

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: April 25, 2022

Subject: **CONSIDER AND TAKE ACTION TO APPROVE THE DELIVERY METHOD FOR THE PROCUREMENT OF CONSTRUCTION SERVICES FOR THE BAND HALL RESTROOMS RENOVATION PROJECT AND AUTHORIZE THE ISSUANCE OF COMPETITIVE SEALED PROPOSALS IN ACCORDANCE WITH TEXAS GOVERNMENT CODE SECTION 2269**

Administrator Responsible: Dr. Jose Moreno / Vanessa Riggs

Position: Superintendent of Schools / Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed

B. Authority for this Action:

Local Policy _____ Law or Rule CV (LOCAL)

C. Strategic Objective, Goal, or Need Addressed:

Gain approval to issue a Competitive Sealed Proposal (CSP) for construction services related to the Band Hall Bathroom Renovations Project.

D. Summary:

Board policy CV (LOCAL) states the Board "shall determine the project delivery / contract award method to be used for each construction contract valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery / contract award method that he or she determines provides the best value to the District."

As a result of the pandemic, the District is utilizing ESSER III funds to renovate and expand the restrooms for both the boys' and girls' restrooms. The project is expected to cost up to \$100,000. The Superintendent has determined the best method for procurement to be through a CSP.

A CSP allows the district to hire an architect / engineer to prepare construction documents. In addition, it gives the district the flexibility to negotiate with the 1st ranked vendor or terminate the negotiations and move to the 2nd rank vendor.

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

Administration recommends the Board of Trustees approve Competitive Sealed Proposals as the delivery method for the procurement of construction services for the Band Hall Restroom Renovation Project.

H. Fiscal Impact and Cost: