home Schooling, Policy 707 - Transportation of Public School Students, Policy 708 - Transportation of Nonpublic School Students, Policy 709 - Student Transportation Safety Policy and Policy 903 - Visitors to School District Properties and Facilities. The policies were reviewed prior to this meeting by the Policy Committee and administration. They will be brought for a second reading at the April 25 regular school board meeting.

#### D. Second Reading of Policies

Superintendent Barbara Duffrin discussed with school board members the following policies with MSBA recommended changes: Policy 102 – Equal Educational Opportunity, Policy 205 - Open Meetings and Closed Meetings, Policy 206 – Public Participation in School Board Meetings, Policy 413 - Harassment and Violence, Policy 419 - Tobacco Free Environment, Policy 421 – Gifts to Employees and School Board Members, Policy 504 – Student Dress and Appearance, Policy 506 - Student Discipline, Policy 509 - Enrollment of Nonresident Students, Policy 525 - Violence Prevention and a new Policy 722 - Public Data Requests. The policies were read for the first time at the February 28 school board meeting and will be brought for a third reading/approval on April 25.

### 10. ACTION ITEMS

None.

### 11. SCHOOL BOARD COMMITTEE REPORTS

#### A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Barbara Duffrin reported on the last AMSD meeting which included the legislative priorities brought to the current legislative session and E-Learning Days. Representative Dave Pinto spoke about the work of the new committee focused on early childhood policy.

B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw reported this Saturday's Legacy Night Celebration of Giving is sold out, the two year Technical School Scholarship is still available and MAEF's 2019 Signature Party will be held on October 4 at the Royal Golf Club with music provided by the Louie's Groove Band.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Chair Lucy Payne reported on attending the March MSBA's Day at the Capitol with School Board Vice Chair/Clerk Julie McGraw and Superintendent Duffrin and meeting with Senator Chamberlain, Senator Wiger, Representative Fischer and Representative Christensen. The MSBA Summer Seminar will be held on August 5 at the Minneapolis Marriott Northwest.

D. Northeast Metro 916 Board

School Board Director Kevin Donovan reported on the N.E. Metro 916 Board Meeting which included: the board's optional pre-meeting dinner, the 916 Education Foundation Gala with a \$7,500 donation from board members for the N.E. Metro 916 Intermediate District's fund a need program, an inquiry and advocacy board exercise as part of the board's commitment for improved communication strategies and an exercise on the role of the 916 school board members verses the role of local school board members. Donovan gave school board members copies of the 916 Talking Points and the Improved Inquiry/Advocacy documents.

E. School Board Subcommittee Reports

School Board Vice Chair/Clerk Julie McGraw gave an update on the Facilities Committee meeting that was held before tonight's school board meeting which included: a Rinc 2 Ice Hockey Arena update, 2018-2019 and 2019-2020 Long Term Facilities projects, 2020-2021 stadium field replacement, O.H. Anderson Elementary de-humidification project and asbestos abatement, district-wide energy audits and the School Safety Grant. There will be a Washington County Open House/Road Project meeting on April 18 from 4:00-6:00 p.m. at Mahtomedi High School.

F. Other Items/Reports

School Board Treasurer Stacey Stout reported the Mahtomedi Elementary Parent Teacher Organization (PTO) is looking for volunteers and encouraged parents to read the article in the elementary schools' weekly news on the rewards of volunteering.

School Board Director Kevin Donovan reminded school board members the Celebration of Excellence will be held on April 24 at 5:30 p.m. at the Lake Elmo Inn's Event Center.

## 12. SUPERINTENDENT'S REPORT

Superintendent Barbara Duffrin reported on the hiring of the new Wildwood Elementary Principal Scott Briske and the new O.H. Anderson Elementary Principal Susie Prather. Superintendent Duffrin also reported the Strategic Planning Action Teams have started working and on the Archery Team Competition she attended. Duffrin commended Grace Newman and Teri Schifsky for the in depth work done on their Girl Scouts Silver Award Project on Metal Health Awareness at Mahtomedi Middle School and thanked Alex Larson from Mahtomedi High School Events Broadcasting Class for recording tonight's school board meeting.

## 13. ADJOURNMENT

Donovan moved, Chevalier seconded, adjournment. Carried 6-0. Meeting adjourned at 8:00 p.m.

## 14. CONSENT AGENDA ITEMS (Items Approved Under #5)

### A. Approval of Treasurer's Report

### B. Approval to Pay Bills

1. Check Register 02 - Check No. 401644 to 401934 and 80010262 to 80010338
2. Check Register 05 - None.

### C. Approval of Wire Transfer Transactions

### D. Personnel

#### 1. Approval of Contracts and Work Agreements

- a. Scott Briske - Principal - Wildwood Elementary (2019-2020)
- b. Susie Prather - Principal - O.H. Anderson Elementary (2019-2020)
- c. Principal Contract (2018-2020)
- d. Ellen Puff - Language Arts (LTS) - Mahtomedi High School (3/18/2019-6/7/2019)

#### 2. Approval of Leaves of Absence

- a. Susan Katzke - Math Teacher - Mahtomedi High School (4/23/2019-6/7/2019)
- b. Elisabeth Haen - Language Arts - Mahtomedi High School (3/18/2019-6/7/2019)

#### 3. Approval of Resignations/ Retirements

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- a. Donna Forbes - Q-Comp Coach - Mahtomedi High School (6/7/2019)
- E. Approval of the Revised 2019 School Board Meeting Schedule - March 7, 2019 Study Session and April 11, 2019 Finance Committee Meeting Cancelled
- F. Approval of the Revised 2019-2020 School District Calendar - Wildwood Elementary Conference and Staff Development Days K-2
- G. Student Overnight Trip Requests
  - 1. Mahtomedi Real World Design Challenge Team to Washington D.C. - April 12-14, 2019

JULIE MCGRAW, CLERK