

**NEW FAIRFIELD BOARD OF EDUCATION
NEW FAIRFIELD, CT**

The New Fairfield Board of Education held a regular meeting on Thursday, November 17, 2022, at 7:00 pm via Zoom.

MINUTES – November 17, 2022

PRESENT: Dominic Cipollone (Chairman), Kathy Baker, Tim Blair, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Ed Sbordone

ABSENT: Stephanie Strazza

ALSO PRESENT: Superintendent of Schools Dr. Kenneth Craw, Assistant Superintendent of Schools Julie Luby, Director of Business and Operations Carrie DePuy, Pupil Personnel Director Katherine Matz, New Fairfield High School Principal James D’Amico, New Fairfield High School Assistant Principal Scott Rohwedder, New Fairfield Middle School Principal Karen Gruetzner, Elementary Principal Allyson Story, Director of Technology Paul Gouveia, and Director of Curriculum Alyce Misuraca.

Quintin Flower explained the procedure for the virtual meeting and noted that this virtual meeting is available to everyone including members of the public.

I. CALL TO ORDER: Chairman Dominic Cipollone called the meeting to order at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

A. November 3, 2022 - Regular meeting - approved by consensus

IV. APPROVAL OF AGENDA

MOTION: Dominic Cipollone made a motion to amend the agenda to move Action Item D “Approval of Final Technology Package Plan for New Fairfield High School Building Project” to immediately after Public Participation and to add Action Item E “Board of Education Fiscal Year 2021-2022 Surplus.” Kimberly LaTourette seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Ed Sbordone

V. PUBLIC PARTICIPATION - None

APPROVAL OF FINAL TECHNOLOGY PACKAGE PLAN FOR NEW FAIRFIELD HIGH SCHOOL

Christine O’Hare from JCJ Architecture and Bo Laraia from Newcomb and Boyd gave a brief overview of the technology package for the high school that will be sent to the State.

MOTION: Kathy Baker made a motion to recommend to the full Board that we hereby certify that these final plans and project manual(s) as prepared for bidding and dated October 21, 2022, and the professional cost estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project, dated October 21, 2022, have been reviewed and approved for this project. Ed Sbordone seconded the motion.

IN FAVOR: Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Ed Sbordone

VI. BOARD AND ADMINISTRATIVE COMMUNICATIONS

A. Chairman's Report - Dominic Cipollone encouraged everyone to be thankful for all the wonderful things in New Fairfield.

B. Superintendent's Report - Superintendent of Schools Dr. Kenneth Craw spoke of the following:

- Spoke of the final review of the Technology Package Plan for New Fairfield High School.
- He noted that he is thankful for the staff and everyone involved in the schools.

Assistant Superintendent of Schools Julie Luby noted that 19 new substitutes have been signed from the "Sign and Sub" event.

C. Student Representatives' Report

Junior Representative Brennan Hearty noted the following:

- The 2nd quarter of the school year has begun at the high school.
- The food drive for the Food Pantry will continue until November 21st.
- The Fall Play will be held on Friday, November 18th and Saturday, November 19th.
- The Girls' Cross Country Team won 6th place in the New England Championships.
- The Boys Varsity Soccer Team received a SWC Sportsmanship award.
- Registration is open for Winter Sports at the high school.
- Twelve students were inducted into the National Honor Society.

D. Committee Reports

1. Business Operations/Resource Management - Greg Flanagan noted that this committee met on November 17th. They reviewed the budget vs. actual and everything is in line. There is a possibility of a deficit for Special Education transportation and the price of oil. The school project was reviewed. The budget calendar and surplus request were approved to go to the full board.

2. Policy - Samantha Mannion noted that this subcommittee met on November 16th and reviewed the policy on New Fairfield Public Complaints and policies on smoke-free environment and dressing and grooming.

E. Liaison Reports

1. Board of Finance - Ed Sbordone noted that the BOF met on November 16th. They approved the BOF calendar of meetings. The BOE will present their budget to the BOF on Saturday, March 4th at 10:45. The BOF also discussed the BOE surplus for 2021-2022 but did not vote on the surplus at this point. The BOF also approved a revised Public Comment Policy for BOF meetings.

2. Parks and Recreation - Kimberly LaTourette noted that the November 14th meeting for this commission was cancelled. The Turkey Run will be held on Sunday, November 20th and the Tree Lighting on Saturday, November 26th.

VII. INFORMATION ITEMS

A. Systems in Support of Growth and Achievement

Director of Curriculum Alyce Misuraca gave a presentation of the multi-tiered systems of support and specifically the advantages of Academic Intervention and Instructional Coaches. Many Instructional Coaches gave a summary of what is done throughout the year and showed a video of Interventionists for the respective schools for Math, Reading, and English Language Arts.

B. New Fairfield High School/Consolidated School Building Project Update

Carrie DePuy noted that both school projects are on time and on budget. She noted that the CELA project reimbursement has been approved in the amount of approximately \$4 million. The playground is almost completed.

C. Transportation Update

Carrie DePuy noted that curb modifications are being done. She spoke of the traffic challenges of Middleton Drive. It is possible that afternoon traffic may be shifted to deal with this. A meeting with the First Selectman and the School Resource Officers will be held after Thanksgiving.

D. Board of Education Policies (Second Reading)

1. Policy 7230.2 - Extensions/Renovations or Replacements

VIII. INFORMATION/ACTION ITEMS

A. Board of Education 2023 Regular Meeting Dates

MOTION: Kimberly LaTourette made a motion to table the approval of the 2023 Regular Meeting Dates until the next regular BOE meeting. Kathy Baker seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Ed Sbordone

IX. ACTION ITEMS

A. Personnel Report

MOTION: Kathy Baker made a motion to recommend to the full Board the approval of the Personnel Report for November 10, 2022, as recommended by the administration. Kimberly LaTourette seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Ed Sbordone

B. 2023-2024 Fiscal Year Budget Calendar

MOTION: Kathy Baker made a motion to recommend to the full Board the approval of the 2023-24 FY Budget calendar with the correction of the March 4, 2023, Budget Presentation to the BOF to be held at 10:45 a.m. instead of 9:00 a.m. Kimberly LaTourette seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Ed Sbordone

C. 2023-2024 Budget Assumptions

MOTION: Kathy Baker made a motion to recommend to the full Board the approval of the 2023-24 FY Budget Assumptions as presented. Samantha Mannion seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Ed Sbordone

D. 2021-2022 Budget Surplus

MOTION: Kathy Baker made a motion to recommend to the full Board the approval of a request to the Board of Finance to transfer \$356,280.60 from the General Fund to the BOE Capital and Non-Recurring Fund. Greg Flanagan seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Ed Sbordone

Carrie DePuy gave a brief description of the request for this transfer.

X. PUBLIC PARTICIPATION - None

XI. FUTURE AGENDA ITEMS - None

XII. BOARD MEMBER COMMENTS

Tim Blair thanked everyone involved in tonight's presentation and noted that it was very informative.

Ed Sbordone wished everyone a Happy Thanksgiving.

Greg Flanagan wished everyone a Happy Thanksgiving and encouraged everyone to attend the Rebels Football game against New Milford on Tuesday night.

Dominic Cipollone wished everyone a Happy Thanksgiving.

XIII. ADJOURNMENT

MOTION Dominic Cipollone made a motion to adjourn the meeting at 8:31 p.m. Greg Flanagan seconded the motion. **IN FAVOR:** Kathy Baker, Tim Blair, Dominic Cipollone, Greg Flanagan, Amy Johnson, Kimberly LaTourette, Samantha Mannion, and Ed Sbordone

Respectfully submitted,
Suzanne Kloos