

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES 5:00 P.M. MEETING MINUTES
September 25, 2012**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 5:00 p.m. on Tuesday, September 25, 2012, at Tupelo High School, 4125 Cliff Gookin, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Kenneth Wheeler. Mrs. Amy Heyer was absent. Mr. Prather announced a quorum and stated that the meeting was lawfully in session. Attorneys Otis Tims and Kelly Stimpson were also present.

APPROVAL OF THE AGENDA

The agenda was approved at the noon meeting. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF MINUTES

Motion was made by Mr. Hudson, and seconded by Mr. Wheeler, to approve the minutes of the regular meeting of September 11, 2012, as presented. Mr. Prather announced that the motion passed unanimously by all members present.

WELCOME, PUBLIC COMMENTS AND RECOGNITIONS

A. Welcome

Mr. Jason Harris, Principal of Tupelo High School, welcomed the Board of Trustees, parents, staff and visitors to Tupelo High School.

B. Public Comments

Mr. Scott Reed made a brief presentation to the Board regarding the formation of the Tupelo High School Alumni Association.

C. Recognitions

- Tupelo High School Alumni Founding Members
- TMS and THS National Bridge Building Champions
- THS Student Deandre Lewis named All-American Scholar
- TPSD students who made perfect scores on the MCT2 math test
- TPSD students who made perfect scores on the SATP2 for Algebra I and English II writing
- Dr. Loretta Hartfield – Parkway teacher selected as a state-level finalist for the Presidential Awards for Excellence in Mathematics and Science Teaching
- TPSD Federal Programs Department (received no citations from MDE audits conducted this summer)
- TPSD School Nutrition Office (in honor of their dedication to TPSD students and staff)

COMMUNICATION TO THE BOARD

Superintendent Gearl Loden summarized the follow report for the benefit of those not present at the noon meeting.

District Accountability Results Report (TPSD Goals #1 and #4)

District Test Coordinator Lea Johnson presented a report on the District's Accountability Ratings (copy on file).

CONSENT AGENDA

In accordance with Dr. Loden's recommendations, Mrs. Stone moved to approve and ratify the Consent Agenda as listed below:

A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)

1. Contracts for Rental of School Facilities #SFR1310 through #SFR1312
2. Donations #2012-2013-013 through #2012-2013-015
3. Single Source Purchase #SS1308
4. Permission to Submit TPSD Grant #1307

B. Office of Assistant Superintendent Dr. Matthew Dillon

1. Request Approval of Out-of-State and Overnight Field Trips (TPSD Goal #2)
 - Out-of-State Field Trip (THS Cross Country Track Team, Moulton, AL on October 6, 2012)
 - Overnight Field Trip (THS Cross Country Track Team, Pensacola, FL, September 21-22, 2012)

2. Student Transfer Report presented by Mrs. Pamela Traylor
3. Admission and Readmission Recommendations presented by Mrs. Pamela Traylor (TPSD Goal #2)
 - a. Admission Recommendation – Student 01-2012-2013
 - b. Admission Recommendation – Student 01-2012-2013
 - c. Readmission Recommendation – Case #14-2

The motion was seconded by Mr. Wheeler and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)

Docket of Claims

As Mr. Prather reviewed the Docket of Claims prior to the meeting, he passed the gavel to Board Vice President Beth Stone and recommended approval as outlined below:

- Docket of Claims for the period September 5-14, 2012, Docket of Claims #4724 through #5098, Accounts Payable Checks #2815 through #3046 in the amount of \$764,495.78.

The motion was seconded by Mr. Wheeler and approved unanimously. Vice President Beth Stone declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

Mrs. Stone passed the gavel back to Mr. Prather.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)

Personnel Recommendations

Superintendent Gearl Loden presented for approval the Licensed Staff recommendations. Mr. Wheeler moved to approve the Licensed Staff recommendations as presented. Mrs. Stone seconded the motion, and the motion was approved unanimously. The president of the Board declared the motion passed. The Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

**C. Office of Assistant Superintendent Dr. Matthew Dillon (TPSD Goal #2)
Student Discipline Report (Case #12)**

At the noon meeting, Mrs. Pamela Traylor and Dr. Matthew Dillon presented information regarding Student Discipline Case #12. On a motion by Mrs. Stone, seconded by Mr. Wheeler, the Board voted unanimously to approve and ratify the administrative decision to expel Student #12 from the Structured Day Program for one calendar year (August 27, 2012, through August 27, 2013), for violation of TPSD Policy JK-E5. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

Detailed information regarding Student Discipline Report (Case #12) is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Office of Superintendent of Schools Dr. Gearl Loden (TPSD Goals #3 and #4)

1. Information regarding Industry/Education Day – October 31, 2012 presented by Assistant Superintendent Diana Ezell
2. Notification that the Mississippi Department of Education has received and approved our Qualified School Construction Bond (QSCB) Application in the amount of \$4,435,377.00.
4. Preliminary discussion of agenda topics for the October 9, 2012, work session scheduled for 9:30 a.m. at the Hancock Leadership Center

UNFINISHED BUSINESS

A. Awarding of Advertised Proposals RFP1302 THS Yearbook

Mrs. Pannell recommended the Board of Trustees award Advertised Proposal RFP1302 THS Yearbook to Balfour Publishing Company who met the specifications for all items listed on the proposal. On a motion by Mrs. Stone, seconded by Mr. Wheeler, the Board voted unanimously by all members present to award Advertised Proposal RFP1302 to Balfour Publishing Company. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

Detailed information regarding RFP1302 is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Awarding of Advertised Proposal RFP1303 School Day Pictures

Mrs. Pannell also recommended that the Board of Trustees award Advertised Proposal RFP1303 School Day Pictures to L. M. Shelley Co. who was the low bidder who met specifications for all items listed on RFP1303. On a motion by Mr. Wheeler, seconded by Mrs. Stone, the Board voted unanimously by all members present to award Advertised Proposal RFP1303 for School day Pictures to L. M. Shelley Co.. Upon motion duly made, seconded, and carried, the president of the Board declared the motion passed.

Detailed information regarding RFP1303 is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. TPSD 2012-2013 Test Security Plan

On a motion by Mrs. Stone, seconded by Mr. Wheeler, the Board voted unanimously by all members present to approve the TPSD 2012-2013 Test Security Plan as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the TPSD Test Security Plan for 2012-2013 is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

B. TPSD School Safety and Crisis Management Guide

On a motion by Mr. Wheeler, seconded by Mrs. Stone, the Board voted unanimously by all members present to approve the revised TPSD Safety Plan as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the TPSD School Safety and Crisis Management Guide is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

Future Agenda Topics

At the noon meeting the following future agenda topics were suggested:

1. Follow-up Report regarding June Board Retreat
2. Procurement Cards Update Report by Mrs. Linda Pannell in October

ADJOURNMENT

On a motion by Mrs. Stone, seconded by Mr. Wheeler, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 5:57 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Eddie M. Prather, President

Rob Hudson, Secretary