

<b>Descriptor Term:</b> SUMMER SCHOOL/EXTENDED YEAR PROGRAMS	<b>Descriptor:</b> IHCA	<b>Issued:</b> 02/12/2008 04/16/2012
	<b>Rescinds:</b> IHCA	<b>Issued:</b> 05/09/2006 02/12/2008

Summer School/Extended School Year Programs, operated for the benefit of Tupelo Public School District students, will utilize the listed Mississippi Department of Education regulations in their organization and implementation. Summer school/extended school year program operation is further guided by the Mississippi Public School Accountability Standards, 2007-2010.

#### MISSISSIPPI DEPARTMENT OF EDUCATION REGULATIONS

- A summer school and/or extended year program is under the leadership of the district superintendent and a properly licensed principal.
- A summer school and/or extended year program is housed in a school building, follows a definite schedule of classes, and is supervised by a licensed principal.
- All teachers and professional support staff assigned to a summer school and/or extended year program hold valid licenses and appropriate endorsements.
- The instructional program and management system used in each course or class taught in a summer school or extended year program is consistent with the one used in the regular school session.
- Pupil-teacher ratios applied during the regular session are also applied during a summer school or extended year program.
- Before transfer students (from within or outside the school district) are officially enrolled in a summer school or extended year program, documentation must be secured that reflects approval of the principal of the home school.
- In secondary summer school or extended year programs, subjects (courses) taught for which students are eligible to earn Carnegie unit credit must be those approved by the Commission on School Accreditation as published in the document Approved Courses for the Secondary Schools of Mississippi.
- In secondary school extended year programs, district officials ensure that the students enrolled have mastered the remaining prescribed objectives before awarding such students Carnegie unit credit.
- In secondary summer school programs, a student may earn no more than one Carnegie unit credit. Two half-unit courses may be taken during a summer session.
- In secondary summer school programs taught for Carnegie unit credit (grades 7, 8, 9, 10, 11, or 12), district officials ensure that instructional time for each course is no less than 140 hours of instruction for each Carnegie unit and 70 hours for each half-unit course.
- A prescribed list of objectives to be mastered shall be on file for each student enrolled in a summer program.

The following documentation shall be maintained in support of the summer school/extended year program:

- Total number of students enrolled;
- Total number of teachers employed;

- Number of courses taught for credit;
- Class schedules;
- Educator licenses for staff employed;
- Written approval from the home school principal to enroll each transfer student;
- Instructional program and management system for each course taught; and
- Calendar of summer program days/hours.

**EXHIBITS**

IHCA-E1

**REFERENCES**

Mississippi Public School Accountability Standards, 2010.

**FORMS**

None

*TUPELO BOARD OF TRUSTEES*