

COURTS & PUBLIC SAFETY COMMITTEE
DRAFT - MEETING MINUTES
Thursday, January 19, 2023 – 4:00 p.m.
Howard Male Conference Room/Zoom Room

Commissioners Present: Brenda Fournier, Chair
Burt Francisco
Jesse Osmer
Bill Peterson

Others Present: Mary Catherine Hannah, County Administrator
Kim MacArthur, County Board Assistant
Undersheriff Cash Kroll
Janelle Mott, Juvenile Officer
Lynn Bunting, County Board Assistant (zoom)
Kim Ludlow, County Treasurer (zoom)
Kim Elkie, EM/E911 Director (zoom)
Al Rapson, Assistant EM/E911 Director (zoom)
Steve Smigelski, Airport Manager
Cindy Cebula, Chief Deputy Treasurer (zoom)
Amanda Repke, Deputy Treasurer (zoom)
Tim McKee, NG-911 Program Director w/Peninsula Fiber (zoom)

CALL MEETING TO ORDER

Chair Brenda Fournier called the meeting to order at 4:00 p.m.

MOTION TO ADOPT AGENDA

Moved by Commissioner Francisco and supported by Commissioner Osmer to adopt the agenda as presented. Motion carried.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

INFORMATION ITEM: Chair Fournier presented the Distribution of 2023 First Responder Calls for approval with monies budgeted for 2023. The townships each get a percentage based on size. Motion was made by Commissioner Osmer and supported by Commissioner Peterson to recommend the action item below. Roll call vote was taken. AYES: Commissioners Osmer, Peterson, Francisco, and Fournier. NAYS: None. Motion carried.

ACTION ITEM #1: The Committee recommends approval of the distribution from the First Responder Calls line item #210-651-803.001, appropriate on a quarterly basis and authorize the Treasurer to make the necessary budget adjustments as presented:

City of Alpena:	\$50,000.00
Charter Township of Alpena:	\$39,000.00
Green Township:	\$ 6,000.00
Hubbard Lake Township:	\$ 3,000.00
Long Rapids Township:	\$ 4,000.00

Maple Ridge Township:	\$ 6,000.00
Sanborn Township:	\$ 6,000.00
Wilson Township:	<u>\$ 6,000.00</u>

Total: \$117,000.00

INFORMATION ITEM: County Administrator Mary Catherine Hannah updated the Committee on the County website and phone system. The phones have been ordered, and IT Director Steve Mousseau will inform users on the days for shut down. The website is rolling forward, a beta site is up, and all content information is due to the company handling the website by the January 20. It is anticipated for a full launch by April.

INFORMATION ITEM: Director of Emergency Management and E911 Services Kim Elkie updated the Committee on the tower project. The construction crew arrived earlier this week to start the foundation but because of weather they have decided to wait until Monday to not leave exposed holes over the weekend as the fence has been removed. They are still planning to stack the tower in February. Director Elkie then introduced Tim McKee, NG-911 Program Director with Peninsula Fiber, to inform the Committee on last week's 911 outage. Tim reported there was a system error on January 10th at 3:19 p.m. in the transport network which resulted in a database corruption. Some calls were completed just fine while other calls were not. The system was back up and running at 4:43 p.m. Director Elkie stated her staff immediately went into back up procedures and no life-threatening calls came in during that time.

INFORMATION ITEM: County Administrator Mary Catherine Hannah presented a Public/Private Road Sign Carry Over Request from 2022 to 2023. The 2022 budgeted line item #210-651-972.002 in the amount of \$2,000 needs to be carried over to the 2023 budgeted line item. Motion was made by Commissioner Francisco and supported by Commissioner Peterson to recommend the action item below. Roll call vote was taken: AYES: Commissioners Peterson, Francisco, Osmer, and Fournier. NAYS: None. Motion carried.

ACTION ITEM #2: The Committee recommends approval to carry over the Ambulance Fund Public/Private Road Signs 2022 budgeted line item #210-651-972.002 in the amount of \$2,000 to the 2023 budgeted Ambulance Fund Public/Private Road Signs line item #210-651-972.002 as presented.

INFORMATION ITEM: Juvenile Officer Janelle Mott presented the Child Care Fund monthly report for December 2022 (attachment #1). There was very little cash in December, so some bills were carried over into January. Money is only posted to the state once per year so it appears that money is there but the actual amount currently in the Child Care Fund is about \$15,000 and there may need to be an allocation increase this year because of the delay in reimbursement from the state. Janelle reported that she comes to give her report monthly so a large increase does not have to be put in at the end of the year. Discussion was made on creating an ad hoc Committee to consider exploring options for a juvenile facility. Motion was made by Commissioner Peterson and supported by Commissioner Osmer to recommend sending to Full Board and amending the Full Board agenda on January 24 to create an ad hoc Committee for the Juvenile Department as presented. Motion carried.

INFORMATION ITEM: Chair Fournier presented the Ambulance Fund monthly report to receive and file.

INFORMATION ITEM: Chair Fournier presented the Medical Examiner monthly reports to receive and file.

OTHER DISCUSSION:

Administrator Hannah reported there will be a couple budget adjustments for the Medical Examiner that will be presented at Full Board. A few bills came in late for 2022 and that money needs to be rolled forward to 2023.

***Next Meeting: Thursday, February 16, 2023 at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Moved by Commissioner Peterson and supported by Commissioner Osmer to adjourn the meeting. Motion carried. The meeting adjourned at 4:45 p.m.

Brenda Fournier, Chair

Kimberly MacArthur, Board Assistant

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CHILD CARE BALANCE SHEET

Month: December, 2022

BEGINNING FUND BALANCE	\$64,483.14
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Revenue

MONTHLY APPROPRIATION FROM COUNTY GENERAL	\$17,474.25
DEPOSITS	\$34,162.29
* MONTHLY REVENUE TOTAL	\$51,636.54

Expenses

Monthly Expense Total	\$14,226.68
END OF THE MONTH BALANCE	\$101,893.00
Fund Balance Adjustments	\$15,000.00
ACTUAL BALANCE:	\$86,893.00

Revenue to date for January	\$29,150.24
Expenses to date for January	\$59,689.96
Anticipated Balance	\$56,353.28

Janelle Mott 1/17/2023