

**COURTS & PUBLIC SAFETY COMMITTEE**  
**April 17, 2023 at 4:00 p.m.**

**Memo Re: Liability Insurance for Probation Officer Marquardt**

**Issue:**

Payment of liability insurance coverage for Probation Officer Marquardt's utilizing his CCW while employed by the County and working in that capacity.

**Background:**

Probation Officer Marquardt was employed by the Alpena City Police Department for 26.5 years and retired in good standing. He began his employment with the County as a Probation Officer on November 1, 2021. In addition to his duties as a P.O., he is a Case Manager for our Drug Court. As a Case Manager, he is responsible for conducting home visits at our drug court participants' residences.

The Annex Building does not screen individuals for weapons upon their entry into the building. The District Court has a single bailiff who has multiple responsibilities and is typically in the courtroom.

Probation Officer Marquardt's willingness to carry a concealed firearm while performing his employment duties is an asset to the County and the community. He should not be responsible for the financial cost of the liability insurance.

**Proposed Option:**

The County should review its current insurance policies to determine whether he is already covered by an existing policy, and if not, then to determine what it would cost to have coverage provided directly by the County.

Probation Officer Marquardt has researched third-party insurance providers regarding coverage. He was not able to find an insurance provider that would cover him while he was utilizing his CCW as part of his employment. Thus, the coverage needs to come through his employer, the County.

Review County budgets and line items to determine how the cost should be paid.