Wharton County Junior College

Personnel Action Form

Human Resources

Banner ID # / @	Last Name	First	Middle Initial	Telephone
	Korenek, Patricia			

Address | City | State | Zip

Part I: Check *all* that apply

Classification:
- ○ Administrative/Professional Staff
- ◉ Faculty
- ○ Support Staff

○ Temporary ◉ Regular | ◉ Full-Time ○ Part-Time

- ☐ New Employee
- ☐ Extension
- ☑ Salary Adjustment
- ☐ Separation (date:_____)

☑ Other (explain)

Salary adjustment per BOT approval 10/15/24 (final step)

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Allied Health

Job Vacancy No.: (if applicable) n/a

Job Title/Position: Instructor of Associate Degree Nursing

Specialized Area: Associate Degree Nursing

Budgeted Position? ◉ Yes ○ No

Funded in which FY? FY26

Budget Number: 1110-14181-6091-102

Position No. (NBAPOSN): ADN006

Compensation: $ 101,404

○ Annual ○ Hourly ○ Other (explain)

Sched FAC Grade 1 Step 53

Hourly Rate: (Part-time only) $ n/a per hr x n/a hrs/wk x n/a wks = $ n/a per year

Start Date: 08/29/11

End Date: n/a

○ At-will-employee ◉ Per contract

If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
○ 9 months ○ 10 ½ months ◉ 12 months ○ Other (specify)

PROPOSED Division/Unit: Allied Health

Job Vacancy No.: (if applicable) n/a

Job Title/Position: Instructor of Associate Degree Nursing

Specialized Area: Associate Degree Nursing

Budgeted Position? ◉ Yes ○ No

Name of Replaced Employee: n/a

Funded in which FY? FY26

Budget Number: 1110-14181-6091-102

Position No. (NBAPOSN): ADN006

Compensation: $ 102,070

◉ Annual ○ Hourly ○ Other (explain)

Sched FAC Grade 1 Step 54

Hourly Rate: (Part-time only) $ n/a per hr x n/a hrs/wk x n/a wks = $ n/a per year

Start Date: 09/01/25

◉ At-will-employee ◉ Per contract

If temporary, anticipated termination date: n/a

Position is funded for the following number of months/weeks:
○ 9 months ○ 10 ½ months ◉ 12 months ○ Other (specify)

Explanation of Action:
Salary adjustment per BOT approval 10/15/24 (final step) ✓

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head — Date
Sandra Davis — Digitally signed by Sandra Davis Date: 2025.09.10 11:36:37 -05'00'

Approved by Dean — Date

Approved by Division Chair — Date
Carol J. Derkowski, RDH, MAIE — Digitally signed by Carol J. Derkowski, RDH, MAIE Date: 2025.09.10 08:50:18 -05'00'

Approved by Vice President — Date
Leigh Ann Collins — Digitally signed by Leigh Ann Collins Date: 2025.09.10 13:24:02 -05'00'

Approved by Cabinet Level Supervisor — Date

Reviewed by Human Resources — Date
Rachel Johnson 9-17-25

Budget Approval — Date
Cynthia Ward 9.16.25

Approved by President — Date
09/19/25

Reg. 821 HR Requisition Number ☐ 2509 0047

Revised May 29, 2014