

Lyon County School District Board Memo

Date: April 28, 2026
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GBBP: Information Technology

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GBBP: Information Technology as a first reading.

Background Information

Lyon County School District (LCSD) currently maintains Information Technology Board Policy GBBP. Pool Pact recommended further refinements to the policy to eliminate unnecessary wording and integrate comprehensive language regarding the growth of Artificial Intelligence (AI). These updates ensure the District remains in good standing with the insurance pool and effectively mitigates risk and liability.

Significant updates to the policy include:

- **Prohibited AI Functions:** Per NRS 391, AI is strictly prohibited from performing the duties of school counselors, school psychologists, or school social workers.
- **Closed-Universe Requirement:** All AI systems used for District business must operate within a "closed-universe" that does not use employer data, prompts, or outputs to train public or third party access.
- **Data Privacy:** Strictly prohibits uploading personally identifiable student data, confidential information, or internal communications into public or open AI tools.
- **Bias Mitigation:** Requires that AI prompts be developed with measures to mitigate bias and promote equity, avoiding discrimination based on protected characteristics.
- **Human Oversight:** Ensures that AI is used only as an assistive tool; final decisions must involve critical evaluation by qualified individuals.

Budget Considerations

None

Discussed at Previous Meeting

November 18, 2025

Attachment(s)

Lyon County School District Board Policy GBBP: Information Technology.pdf