

# VIENNA TOWNSHIP POND SITE PLAN REVIEW APPLICATION

I. PROPERTY INFORMATION			
Address: <u>2161 W Wilson Rd</u>		Parcel Number: <u>18-26-200-012</u>	
Legal Description: <u>A parcel of land beg 959.90 ft E of N 1/4 cor of sec 26 TH E 181 ft TH S 724 ft TH E 181 ft TH S 590.34 ft TH W 556.30 ft TH N 474.34 ft TH E 194.3 ft TH N 840 ft to PL of beg Sec 26 T9N R6E 10.06 Ac</u>			
Current Zoning: <u>R-1A Ag + 1 Fam Res</u>	Lot Size: <u>10.06 Ac</u>	Current Use: <u>Primary Residence</u>	
Description of Proposed Site Use: <u>Recreational Pond</u>			
II. APPLICANT INFORMATION			
Name: <u>Robert W Ellis</u>		Phone: <u>989 450 5141</u>	
Mailing Address: <u>2161 W Wilson Rd</u>	City: <u>Cliv</u>	State: <u>MT</u>	Zip: <u>48420</u>
Email Address: <u>bnjellis@proton.me</u>			
III. PROPERTY OWNER INFORMATION (if different from applicant)			
Owner Name:		Owner Phone:	
Owner Address:	City:	State:	Zip:

I hereby affirm that the information provided for this site plan review is accurate to the best of my knowledge. By signing below, I also grant permission for Vienna Township Officials and/or Planning Commission Members to enter my property for on-site inspections, to investigate complaints, and to bring the property into compliance with the provisions of the ordinance, as necessary.

<u>Robert Ellis</u> Applicant Signature	<u>10/20/25</u> Date	<u>Robert Ellis</u> Applicant Name Printed
<u>Robert Ellis</u> Owner Signature	<u>10/20/25</u> Date	<u>Robert Ellis</u> Owner Name Printed

<b>Office Use Only:</b>			
Fees Paid: Y   N	Amount Paid: _____	Date Paid: _____	Preliminary Included: Y   N
Preliminary Meeting Date: _____	Site Plan Review Date: _____	2 <sup>nd</sup> Plan Review Date: _____ (If necessary)	
Decision: <input type="checkbox"/> Approved <input type="checkbox"/> Denied		Conditions: _____	
Vienna Township Planning Com. Signature	Date	Vienna Township Planning Com. Name Printed	

**\*\*\*PLEASE FILL OUT CHECKLIST ON NEXT PAGE\*\*\***

## VIENNA TOWNSHIP POND SITE PLAN REVIEW CHECKLIST

The following information shall be accompany all plans submitted for review and must comply with the procedures set forth in Township Ordinance No. 272. Please check all items that have been provided. This checklist must be filled out prior to submittal.

A copy of any deed restrictions.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
A listing of names and addresses of all persons having a legal or equitable interest in the parcel or any interest as a lienholder. <i>Wintrust Mortgage</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A written agreement signed by the applicant agreeing to indemnify and hold harmless the township, its officials, agents, and employees and all other township residents from all matter of liability whatsoever, that may arise as a result of the construction or excavation or existence of the pond or lake for which the applicant seeks the permit.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A copy of any permit or written approval required by any county or state agency, including but not limited to any permit required by the county drain commissioner's office; any permit required by soil erosion and sedimentation control, Part 91 of Public Act No. 451 of 1994 (MCL 324.9101 et seq.), any permit required for road access; any permit required by the state department of environmental quality if the parcel includes wetlands; a written approval or clearance from the state department of environmental quality, should the pond or lake be stream fed; any permit required for surface water discharge from the pond or lake; and any permit required for groundwater discharge from the pond or lake.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <i>GCDC SEFC</i>
A written approval or clearance of the excavation or construction of the pond or lake from Consumers Power Company and the Michigan Bell Telephone Company.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
A safety plan approved in writing by the insurance company for the applicant.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
A site plan which complies with the requirements of division 5 of this article. The site plan shall include cross sections indicating the depth, slopes, length and width of the pond or lake.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
An operating plan which complies with the requirements of division 6 of this article. The operating plan must include the description as to the type of earth to be removed, the estimated amount of earth to be removed, the method used for the earth removal, the type of machinery and equipment to be used, and the schedule for completion.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A reclamation and rehabilitation plan which complies with requirements of division 7 of this article.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
Copy of a liability insurance policy which complies with division 8 of this article.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A security deposit and security deposit agreement which complies with division 9 of this article.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A neighborhood plan which includes the use of all adjacent parcels and the location all structures on all adjacent parcels.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
A statement as to the intended use of the pond or lake. <i>Recreation</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A statement as to the method to be used to ensure the cleanliness of the pond or lake. <i>Aeration</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A statement as to whether the pond or lake is to be stream, spring, surface runoff, or well fed.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
A separate application for an earth removal permit pursuant to the township earth removal ordinance as set out in article IV of this chapter, if the applicant will conduct an earth removal operation as defined in section 10-91. <i>Spills will remain on site.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A

### Items to submit:

- Completed site plan review application and fee
- 3 physical copies of the site plan drawings to an appropriate scale
- 1 electronic pdf copy of the site plan drawings

All items must be submitted to the Township Building Department at least 10 days prior to the meeting. The applicant will be notified of the date and time of the meeting upon submittal. The applicant or a representative must be present at the meeting.

**Building permits cannot be issued prior to site plan approval and all necessary agency approvals being obtained.**