

# Zionsville Community Schools

*Board of School Trustees Meeting “Item for Consideration”*

**Consent Agenda • Date: April 14, 2025**

## Out-of-State/Overnight Field Trip ZMS PLTW Trip to Seattle

**Category:**

<input type="checkbox"/> Human Resources, Personnel/Staffing	<input type="checkbox"/> Curriculum, Instruction, Assessment
<input type="checkbox"/> Finance, Budgeting, Accounting	<input checked="" type="checkbox"/> Student Services <span style="float: right;"><input type="checkbox"/> Board Policy</span>
<input type="checkbox"/> Facilities, Transportation, Nutrition	<input type="checkbox"/> Community Relations <span style="float: right;"><input type="checkbox"/> Other</span>

**Type of Board of Trustees Consideration Sought:**

Action	<input checked="" type="checkbox"/>
Discussion	<input type="checkbox"/>
Report	<input type="checkbox"/>

**Facts of this Matter:**

1. Dates: Seattle, WA – Nov. 19-22, 2025
2. Who is attending: ZMS 7<sup>th</sup> grade PLTW students (~45-50), PLTW teachers (2), and additional ZMS staff chaperones (~2-3).
3. Purpose: 7<sup>th</sup> grade PLTW curriculum focuses on flight and space, and students will have the opportunity to visit Boeing and The Museum of Flight. Additionally, students will tour the Microsoft Headquarters, visit the Space Needle, and downtown Pike Place Market.
4. Administrator Approving: ZMS Assistant Principal, Craig Callahan

Transportation	Alaska Airlines flight from Indianapolis to Seattle (roundtrip); 55 passenger bus while in Seattle.
Parent Permission Obtained	Permission slips and money will be collected by school treasurer.
Cost to Students/Families	Approximate cost is \$1,000 per student – includes transportation, airfare, admission to museums/tourist destinations, and meals. Fundraising opportunities will be available for students to individually raise money to offset the cost of the trip. Financial assistance opportunities can be made available for individual situations.
About Supervision	4-5 male and female ZMS staff members. This may change depending on the number of students attending. ZMS PLTW teachers included as chaperones.
Trip Insurance Plan and	Families will receive a full refund up until 60 days from the trip.

Refund Procedure (if there is one)	The closer we get to the trip within the 60-day window the less amount of money would be available to return. Families can purchase travelers' insurance from Allianz insurance company for \$26 which would allow for refunds ranging from 100% up to day of departure.
Any Additional Information	There will be seating charts for airplanes, buses, and performances, as well as, assigned hotel rooms and assigned chaperone groups throughout the trip to keep students safe throughout the trip.

**Objective POSITIVES related to this item or approach:**

Students will gain experiential knowledge of the topics they learn in 7<sup>th</sup> grade PLTW in addition to seeing and experiencing the city of Seattle.

**Objective NEGATIVES related to this item or approach:**

Price and distance to Seattle may deter some students/families from participating. Students will miss two days of school.

**Financial Implications, if any:**

- The approximate cost will be \$1000 per student. This will include airfare, hotel, food, admission tickets and transportation. Our plan is to take 45-50 students and 4-5 total chaperones.
  - Hotel: \$150 a day for three days. 4 students per room is \$150 for hotel.
  - Flights: Alaska Airline direct non-stop is approximately \$500 per student.
  - Transportation: 55 passenger bus \$150 per student.
  - Food: \$100 per student.
  - Admission Tickets \$100 per student.
- Fundraising opportunities will be available for students to individually raise money to offset the cost of trip.
- Financial assistance opportunities can be made available for individual situations.

**Opinion/Recommendation:**

This trip is recommended for approval.