



**PROSPECT HEIGHTS DISTRICT 23  
BOARD OF EDUCATION  
ACTION ITEM**

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**Date:** October 12, 2023

**Title:** 2023-24 Snow Removal Services – Bid Extension

**Contact:** Amy McPartlin, Assistant Superintendent for Finance & Operations

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**BACKGROUND INFORMATION:**

During the 2019-20 school year, Prospect Heights School District 23 solicited bids for snow removal and ice control services. The initial three-year (3) term was awarded to Milieu Landscaping Services. Per the bid document, the agreement may be extended for two additional one-year (1) terms at a mutually agreed upon rate.

**ADMINISTRATIVE CONSIDERATIONS:**

Costs were held flat for the 2022-23 school year and there was no increase in costs (labor or materials). For the current school year, Administration and Milieu have come to an agreement for an increase in the amount of 2%. An allocation in the amount of \$35,000 has been budgeted in the Operations and Maintenance Fund for Snow Removal Services. The contractor has certified that it has enough onsite and backup equipment and manpower to accomplish snow removal at all sites for projected accumulations.

**RECOMMENDED ACTION:**

Administration recommends that the Board of Education accepts the extension of the 2019-2022 Snow Removal and Ice Control Services bid at an increase not to exceed 2%.