

## Minutes of the Regular School Board Meeting

Of the School Board of Independent School District No. 709 held at the Historic Old Central High School, 215 North First Avenue East, Duluth, Minnesota 55802, on

Tuesday, November 19, 2019

### Members Present:

Kelly Durick Eder  
David Kirby  
Rosie Loeffler-Kemp  
Jill Lofald  
Alanna Oswald (left at 9:15 p.m.)  
Nora Sandstad

### Others Present:

Bill Gronseth, Superintendent  
Cathy Erickson, CFO  
Melinda Thibault, Secretary

### Student Representatives:

Vanessa Farrell (East)  
Emma Natale (Denfeld)

### Members Absent:

Sally Trnka

➤ Chair Loeffler-Kemp called the Regular School Board meeting of November 19, 2019 to order at 6:40 p.m., and the pledge of allegiance to the American flag was given.

**M-Durick Eder, S-Lofald, to approve the agenda.**

**M-Kirby, S-Lofald, to remove items 5.A.2) and 5.A.3) Essentia Health Sports Medicine Contracts from the Business Committee agenda to definitely postpone to the December meeting. Upon a vote, the same was approved 6-0.**

**Upon a vote to approve the agenda as amended, the same was approved – 6-0.**

Chair Loeffler-Kemp asked school board members if there were any corrections or changes to the minutes of the Regular School Board Meeting of October 15, 2019.

**M-Sandstad, S-Durick Eder, to approve the minutes of the October 15, 2019 Regular School Board Meeting as presented. Upon a vote, the same was approved – 6-0.**

Chair Loeffler-Kemp asked school board members if there were any corrections or changes to the minutes of the Special Closed School Board Meeting of October 29, 2019.

**M-Sandstad, S-Lofald, to approve the minutes of the October 29, 2019 Special Closed School Board Meeting as presented. Upon a vote, the same was approved – 6-0.**

Chair Loeffler-Kemp asked school board members if there were any corrections or changes to the minutes of the Special School Board Meeting of November 1, 2019.

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**M-Durick Eder, S-Sandstad, to approve the minutes of the November 1, 2019 Special School Board Meeting as presented. Upon a vote, the same was approved – 6-0.**

Chair Loeffler-Kemp asked school board members if there were any corrections or changes to the minutes of the Special School Board Meeting of November 8, 2019.

**M-Sandstad, S-Lofald, to approve the minutes of the November 8, 2019 Special School Board Meeting as presented. Upon a vote, the same was approved – 6-0.**

Chair Loeffler-Kemp asked school board members if there were any corrections or changes to the minutes of the Special School Board Meeting of November 12, 2019.

**M-Lofald, S-Oswald, to approve the minutes of the November 12, 2019 Special School Board Meeting as presented. Upon a vote, the same was approved – 6-0.**

Chair Loeffler-Kemp asked school board members if there were any corrections or changes to the minutes of the Special Closed School Board Meeting of November 12, 2019.

**M-Lofald, S-Kirby, to approve the minutes of the November 12, 2019 Special Closed School Board Meeting as presented. Upon a vote, the same was approved – 6-0.**

**School and Community Recognition**

**November 2019**

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Jeff Horton:

Members of the Board, this month I'm pleased to introduce Deon Grennier and Abrina Urruita for recognition.

Deon and Abrina have been an important part of Denfeld's Clock Tower Café culinary arts program for four years.

They've each volunteered over 100 hours in after school community catering events.

In addition to providing an alternative lunch at Denfeld, Clock Tower Café provides catering service for local organizations with anywhere from 20 to 400 guests.

The program caters events ranging from this Annual Meeting to Duluth's Teacher of the Year reception and the Mayor's State of the City address.

Students learn professional cooking skills. They learn how to run and manage a deli, from marketing ideas to product options, and learn time management, kitchen skills and safety.

In the advanced class, they explore business management, human resources issues and customer satisfaction. The course emphasizes strong leadership ability, problem-solving skills and reliability.

Money raised by catering is used to fund Clock Tower Cafe uniforms as well as provide students

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with 4-6 field trips per year. They visit places like St. Paul College for Culinary Arts, Essentia Health Nutrition Services, Burnett Dairy Farm and local restaurants, a great learning experience.

Deon and Abrina, we're inspired by your dedication to the course work and most of all, by your willingness to advance your skills and knowledge.

Thank you for your example.

Thank you, Circle of Friends, for your example and your inspiration.

**Public Comments**  
**November 2019**

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Student Representatives Natale and Farrell read the Community Vision and Priorities for Duluth's Schools and the Eleven Tools of Civility.

Ethan Fisher, DFT President, spoke to the School Board regarding the Education Minnesota Teacher of the Year awards. He stated that 16 teachers had been nominated by colleagues in all areas. He stated that the committee chose three out of the 16 to move on as follows: Linda Puglisi, Physical Education teacher at Stowe, Brian Jungman, English teacher at Denfeld, and Nicole Jensen, Social Studies teacher at Lincoln Park.

Chris Vold, Academic Excellence Online (AEO) Principal, spoke to the School Board regarding the Academic Excellence Online program, the growth they have experienced, and the good things going on within that program.

Jacob Laurent, representing Piedmont spoke to the School Board regarding a 50/50 grant which allowed them to concentrate on how attendance issues affect things like MCA scores, office referrals, etc. and that it showed that initiatives won't work unless students are in the building. They hope to expand the program throughout the district.

Theresa O'Halleron Johnson, no address provided, spoke to the School Board to request that a member of the community with disabilities be included in the superintendent search as it is important that their voice be heard.

Christine Koosman, an employee with the transportation department, spoke to the School Board regarding issues with the transportation building and her concerns for the staff.

John Ramos, 1820 West Third Street, spoke to the School Board regarding his concern with the agenda setting meetings not being held in public.

Audrey Devine Eller, 414 North First Avenue East, spoke to the School Board to remind them that the NAACP has requested that a NAACP member sit on any committee associated with the hiring of the superintendent. She also requested that a member of the Indigenous Commission serve on any hiring committees, and that the board appoint someone other than the board chair as a liaison to the superintendent search company.

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Betty Green, 4015 Dodge Street, spoke to the School Board to ask that they look through an equity lens when working on the boundary study, superintendent search, and considering opening agenda setting. She asked that they make the 15 boundary scenarios public, that they involve representatives from underserved communities in all of these projects, and that they be transparent in these processes.

Ashley Grimm, 4020 Grand Avenue, spoke to the School Board as a representative of the Human Rights Commission to ask that they consider their commitment to advancing equity goals when looking for a new superintendent and that they include members of the Indigenous Commission, NAACP, and underserved communities in the process.

Dani Dunphy, 1827 Wallace Avenue, spoke to the School Board regarding transparency and community inclusion in superintendent search. She asked that they include members of the Indigenous Commission, NAACP, and underserved communities in the process. She also asked that the agenda setting meetings be opened up.

Mary Owen, 3645 East Third Street, spoke to the School Board regarding the lack of trust in the community toward the School Board, and to ask that they use the equity tool when hiring a new superintendent, and to include members of the Indigenous Commission, NAACP and underserved communities in the process.

Adrienne Payne, 3645 East Third Street, spoke to the School Board regarding her son, who communicates mostly with sign language, the fact that none of his teachers used sign language and the effect it has had on his education. She asked that they work to remedy this situation.

Kevin Skwira-Brown, no address provided, spoke to the School Board regarding the appreciation for taping all the board meetings, concerns with the boundary study process, the need to include members of the Indigenous Commission, NAACP, and underserved communities in the superintendent search process, and asked that they opening agenda setting meetings.

Cruz Mendoza, no address provided, spoke to the School Board regarding his concerns with equity disparities and the importance of including members of the Indigenous Commission, NAACP, and underserved communities in the superintendent search and boundary study process.

Andrea Gelb, 1220 East Seventh Street, spoke to the School Board regarding the importance of including members of the Indigenous Commission, NAACP and underserved communities in the superintendent search process. She also asked that they appoint a board liaison to the superintendent search firm and it be someone other than the board chair.

**Communications, Petitions, Etc.**

**November 2019**

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Chair Loeffler-Kemp stated that there were no communications received.

**Superintendent's Report**

**November 2019**

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Earlier this evening we celebrated our newly tenured staff and held our Annual World's Best Workforce Meeting. I want to congratulate all of the staff who were granted tenure this year. I know that the first few years of being a teacher or a principal can be challenging and we are proud of everything you have accomplished.

I would also like to thank all the students who participated in the Annual Meeting by sharing their musical talents or preparing refreshments. You made the event feel even more special for everyone.

Today we also continued meeting with focus groups regarding the boundary study. We had the opportunity to meet with 7 groups so far and will continue tomorrow. Our student school board representatives were both involved with about 40 high school students. It was great to hear their perspective and gather their input as we continue the process. Each of the four scenarios focus groups are looking at have unique aspects and all have benefits and challenges. The work will continue as the scenarios are adjusted based on the feedback that is being gathered. In January there will be another round of meetings to gather input. The January meetings will be open to the public, and all of the information will be included in an online survey as well. We will also be sure that hard copies are available at our schools for those without electronic access. After the scenarios are further adjusted based on feedback, the school board will consider making changes in February and/or March. Some aspects of a boundary change could be put in place as early as next Fall. An implementation plan would also be developed to guide any proposed changes.

Social Media can be a fun way to connect with friends and family. It can also be an effective communication tool to learn or to share information. Over the past few weeks, we have seen some inappropriate use of social media. There have been general threats made causing fear and concern. I want to urge families to talk with their students about the appropriate use of social media, to monitor their activity, and encourage them to report anything inappropriate or suspicious.

The school year is going quickly and winter weather is upon us. I want to remind everyone to be mindful of the weather. Information of our strategies for handling extreme weather is available on our website. Any delays or cancelations are shared through our phone system, social media, as well as radio and television stations. We try to make weather decisions as early as possible. As you know, predicting weather in our area can be complex.

I know there have been many activities and events at our schools. We will turn now to our student representatives for their reports:

Vanessa Farrell, Student Representative from Duluth East, reported to the Board that a group of students met regarding the boundary study and that she was grateful there was a diverse group of students in attendance. She gave an overview of projects happening at the school including: an Animals Allies drive, sporting events, a talent show, the school band participating in the Christmas City of the North parade, a blood drive, and the process of choosing a new student representative to the school board.

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Emily Natale, Student Representation from Duluth Denfeld, reported to the Board that a group of students from Denfeld also met regarding boundary study. She stated that she was impressed that they were able to come to the same consensus on which scenario to choose and urged them to continue to include students as they are directly impacted. She reviewed events happening at the school as follows: a blood drive, their annual food drive, an event to discuss the opioid crisis, sporting and extra-curricular events, and participating in the Christmas City of the North parade.

**Education Committee Report**  
**November 2019**

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Member Lofald presented the Education Committee report which was available electronically to each school board member.

Member Lofald presented the resolution:

**FORM A**

**RESOLUTION OF SCHOOL BOARD SUPPORTING  
FORM A APPLICATION TO MINNESOTA  
STATE HIGH SCHOOL LEAGUE FOUNDATION**

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the District 709 Duluth School Board recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Duluth School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Clerk - Treasurer

FORM A

MSHSL Foundation  
Application for Grant for Student Participation

**Mission Statement:** Founded in 2007, the Minnesota State High School League Foundation is a nonprofit association, serving both public and private schools, created to complement the Minnesota State High School League by providing support for Minnesota's high school youth to participate in athletics and fine arts. Minnesota State High School League Foundation's goals are to promote the growth of high school students through participation in valuable extra-curricular activities.

**Awarding of Grants:** The primary goal of the Foundation will be to award grants that assist, recognize, promote, and fund extra-curricular participation by high school students in athletic and fine arts programs. These grants will be awarded based upon gender balance, school size and geographic location to the extent possible.

The Minnesota State High School League Foundation Board of Directors has determined that the number of Free and reduced lunch students in grades 9-12 will be used for classification purposes. The MSHSL Foundation wants to encourage each school to seek students whose family income may be limited and encourage them to participate in athletic and fine arts programs in each school community and to recognize the role you play in this endeavor and to assist you in your continued efforts to engage more students.

Please complete the following steps as identified in the FORM A WORKSHEET found on the reverse side of this form.

1. List the number of free/reduced lunch students identified in your schools' **October 1, 2018** report to the Department of Education.

Grade 9:	94		
Grade 10:	81		
Grade 11:	47		
Grade 12:	55		
		TOTAL	277

2. Identify the total UNDUPLICATED number of free or reduced lunch students who participated in your schools' activity programs during the 2018-2019 school year.

61  
TOTAL UNDUPLICATED COUNT

Name of School: East High School Federal Tax ID # 41-8014301

Street Address: 301 N 40th Ave E

City, State, Zip: Duluth, MN 55804

Alussa Thompson/SHAR ROED William Gronseth  
Name of Person Completing this Form Name of School Superintendent

Alussa Thompson \_\_\_\_\_  
Signature Signature

SHAR ROED AD

Resolution E-11-19-3687

November 19, 2019

**M-Lofald, S-Sandstad, to approve Resolution E-11-19-3687 – Supporting Form A Application to Minnesota State High School League Foundation. Upon a vote, the same was approved – 6-0.**

**M-Lofald, S-Sandstad, to approve the remainder of the Education Committee Report. Upon a vote, the remainder of the Education Committee Report was approved – 6-0.**



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**Human Resources Committee Report**

**November 2019**

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Member Kirby presented the Human Resources Committee report which was available electronically to each school board member.

Discussion took place regarding the presentations by the superintendent search firms.

**M-Sandstad, S-Oswald, to accept BPW and Associates as the Superintendent Search Firm.**

Discussion took place regarding the motion.

**Upon a vote, the same was approved – 5-1 as follows:**

**Yea: Durick Eder, Loeffler-Kemp, Lofald, Oswald, Sandstad**

**Nay: Kirby**

**M-Kirby, S-Durick Eder, to make the previously vote to support BWP to be the consulting firm unanimous.**

Discussion took place regarding the motion.

**Upon a vote the same was approved – 6-0.**

**M-Sandstad, S-Kirby, that Member Lofald and Member Oswald be the co-chair liaisons to the search firm.**

Discussion took place regarding the role of the co-chairs.

**Upon a vote, the same was approved – 6-0.**

Member Kirby summarized the superintendent review results.

**M-Kirby, S-Sandstad, to approve the remainder of the Human Resource Committee report. Upon a vote, the same was approved – 6-0.**

Member Oswald left at 9:15 p.m.

**Business Committee Report**

**November 2019**

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Member Kirby presented the Business Committee report which was available electronically to each school board member.

Member Kirby presented the resolution:

**RESOLUTION**  
Acceptance of Donations to Duluth Public Schools

WHEREAS, Minnesota Statute 465.03 requires a school district to accept donations by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donations in accordance with the donor's terms is in the best interest of the Duluth Public Schools:

NOW, THEREFORE, BE IT RESOLVED that the Duluth Public Schools does accept the below-described donations from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Duluth Public Schools wishes to extend its grateful appreciation to these individuals and organizations.

SCHOOL	DONOR	AMOUNT	RESTRICTION	COMMENTS
Congdon	University of Minnesota	\$2,500.00	None	For participation in The Good Behavior Game study
Denfeld	Francis and Kristin Kartch	\$100.00	T-shirt fund	
Denfeld	Thomas and Marilee Tusken	\$100.00	T-shirt fund	
Denfeld	Lion Hotel Group	\$100.00	T-shirt fund	
Denfeld	James and Kiki Watts	\$500.00	Theater Dept.	
Denfeld	Roger and Debra Peterson	\$100.00	T-shirt fund	
Denfeld	St. Germain's Glass Co.	\$100.00	T-shirt fund	
Denfeld	Irving Community Association	\$2,000.00	Football	
Denfeld	Irving Community Association	\$1,000.00	T-shirt fund	
Denfeld	S K Taxi	\$100.00	T-shirt fund	
Denfeld	North Shore Bank	\$500.00	Drama Department	
Denfeld	Lisa B. Salls	In Kind	Auto Technology Program	2007 Toyota Prius
Denfeld	West Duluth American Legion Post No. 71	\$200.00	T-shirt fund	
District-wide	United Healthcare	In Kind	None	Five-book early reader series "Drop the Puck" by author Jayne Jones
East	Zosel & Company	\$500.00	Supplies for Aurora Zestcott's classroom or setting III	

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			classrooms needs	
Headstart	Jane Killough	\$50.00	No	
Headstart	Jane Killough	\$50.00	No	
Laura MacArthur	Bernadette Burnham	\$100.00	To be used for PBIS acknowledgements	
Laura MacArthur	University of Minnesota	\$2,500.00	No	For participation in The Good Behavior Game study
Laura MacArthur	Autism Assoc. of MN	\$286.90	Non-profit organization and people living with autism	
Laura MacArthur	Lacy Dieter and Andrew Tout	\$19/month	Scholastic book orders for class	
Lincoln Park	Jonathan and Karen Sande	In Kind	Orchestra	Donated a cello last year on October 19, 2018.
Lincoln Park	Cindy Spillers	In Kind	None	Donated a flute
Lowell	University of MN	\$2,500.00	None	This is a building stipend donation for participation by some of our teachers in a U of MN's Basic T Study
Lowell	Joellyn Gum	In Kind	None	5 boxes of healthy snack bars for student who are hungry
Myers-Wilkins	University of Minnesota	\$2,500.00	None	For participation in The Good Behavior Game study
Myers-Wilkins	TKDA	\$5,000.00	STEM programming	Use for STEM programming, supplies and other education enrichments
Myers-Wilkins	Judy Gitar	\$40.00	Books for Kids literacy project	
Myers-Wilkins	Elizabeth Johnson and Andrew Nisbet	\$110.00	Books for Kids literacy project	
Myers-Wilkins	Patricia Richard-Amato	\$25.00	Books for Kids literacy project	
Myers-Wilkins	Melissa Rogge	\$50.00	Books for Kids literacy project	
Myers-Wilkins	Jim Topie	\$100.00	Books for Kids literacy	

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			project	
Myers-Wilkins	Jay Newcomb	\$40.00	Books for Kids literacy project	
Myers-Wilkins	Harold Frederick	\$1,000.00	Books for Kids literacy project	
Myers-Wilkins	Diane Anderson	\$50.00	Books for Kids literacy project	
Myers-Wilkins	Binner Rahn	\$50.00	Books for Kids literacy project	
Myers-Wilkins	Ryann Signorelli	\$20.00	Books for Kids literacy project	
Myers-Wilkins	Marcia Becker	In Kind	Books for Kids literacy project	New books for our Books for Kids project
Myers-Wilkins	Dave Halstead	\$50.00	Books for Kids literacy project	
Myers-Wilkins	Brenda Sederberg	\$20.00	Books for Kids literacy project	
Myers-Wilkins	Benedictine Sisters (St. Scholastica Monastery)	\$150.00	Books for Kids literacy project	
Myers-Wilkins	Toni Poupore-Haats	\$20.00	Books for Kids literacy project	
Myers-Wilkins	Sarah Lewandowski	\$50.00	Books for Kids literacy project	
Myers-Wilkins	Nancy Carroll	\$50.00	Books for Kids literacy project	
Myers-Wilkins	Jennifer Maki	\$50.00	Books for Kids literacy project	
Myers-Wilkins	Janice and Tom Shuey	\$250.00	Books for Kids literacy project	
Myers-Wilkins	Sarah Helwig	\$40.00	Books for Kids literacy project	
Myers-Wilkins	Collinete Cohen	\$40.00	Books for Kids literacy project	
Myers-Wilkins	Essentia Lakewalk Family Practice	\$140.00	Books for Kids literacy project	
Myers-Wilkins	Connie Black	In Kind	Books for Kids literacy project	New children's books for our Books for Kids literacy project
Myers-Wilkins	Nisbet-Johnson Family	\$110.00	Books for Kids literacy project	
Myers-Wilkins	Michelle Morris	\$25.00	Books for Kids literacy project	

Ordean-East	Ordean East PTA	\$375.00	Orchestra retreat	Orchestra students going to Minneapolis to meet the Minnesota Orchestra and hear them play
Ordean-East	Rotary Club of Duluth	\$2,000.00	Robotics Club supplies	
Stowe	University of Minnesota	\$2,500.00	None	For participation in The Good Behavior Game study
Stowe	James or Patric Schafter	\$300.00	Wolf Ridge Trip	

B-11-19-3688

November 19, 2019

**M-Kirby, S-Sandstad, to approve Resolution B-11-19-3688 – Acceptance of Donations to Duluth Public Schools. Upon a vote, the same was approved – 5-0.**

Member Kirby presented the resolution:

**RESOLUTION**

Authorized Bank Account Signer – November 2019

RESOLVED, by the School Board of Independent School District No. 709, St. Louis County, Minnesota, that it hereby authorizes the following:

District Building	Banking Institution	Account Number	Addition of Authorized Signer	Removal of Authorized Signer
Headstart	Harbor Pointe Credit Union	XXXX0	Thomas Quinn	Susan Richards

Resolution B-11-19-3689

November 19, 2019

**M-Kirby, S-Sandstad, to approve Resolution B-11-19-3689 – Authorized Bank Account Signer. Upon a vote, the same was approved – 5-0.**

Member Kirby presented the resolution:

**RESOLUTION**

Amending Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election

WHEREAS, the Duluth School Board previously adopted a Resolution combining polling places; and

WHEREAS, changes have been made to the available polling places.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 709, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

**Combined Polling Places (Townships  
And the City of Rice Lake):** Lakewood Town Hall  
3110 Strand Road  
Duluth, MN 55803

"This combined polling place serves the townships of Gnesen, Lakewood, Normanna, North Star and the City of Rice Lake, all territory in Independent School District No. 709 located in St. Louis County, Minnesota."

**Combined Polling Places (District #1):** Lakeview Covenant Church  
(City of Duluth, Precinct #5)  
1001 Jean Duluth Road  
Duluth, MN 55804

"These combined polling places serve all territory in Independent School District No. 709 located in the City of Duluth (Precincts 1, 2, 4-7), City of Rice Lake, Gnesen Township, Lakewood Township, Normanna Township, North Star Township, Unorg Township 2 and Unorg Township 23 located in St. Louis County, Minnesota."

**Combined Polling Place (District #2):** Unitarian Universalist Congregation of Duluth  
(City of Duluth, Precinct 12)  
835 West College Street  
Duluth, MN 55811

"This combined polling place serves all territory in Independent School District No. 709 located in the City of Duluth (Precincts 3, 8-14) located in St. Louis County, Minnesota."

**Combined Polling Place (District #3):** Holy Cross Lutheran Church  
(City of Duluth, Precinct #22)  
410 North Arlington Avenue  
Duluth, MN 55811

"This combined polling place serves all territory in Independent School District No. 709 located in the City of Duluth (Precincts 15-20, 22-25) located in St. Louis County, Minnesota."

**Combined Polling Place (District #4):** Asbury United Methodist Church  
(City of Duluth, Precinct #32)  
6822 Grand Avenue  
Duluth, MN 55807

"This combined polling place serves all territory in Independent School District No. 709 located in the City of Duluth (Precincts 21, 26-30, 32-34) located in St. Louis County, Minnesota."

**Combined Polling Places (District At-Large):** Use combined polling places for Districts 1-4

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a non-forwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

B-10-19-3685

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**M-Kirby, S-Sandstad, to approve Resolution B-10-19-3685 – Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election Certification. Upon a vote, the same was approved – 5-0.**

Member Sandstad withheld Items 4.C., 5.A.4), and 7.H.

Member Sandstad withheld Item 4.C. Bylaw 203.2 Order of the Regular School Board Meeting Bylaw to suggest that the discussion should be held over until the committee structure discussion is held. Discussion took place regarding the consent agenda bylaw.

Member Sandstad withheld Item 5.A.4) Costin Group contract to state that she thought the district should be going out for an RFP rather than renewing a contract.

Member Sandstad withheld Item 7.H. School Board Committee Structure to suggest that the board decide to make the committee meetings true committees and only three members attend.

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**M-Sandstad, S-Lofald, to make the Education, Human Resources, and Business Committee meetings true committee meetings in December where only three members attend.**

Discussion took place regarding the motion.

**Upon a vote, the same was approved 5-0.**

**M-Kirby, S-Durick Eder, to approve the remainder of the Business Committee report. Upon a vote, the remainder of the Business Committee report was approved – 5-0.**

**Other**  
**November 2019**  
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Member Lofald asked that the board keep the discussion on committee structure going and to seriously look at having a board retreat early next year.

Student Representatives Emma Natale and Vanessa Farrell made a statement regarding the boundary study and things to consider when making a decision. They stated that both schools chose scenario four when they met.

**M-Sandstad, S-Durick Eder, to adjourn the meeting. Upon a vote, the same was approved – 5-0.**

Chair Loeffler-Kemp adjourned the Regular School Board Meeting of November 19, 2019 at 9:55 p.m.