



## **APPROVAL OF BOARD MEETING MINUTES**

### **POLICY ISSUE/SITUATION**

Enclosed are the minutes for:

- August 25, 2014 – Business Meeting

### **BACKGROUND INFORMATION**

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions are presented to the Board for approval at School Board Business Meetings.

### **RECOMMENDATION:**

**(14-449)** BE IT RESOLVED that the minutes of the above School Board meetings be and hereby are approved.

**District Goal:** All students will show continuous progress toward their personal learning goals, developed in collaboration with teachers and parents, and will be prepared for post-secondary education and career success.

The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.

**Business Meeting****August 25, 2014****Board Members Present:**

Mary VanderWeele, Chair  
Anne Bryan, Vice Chair  
LeeAnn Larsen  
Donna Tyner  
Susan Greenberg  
Jeff Hicks  
Linda Degman

**Staff Present:**

Jeff Rose	Superintendent
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Carl Mead	Deputy Superintendent of Teaching & Learning
Sue Robertson	Chief Human Resource Officer
Maureen Wheeler	Public Communication Officer
Steve Langford	Chief Information Officer
Claire Hertz	Chief Financial Officer
Jon Bridges	Administrator for Instructional Accountability
Robin Kobrowski	Administrator for Curriculum, Instruction & Assessment
Ginny Hansmann	Administrator for Curriculum, Instruction & Assessment
Mike Chamberlain	Executive Administrator
Matt Casteel	Executive Administrator
Barbara Evans	Executive Administrator
Brenda Lewis	Executive Administrator
Carolyn Miller	Executive Administrator
Danielle Sheldrake	Administrator for Student Services
Sho Shigeoka	Administrator for Equity and Inclusion
Dick Steinbrugge	Executive Administrator for Facilities
David Etchard	Administrator for Facilities Development

**Visitor:** 30**Media:** 2

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## **CALL MEETING TO ORDER – Mary VanderWeele**

School Board Chair Mary VanderWeele called the meeting to order at 6:30 p.m. George Morfin from Transportation led the group in the Pledge to the Flag.

## **RECOGNITION OF STUDENTS, STAFF AND COMMUNITY**

The District recognized **George Morfin**, as Oregon School Bus Driver of the Year. George was also recognized earlier this year as an “Everyday Hero” by a student at Raleigh Park Elementary School as part of an Arts for Learning project.

## **BOARD PROCEDURES – Mary VanderWeele**

Mary VanderWeele asked for changes to the agenda and there were none.

## **PUBLIC PARTICIPATION**

- Lisa Shultz – Lisa spoke about public engagement, asking that the Board change the 2-minute speaking time to 3 – 5 minutes.

## **BOARD COMMUNICATION**

### **A. Individual School Board Member Comments**

Susan Greenberg – Susan spoke about meeting with other School Board representatives from Salem and Portland to begin talking about lobbying at the State level.

LeeAnn Larsen – LeeAnn and other Board members recently met with State Representative, Joe Gallegos regarding educational issues. LeeAnn thanked the community again for passing the Bond.

Jeff Hicks – Jeff acknowledged the Boy Scouts in the audience. Today he went to Conestoga to listen to a teacher on special assignment speak.

Linda Degman – Linda spoke about the Barnes Summer School Program for students in the community to take part in to help keep them on track.

Anne Bryan – Anne spoke to the incredible activity going on at our high schools and Springville with special need students. She is glad to see the students supported throughout the summer.

Donna Tyner – Donna attended Part II of the Equity Summit earlier this summer.

### **B. Superintendent’s Comments – Jeff Rose**

Supt. Rose had the following comments:

- Buildings are clean due to our Maintenance staff working
- Bond work is continuing
- We had a successful bond sale in July
- We had a successful summer school that served over 1,500 students
- HR hired over 200 teachers to our District
- I/T has imaged 2000 computers for students and 250 for teachers. Our Internet connectivity was tripled. Some 90 teachers will be implementing I/T Innovation Grants that will impact over 9,000 students.
- Nutrition Services did an amazing job providing meals throughout the summer
- THPRD and faith-based partnerships have made a real difference in our community
- Board work at the Board Retreat was very thoughtful
- A national announcement was made that is making an impact in Oregon. Beaverton is part of a large Consortium that includes 16 other school districts across the United States. The Consortium stands behind Arne Duncan’s recent announcement on the reauthorization of ESEA (Elementary and Secondary Education Act) and an accountability system that is focused on what is right for students.

## DISCUSSION ITEMS

### A. Bond

- **Citizen Accountability Committee Charter** – Linda Degman and Ron Porterfield  
Linda spoke about the School Board establishing a Citizen Accountability Committee to assist in monitoring the planning and progress of the Bond program. This will affirm with the community that the District will deliver on everything in the Bond and be transparent throughout the process. The Committee will review and report on a regular basis to the Board.
  
- **Capital Construction Bond Program Board Goals** – Ron Porterfield  
The Board goals for the Capital Construction Bond Program supports students and implements the District equity work and also includes:
  1. Facility design and renovation that will ensure that school environments are comfortable, safe and secure and aligned with national trends; allow implementation of technology and innovation; allow students to engage in daily exercise and foster whole child development; allow flexibility and expandability for the future and be accessible and compliant with ADA; include efficiency and sustainability features and prepare students for careers and higher learning.
  2. The District shall manage bond resources diligently and prudently. They will be transparent in how and where resources are allocated. They will manage the sale of the bonds responsibly.
  3. For all business expenditures, at least 10% of the payments made for consulting services and construction contracts will be made to firms certified by the state as minority, women owned, or emerging small businesses. The district will ensure contractor workforce equity and career learning.
  4. The District shall engage stakeholders and communicate on design activity and decisions, status of bond projects, alignment of spending to bond priorities, community oversight and benefits to students and community.

The question was asked of “How will we make the buildings accessible and equitable for all students?” This ties back to the Equity policy that was recently passed. The Equity Policy talks about creating and nurturing an inclusive and welcoming environment for students, families, and staff and provide students with equitable access to a high quality curriculum, effective teachers and principals, support, facilities and sufficient support services, even when this means differentiating resource allocation. Looking at the business equity there have been conversations with MWESB (Minority, Women and Emerging Small Business) to include career-learning opportunities for students in relevant career paths. Career learning opportunities may include internships, job shadows, guest speakers, etc.

LeeAnn clarified that the committee is not a decision-making committee but rather they would bring their thoughts to the Board.

Mary asked to remove “Board” from the title and under 2a and/or 2c to add “mitigate the impact to tax payers”.

- **Financial Update** – Claire Hertz and Carol Samuels  
In preparation for the bond sale, the District met with two nationally recognized credit rating agencies. In July the District sold their first piece of the \$680M bond. Carol Samuels from Piper Jaffray said the bond sale was well received. The total principal and interest costs for this sale is almost \$100M lower than preliminary estimates from April 2014 which will result in a lower tax rate for additional future projects. The Board commented that this was amazing news.

- **Summer Bond Projects** – Dick Steinbrugge and David Etchart  
Completed bond work over the past 3 months includes:
  - Turf field at Aloha High School
  - Reroofing at Sunset High School
  - Hiring of additional people to the bond project staff
  - Selection of an architectural firm for the design of the high school and middle school
  - Developed a preliminary schedule for the 8-year program. Staff is working on the sequence of the replacement schools and analyzing the bond project rating criteria
  - Completed the Ed Specifications and Technical Design Standards for new school designs
  - Finalizing a proposed bond program balanced scorecard for reporting to the Citizen Advisory Committee and School Board in September

Questions and comments asked:

- Could the preliminary schedule be expanded to include more information, design, construction and color? *Yes, it will be expanded for future meetings.*
- Regarding contracting methods for the high school, has it been decided to bring the design team on board now? *Yes.*
- Are there concerns with waiting longer to build the new K-5 in the north area until 2018? *That will depend on future development in the area.*
- Is there a list of security upgrades somewhere? *The district is working first on standards. A consultant is working on developing recommendations and those will be processed with internal staff and reported to the Safety Committee.*
- It was asked that the School Board goals be aligned with the Ed Specs and Design Standards and that the design team incorporate them into their work.

**B. THPRD/BSD – Conestoga Middle School Field Project** – Ron Porterfield

THPRD has approached the District with a proposal to pay for the purchase and installation of synthetic turf and lighting on the field at Conestoga Middle School. The field would be available during the day for our students and shared with THPRD after school hours.

A question was asked about who would be responsible for maintaining and replacing the turf. *That is a question that will need to be determined since we are only in the discussion part of this proposal. The general feeling from the Board is to move forward.*

**C. Student Advisory Committee Charter** – Anne Bryan and Mike Chamberlain

The Student Advisory Committee will be student led and will provide input and ideas about key issues in the District. In the past they have not had an opportunity to be engaged much with the School Board. High school principals will select students to serve on the committee. The committee will be comprised of 15 students, two from each high school and one from each option school. It will be a one-year appointment.

Questions asked were:

- Why not have the president attend the meetings as a non-voting member? *Maybe in the second year.*
- What is going to drive their work? Who is going to determine what they are involved in? *Since this is a student led committee they will determine the issues to become involved in.*
- Do they get credit? *In the past they did receive credit but they will not under this committee charter.*

**D. New Budget Committee Member Selection Process – Claire Hertz**

The Budget Committee has three vacancies in Zones 1, 2 and 6. The School Board needs to appoint community representatives from Zones 1 and 2 to serve three-year terms on the budget committee. The position from Zone 6 is for a one-year term. Claire reviewed the process to appoint committee members:

- Publicize the openings
- Request a letter of interest and resume from each candidate
- Board members will interview candidates for their zone in October
- Board members will present appointee at the November 17, 2014 School Board meeting for Board approval.

The Board agreed to go with the process as described.

**E. First Reading of School Board Policy – Matt Casteel, Mike Chamberlain, Ken Yarnell & Rob Casteel**  
**• IGDJ – Interscholastic Athletics**

This policy update focuses on three shifts in policy change:

1. Involving students who are struggling academically and initiate support
2. Maintaining a students participation
3. Treating all students in a more consistent manner.

As soon as a student's academics are in jeopardy school staff will immediately support the student by beginning an Academic Support Program in collaboration with their parents/guardians. Students will be required to fulfill the Academic Support Program in order to continue participation.

Board members had the following questions and comments:

1. At what point do we say that enough is enough? *They would need to have a contract and when they don't meet the contract then the student would be removed from participation.*
2. Concerns about the students that are not in sports and the opportunities that they don't receive. Where are resources coming from? *We have the resources but the student needs to make the effort to access those resources where they would have an adult monitor them.*
3. Grade checks at 6 weeks – what happens with students when the sports are over? Sport seasons are very short. *Individual Academic Support Programs may remain in place. Currently, AD's are already checking grades from last spring to see where their students are.*
4. Do we know of this type of proposal and has it been used elsewhere? *North Clackamas has a similar policy and it has been successful.*
5. OSAA rules seem minimal and not aligned with our high standards.
6. Important for the board to understand the work loads on the Athletic Directors. Most are full time AD's this year.
7. Intramural programs at the elementary level should not be in our policy at this time
8. Does not think the policy captures getting students early.

**BREAK 8:15 – 8:25**

**REPORT**

**A. School Board Retreat Update – Mary VanderWeele**

The Summer Board Retreat was held on August 11. Board members reviewed goals from last year and worked on goals for the 2014-2015 school year. They also evaluated their performance from last year. Board committees for this year are being reevaluated.

**ACTION ITEMS**

**A. Proposed 2014 – 2015 School Meal Prices (14-437) – Susan Barker and Ron Porterfield**

School lunches are proposed to increase at 10¢ for elementary and middle school lunch prices. This increase in revenue will not alone offset the projected expense increases.

Board members had the following comments and questions:

1. Will we continue our summer meal program? *Yes, it is funded from a different grant.*
2. Since this does not cover all expenses, what are some solutions? *Other options/solutions are being explored at this time.*
3. Why not raise the prices more at the high school level? *Nutrition Services did not want to give students another choice to not eat lunch. They would rather look at other ways to cut costs.*
4. What is the impact of the higher cost of food? *The District switched food vendors earlier this month and that information is not available.*
5. What can we use from bond dollars to offset the outdated equipment? *There is a project line item in the bond for kitchen replacement.*

LeeAnn Larsen made the motion to authorize the increase in lunch prices for elementary and middle schools students by 10¢ for the 2014 - 2015 school year. Donna Tyner seconded and the motion passed unanimously.

**B. Board – Superintendent Operating Agreements (14-438) – Anne Bryan**

Ann reviewed the three changes to the Operating Agreements for the 2014 – 2015 school year. There were no questions or comments.

LeeAnn Larsen made the motion to approve the School Board Member Expectations and Superintendent Operating Agreements for the 2014 – 2015 school year. Donna Tyner seconded and the motion passed unanimously.

**C. Consent Agenda – Mary VanderWeele**

Leeann Larsen moved to approve the Consent Agenda. Donna Tyner seconded and the motion passed unanimously.

**1. Personnel (14-439)**

BE IT RESOLVED that the employee(s) who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations are accepted by the School Board as submitted at this meeting.

**2. Approval of Board Meeting Minutes (14-440)**

BE IT RESOLVED that the minutes listed below be and hereby are approved for:  
August 11, 2014 School Board Retreat  
July 29, 2014 Conference Call Meeting  
June 16, 2014 – Business Meeting

**3. Grant Report (14-441)**

BE IT RESOLVED that the Grant Report be and hereby are approved as submitted.

**4. Public Contracts (14-442)**

BE IT RESOLVED that the School Board authorizes the Superintendent or a designee to obligate the District for the public contract items as submitted at this meeting.

**5. Designate Signatories for Student Body Accounts (14-443)**

BE IT RESOLVED that the School Board designates the individuals listed in the School Board packet dated, August 25, 2014, as student body fund signatories for the 2014 – 2015 school year.

**6. Northwest Regional ESD Board Member for Zone 5 (14-444)**

BE IT RESOLVED that the School Board of Beaverton School District hereby endorsed Patrick D. Braatz for the Zone 5 Board of Director position at Northwest Regional ESD.

**ADJOURNMENT** – Mary VanderWeele

Mary VanderWeele thanked everyone for their hard work and adjourned the meeting at 8:41 p.m.

Submitted by Mary Hawkins

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Mary VanderWeele, School Board Chair