

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 8/28/19



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 8/20/19

To: **Corrina Guardipee-Hall**
 Superintendent

From: Stacy Edwards
Title: Director of Finance

Subject: Purchases Over \$10,000.00

Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$10,000.

Financial Impact: See below

Funding Source (Budget/grant, etc.): Identified below

Attachment(s): Purchases orders and quotes

PO#33897 ETA Hand2Mind	\$13,999.00	Curriculum/Math-KW Vina
PO#33898 ETA Hand2Mind	\$10,499.25	Curriculum/Math-Napi
PO#34027 School Specialty	\$38,099.50	Curriculum/BHS Supplies
PO#34028 Sams Club	\$12,475.00	Technology/

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Bill To:**BROWNING PUBLIC SCHOOLS**PO Box 610
Browning, MT 59417-0610

To:	
Vendor	4412
PHONE	(800)445-5985
FAX	(800)382-9326
ETA HAND2 MIND	
6642 EAGLE WAY	
CHICAGO, IL-60678-1066	

PURCHASE ORDER**PO #:** 33897

Page: 1

Date Issued 08/13/19

Ship To:
Browning Public Schools
ATTN: Curriculum Dept-Jeri Mat
129 1st Ave SE Browning MT 594
406-338-2715

Ship Via STANDARD

Requested by CRYSTAL

Approved by JERI

Orgn. Curriculum Department

Notes

Materials/supplies for KW/VC requested by Brandy Bremner/Nicole Whitney

Requisition #:38001

Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
IN86610	Guided math GR 1 bundle	10.000	EA	699.9500	6999.50
115- 10-420-1700-610- 131					
IN86600	Guided math GR K bundle	10.000	EA	699.9500	6999.50
115- 10-420-1700-610- 131					
Total					13999.00

INSTRUCTIONS TO SUPPLIER

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise P.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

Bill To:**BROWNING PUBLIC SCHOOLS**PO Box 610
Browning, MT 59417-0610

To:	
Vendor	4412
PHONE	(800)445-5985
FAX	(800)382-9326
ETA HAND2 MIND	
6642 EAGLE WAY	
CHICAGO, IL-60678-1066	

PURCHASE ORDER**PO #:** 33898Page: 1
Date Issued 08/13/19

Ship To:
Browning Public Schools
ATTN: Curriculum Dept-Jeri Mat
129 1st Ave SE Browning MT 594
406-338-2715

Ship Via STANDARD
Requested by CRYSTAL
Approved by JERI
Orgn. Curriculum Department**Notes**

Materials/supplies for Napi requested by Sicily Bird

Requisition #:38048

Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
IN91140	4th grade guided math	8.000	EA	699.9500	5599.60
115- 30-420-1700-610- 131					
IN91150	5th grade guided math	7.000	EA	699.9500	4899.65
115- 30-420-1700-610- 131					
Total					10499.25

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Bill To:**BROWNING PUBLIC SCHOOLS**

PO Box 610
 Browning, MT 59417-0610

PURCHASE ORDER**PO #:** 34027

Page: 1

Date Issued 08/21/19

To:

Vendor 318
 PHONE (888)388-3224
 FAX (888)388-6344
 SCHOOL SPECIALTY
 32656 COLLECTION CENTER DR
 CHICAGO, IL. 60693-0326

Ship To:

Browning Public Schools
 ATTN: Curriculum Dept-Jeri Mat
 129 1st Ave SE Browning MT 594
 406-338-2715

Ship Via STANDARD

Requested by CRYSTAL

Approved by JERI

Orgn. Curriculum Department

Notes

Materials/supplies for BHS requested by Jennifer LaFromboise-Wagner (MCLP)

Requisition #:38186

Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
1580679	Caseit Ring Binder 3:	160.000	EA	29.3200	4691.20
115- 60-423-1700-610- 649					
1580680	Caseit Ring Binder (Blue	160.000	EA	29.3200	4691.20
115- 60-423-1700-610- 649					
1580684	Caseit Ring Binder (Pink)	150.000	EA	29.3200	4398.00
115- 60-423-1700-610- 649					
1580683	Caseit Ring Binder (Purpl	150.000	EA	29.3200	4398.00
115- 60-423-1700-610- 649					
1516414	TI-84 Plus Calculators	2.000	EA	1749.7700	3499.54
115- 60-423-1700-610- 649					
1298145	Highlighter pck of 6 asso	602.000	EA	1.9300	1161.86
115- 60-423-1700-610- 649					
	BIC Ballpoint Pen 1.2 mm	60.000	EA	8.6500	519.00
115- 60-423-1700-610- 649					
1382771	Pentel Icy Mechanical Pen	50.000	EA	25.5000	1275.00
115- 60-423-1700-610- 649					
1314569	Sparco 3-hole punch paper	1200.000	EA	2.5500	3060.00
115- 60-423-1700-610- 649					

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Bill To:**BROWNING PUBLIC SCHOOLS**PO Box 610
Browning, MT 59417-0610

To:	
Vendor	318
PHONE	(888)388-3224
FAX	(888)388-6344
SCHOOL SPECIALTY	
32656 COLLECTION CENTER DR	
CHICAGO, IL. 60693-0326	

PURCHASE ORDER**PO #:** 34027

Page: 2

Date Issued 08/21/19

Ship To:
Browning Public Schools
ATTN: Curriculum Dept-Jeri Mat
129 1st Ave SE Browning MT 594
406-338-2715

Ship Via STANDARD

Requested by CRYSTAL

Approved by JERI

Orgn. Curriculum Department

Notes

Materials/supplies for BHS requested by Jennifer LaFromboise-Wagner (MCLP)

Requisition #:38186

Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
2007805	Post It Miami colors stic	400.000	EA	25.5000	10200.00
115- 60-423-1700-610- 649					
	Ticonderoga Original penc	11.000	EA	18.7000	205.70
115- 60-423-1700-610- 649					
Total					38099.50

Bill To:**BROWNING PUBLIC SCHOOLS**PO Box 610
Browning, MT 59417-0610**PURCHASE ORDER****PO #:** 34028

Page: 1

Date Issued 08/21/19

To:Vendor 1862
PHONE (406)453-0018
FAX (406)453-0077
SAM'S CLUB - GREAT FALLS
P.O. BOX 530930
ATLANTA, GA. 30353-0930**Ship To:**BROWNING SCHOOLS TECHNOLOGY
129 1ST AVENUE SE
BROWNING MT 59417
406-450-8842Ship Via STANDARD
Requested by BHS/J WAGN**Approved by** EVERETT
Orgn. Technology**CCVN** MASTERCARD CORPORATE**Notes**

Requisition #:38204

Approved by: EVERETT, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	65" flat panel tv	25.000		499.0000	12475.00
215- 90-420-1700-610- 132	10000.00				
115- 60-423-1700-610- 649	2475.00				
Total					12475.00

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