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## GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, ILLINOIS RECORD OF PROCEEDINGS OF A REGULAR SESSION OF THE BOARD OF EDUCATION

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, September 12, 2022, at 7:00 p.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

### 1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President McCormick.

Board members present: Molly Ansari, Stephanie Bellino, Larry Cabeen, Dan Choi, Finance Committee Chair Jackie Forbes, President Mike McCormick, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone and led them in the Pledge of Allegiance.

District staff present: Tim Baker, Safety Security Coordinator; Sandy Manisco, Communications Coordinator; Todd Latham, Assistant Superintendent Business Services; Dr. Andy Barrett, Assistant Superintendent Learning & Teaching; Dr. Adam Law, Assistant Superintendent for Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Christy Valyou, Phillip Bellino, Cindy Modjeski, Dan Modjeski, Tim Modjeski, Bailey Hassell, Brigid Buchman, Cathy Fuller, Patrick & Ann Murtaugh.

### 2. BOARD OF EDUCATION REORGANIZATION (PRESS Policy 2:210) – President Mike McCormick

- 2.1 Oath of Office and Seating of Interim Board Members
- 2.2 Review Committee & Liaison Assignments

### 3. APPROVAL OF MINUTES (Policy 2:220)

1. Regular Session, August 22, 2022
2. Executive Session, August 22, 2022

Motion by Cabeen second by Choi, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0).

Absent, none (0). Abstained, none (0).

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#### 4. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

##### 4.1. GenOmetrics

Dr. Andy Barrett and Mike Wilkes presented to the Board an update on GenOmetrics. The process for GenOmetrics is to gather information regarding student and faculty technology usage and perceptions, instructional progress, and progress toward the district vision. Staff have access to high quality tools and resources. Students can learn and apply new skills. This process allows the district to evaluate progress, reflect on current models and practices, and improve institutional and instructional decisions. Critical insights to evaluate progress include post COVID recalibration, beliefs up; tech one of many tools, digital citizenship, and the four C's (critical thinking, creativity, collaboration, and communication). Critical insights for models and practices include looking at professional development (PD) needs, the commodity of time for staff and students, and the capacity of the BriteBytes tool to help us continue reflecting. The critical insight for institutional and instructional decisions is the nudge for further reflection. Based on this work, we have made changes to our PD model and approaches, increased support from instructional coaches, improved technology access, and consolidated technology resources. As we move forward, we will look at relevant and authentic evidence of progress, consider locally developed tools, sampling, ongoing work of tech committees, and seeking additional anecdotal insights.

Board comments, questions, concerns: It sounds like you like the experience so far with the BriteBytes tool, but it now has maybe run its course and we are looking at a new way to retrieve data? (Yes, this is something we would like to research.) If we decide to move on, we do not have any stranded costs, do we? (No.) Are you able to pull the data out by elementary, middle, and high school and that is how you knew Schoology might be the answer? (Yes.) Once you get the data from BriteBytes, what is the next step? (Typically, when we get it, we try to synthesize it and share it with our Leadership Council and then at our elementary and secondary principal meetings.) Have we started to talk about what this data might look like in a typical year? (Yes.) What does that look like from level to level? (This has been part of our conversations. Last year, we level set on the Microsoft Suite and the Microsoft platform while we were looking to see if there was a need for a full-blown management system.) Does that also mean we are thinking about the approach of where the students are at? (Absolutely.) Do we look at the additional resources we use to transition the gaps from one level to the next? (I would say we are. It is good to streamline, but we also need to have options as we go.) When you are developing your annual survey, are you able to work with this company to customize it? (No.) I would like you to look at this program to see if it is really what we want and if teachers are comfortable using it.

##### 4.2. Educational Grants Overview for FY23

Shonette Sims gave an overview of the district's annual grants. The goal of Title I grant is to assist eligible students to achieve proficiency on challenging academic achievement standards. The goals of the Title II grant are to improve quality and effectiveness of staff, increase the number of effective staff, provide low-income and minority students greater access to effective staff, and reduce class sizes. The goals of Title IV grant are to provide all students a well-rounded education, create safe and healthy conditions for learning, and increase the use of technology to improve academic achievement. We also receive the Career and Technical Education Improvement Grant (CTEI) and Perkins Grant, which are to support Illinois K-12 education in meeting state standards. The goals of the Elementary and Secondary School Relief (ESSR) grant are to provide local educational agencies with emergency relief funds to address the impact of the Coronavirus. The Title III, Language Instruction Educational Program is to support implementation of high-quality instructional programs, professional development, and promote parental, family, and community involvement. Each year

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districts are given an allotment in which they must provide a budget detail back to the Illinois State Board of education for approval. Going forward we will continue to update the superintendent.

Board comments, questions, concerns: Do the co-ops get a lump sum and we split it up with the other schools in the co-op? (Yes.) Are all the funds spent at this point? (They are not. The first one for \$350,000 is all spent. The second one that was \$1.18 million, there is \$25,000 remaining that must be spent by September 30. The third one, we believe is around \$40,000, if we are tracking correctly.) This year, are we looking at any programs to help kids with any gaps? (There would not be any ESSR funds to support that.) So, any programs that we had at schools, would those be funded through other grant funds, or would those not happen this year? (Some of those were done outside of grant funds.) Procedurally, do these grants get approved through the consent agenda? (They are not required to be. They are approved by ISBE.) I'm sure there are other one-time grants out there, so is that something that you look for? (Typically, we do not qualify for those kinds of grants because of our financial situation, but we do look for them.)

## 5. LEGISLATIVE UPDATES

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

Jackie Forbes shared that the Illinois General Assembly is still in recess.

## 6. SUPERINTENDENT'S REPORT (Policy 3:40)

The superintendent shared that we had wonderful open houses at our buildings. He thanked staff for their effort in putting those together and parents for their awesome attendance. This is another example of getting back to normal. There was a Facility Task Force meeting today, and it was a celebration because we have many completed projects such as concrete and roofing. We were able to complete the roofing at a third of the cost by roofing over the existing roofs. Also, heating, ventilation and cooling, and a digital data control system that helps to make our district more efficient and comfortable for staff and students. Thank you to Scott Ney, the Facilities Task Force, and our O&M staff for the very valuable work that they do. We started the week with a great meeting with administrators on student assessments and student data. We are starting that cycle and will start to have data meetings with our staff to help our students succeed. It is hard to believe that next week is homecoming at the high school. This is a great celebration not only for our students, but also for the community. Also, next week, is our first Joint PTO meeting, which joins all of PTOs together to be able to interact with some of our parents who are volunteering leaders in the district.

## 7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

## 8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

## 9. INFORMATION

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. FOIA Requests (Policy 2:250)
3. Suspension Report (Policy 7:200)
4. Out-of-State Field Trip Request

## 10. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)  
New Hires Certified Staff

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Barnes, Veronica, WAS, Social Worker, 1.0 FTE, effective 9/14/22

FMLA Certified Staff

Bieritz, Brittany, GMSS, 7<sup>th</sup> Grade Math Teacher, effective 3/7/23-5/26/23

Graham, Kristen, MCS, 3<sup>rd</sup> Grade Teacher, effective 9/30/22-12/22/22

Miller, Cathy, GMSN, Speech Language Pathologist, intermittent

Resignations Certified Staff

Vaughn, Brian, GHS, Guidance Counselor, 1,0 FTE, effective 5/31/22

New Hires Support Staff

Wilson, Diana, GHS, In School Suspension Supervisor, effective 8/26/22

Reich, Dave, GHS, Hallway Supervisor, effective 8/29/22

Haughan, Elaine, GMSS, Special Education Assistant, effective 9/6/22

Finck, Catherine, WAS, Special Education Assistant, effective 8/29/22

Woodard, Denise, MCS, Special Education Assistant, effective 9/6/22

McCue, Lyndsey, HES, Special Education Assistant, effective 9/26/22

Murad, Toni, GMSS, 2<sup>nd</sup> Shift Custodian, effective 9/19/22

Suner, Griselda, HSS, Bilingual Assistant, effective 9/6/22

Bryant, Teryn, WAS, Special Education Assistant, effective 9/12/22

Murillo, Nancy, TRANS, Bus Driver, effective 9/16/22

Fanou, Marianthi, MCS, 2<sup>nd</sup> Shift Custodian, effective 9/19/22

Matsas, Pete, GHS, 2<sup>nd</sup> Shift Campus Manager, effective 9/19/22

Retirement Support Staff

Yoder, Maria, TRANS, Bus Driver, 8/29/22

FMLA Support Staff

Jimenez, Jessica, GHS, Custodian, effective 8/23/22-12/20/22

Johnson, Michael, GMSN, Custodian, effective 7/20/22-8/15/22

Major, Melanie, GHS, Administrative Assistant, effective 11/30/22-3/1/23

Grimes, Courtney, WES, Kindergarten Assistant, effective 10/12/22-1/27/23

Reclassification/Transfer Support Staff

Fruit, Stephanie, CO, Administrative Assistant O&M to Special Ed Assistant WES, effective 9/7/22

Rodriguez, Stephanie, HSS, Custodian to Head Custodian, effective 8/8/22

Read, Baily, HES, Custodian to Head Custodian, effective 9/19/22

Resignations Administrators

Ribero, Tracy, TRANS, Assistant Director of Transportation, effective 8/24/22

2. Accounts Payable – July (Policy 4:50)

3. Gifts, Grants, Bequests: \$7500, HES PTO, for field trip costs for HES students (Policy 8:80)

4. Gifts, Grants, Bequests: \$10,150, Anonymous Donor, for Project Lead the Way (Policy 8:80)

Motion by Cabeen second by Bellino, to approve the above-listed minutes, items 10.1-10.4. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, McCormick, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

## 11. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

## 12. BOARD MEMBER COMMENTS AND REPORTS

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High*

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*School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Congratulations to Heartland Elementary, because at the end of August they celebrated their 20<sup>th</sup> anniversary, and the school threw a great event for past and current students and staff. They also have a new sensory garden, so if you have not seen it you need to check it out. It was put in place by Girl Scout Troop 1645. Friday at the football game, there were a couple of young Viking events. The football team had some of the upcoming players come out on the field, and then it was also 8<sup>th</sup> grade marching band night. There were also future baton twirlers and cheerleaders. Thank you to everyone who took part in this. Thank you to the staff for the curriculum nights. They were helpful and informative. Coming up, we have some of our 5<sup>th</sup> graders going to Outdoor Ed, and this year it is a bit more typical. Thank you to the district for responding to parents about COVID mitigations and making it possible for all students to participate. Welcome to Stephanie Bellino as a new Board member. Friday was the first time in eight years that I was able to come back to a football game. It was fun and exciting with a lot of things going on. The Facility Task Force met and the last item we discussed was the property adjacent to bus barn, which the deal has been finalized and we now own that property. Thank you to Todd Latham for his work on finalizing this deal. Looking forward to the upcoming PTO meetings at the individual schools. Thank you to the PTOs for the hard work they do for their schools. Looking forward to the homecoming parade. This is a great community event for everyone. Thank you to the Board members who had to pitch in until we added our new Board member Stephanie Bellino. There will be five seats open at the next election, so please consider running.

### 13. NOTICES / ANNOUNCEMENTS

### 14. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]. CONSIDER MATTERS PERTAINING TO; APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]. [5 ILCS 120/2(c)(11)]

At 8:27 p.m., motion by Forbes, second by Radlinski, to go into executive session to consider matters pertaining to litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding must be recorded and entered into the minutes of the closed meeting; appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a

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meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body.

At 9:22 p.m., the Board returned to open session.

**15. ADJOURNMENT**

At 9:23 p.m., motion by Radlinski, second by Bellino and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_

\_\_\_\_\_ RECORDING  
SECRETARY

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